October 2006

TEACHER EDITION

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Overview of E2020 Program

Virtual Classroom Description

The Education 2020 Virtual Classroom provides an interface to engage the student in the learning process through animations, simulations, PowerPoint presentations, Internet sites, videos and a myriad of materials in support of the lesson presented in a lecture format by the Virtual Classroom teacher. Homework, evaluations and other activities reinforce student understanding with comprehension measured and assured through formative and summative assessments delivered for each class segment. The E2020 Virtual Classroom™ prohibits a student from moving forward to additional lessons until mastery of the current lesson is achieved.

Purpose of the Web Administrator

The Education 2020 Web Administrator manages all student classroom functions. It is the interface for a teacher or district administrator to enter in students, schedule courses, review student progress, and customize various aspects of the student assigned courses. The Web Administrator provides a full array of reports to determine if students are on-task and making adequate progress. The Web Administrator also allows customization options for student IEPs.

Assessments

E2020™ Courses contain a variety of activities. There are quizzes, tests (topic tests or unit tests), essay exams, and cumulative exams. Assessments are dynamic, this means that the assessments consist of test banks and each time a student takes an assessment the program pulls a set number of questions from the test bank for each assessment. If a student has to repeat an assessment, more than likely they will not receive the same assessment questions. There are set number of questions for each assessment.

Quizzes	=	5 questions	time limit	=	1 hour
Tests	=	25 questions	time limit	=	1 hour
Cumulative	=	50 questions	time limit	=	1 hour

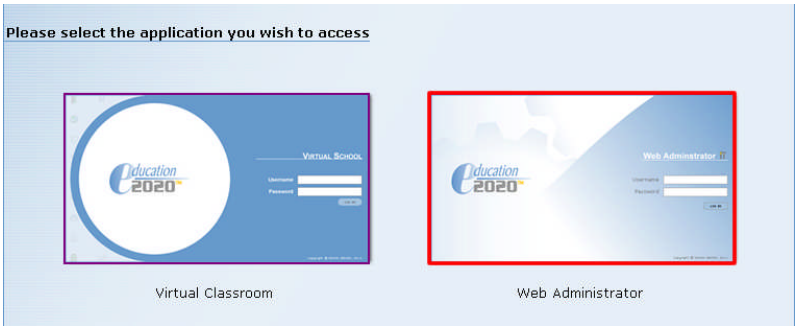
Progress Reports

The Web Administrator provides Progress Reports that enable a teacher to view a student's progress in the course at any time. Progress Reports can be exported to either Excel or Word so they may be printed and provided to parents and students.

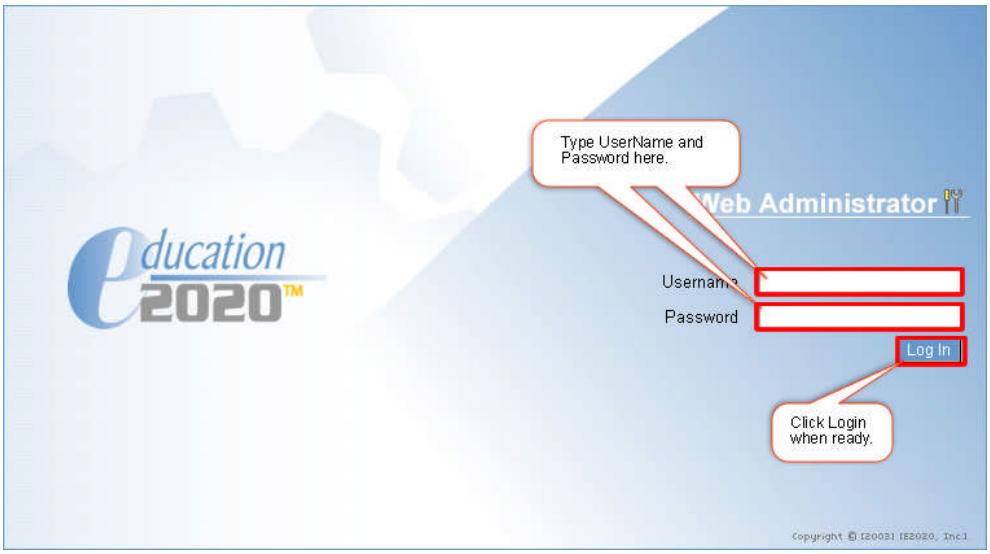
E2020 Web Administrator – Web Site Log On

Getting Started

1. Go to http://school.education2020.com



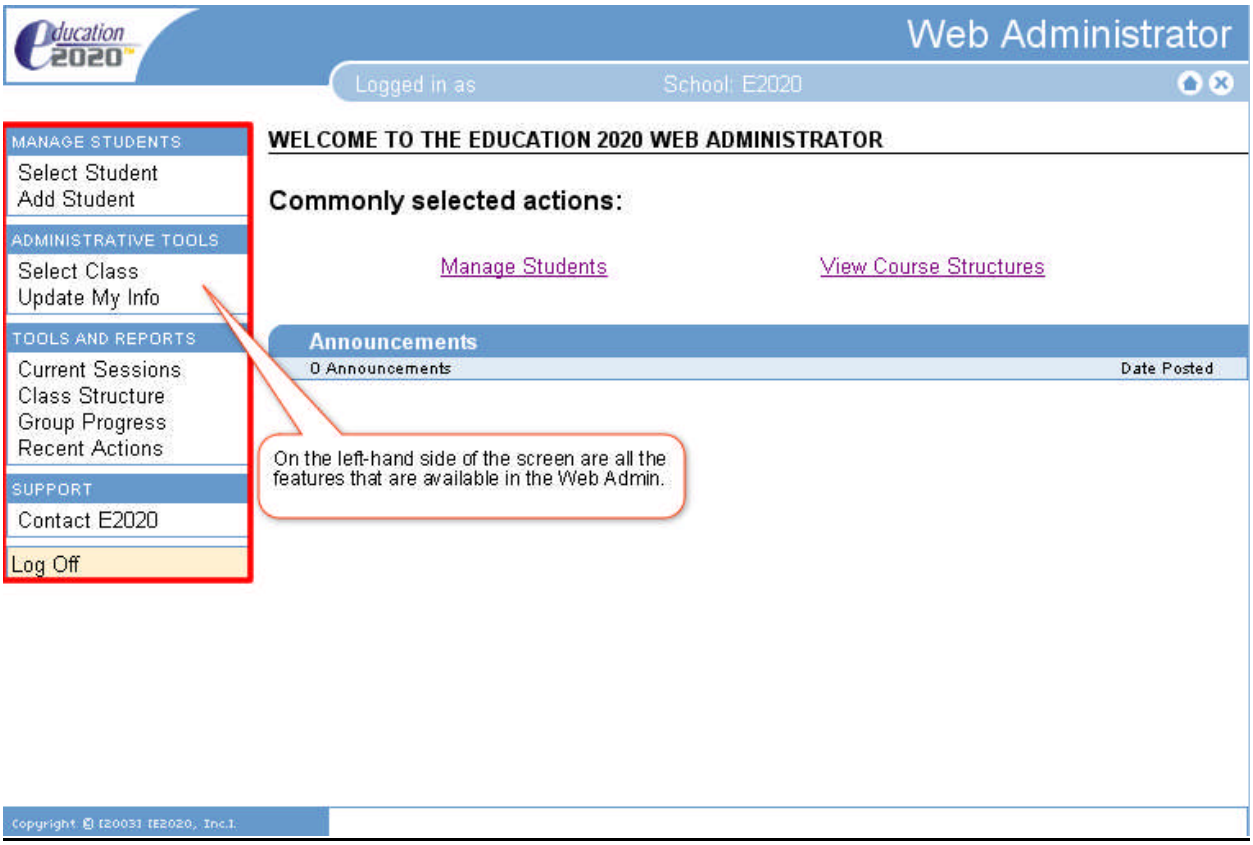
2. Click Web Administrator



3. Enter Username and Password
4. Click Login

Web Administrator – Home Page

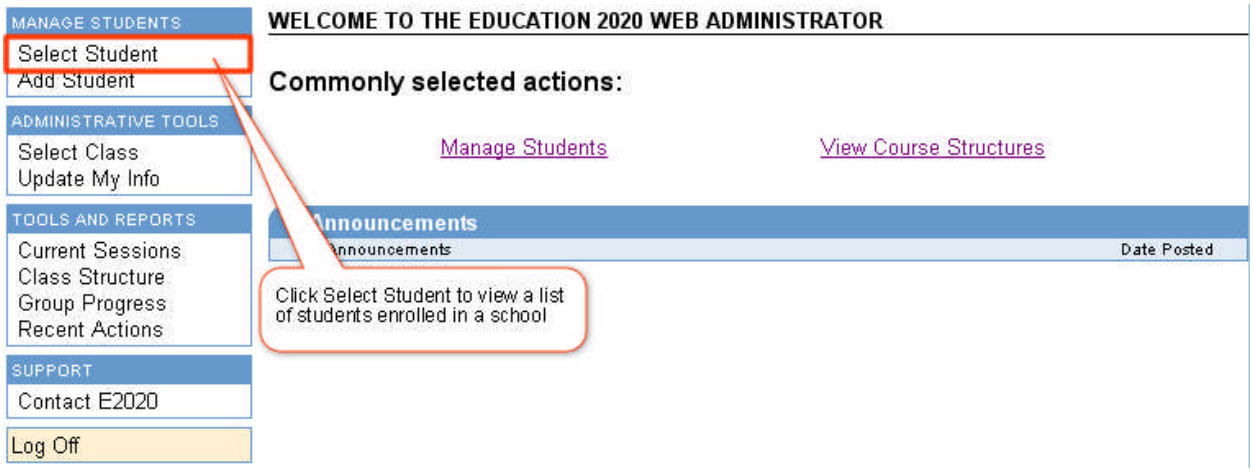
This is the Web Admin Home Page. The Web Admin is available 24 hours a day 7 days a week via the Internet.



Web Administrator – Student Management

Select Students

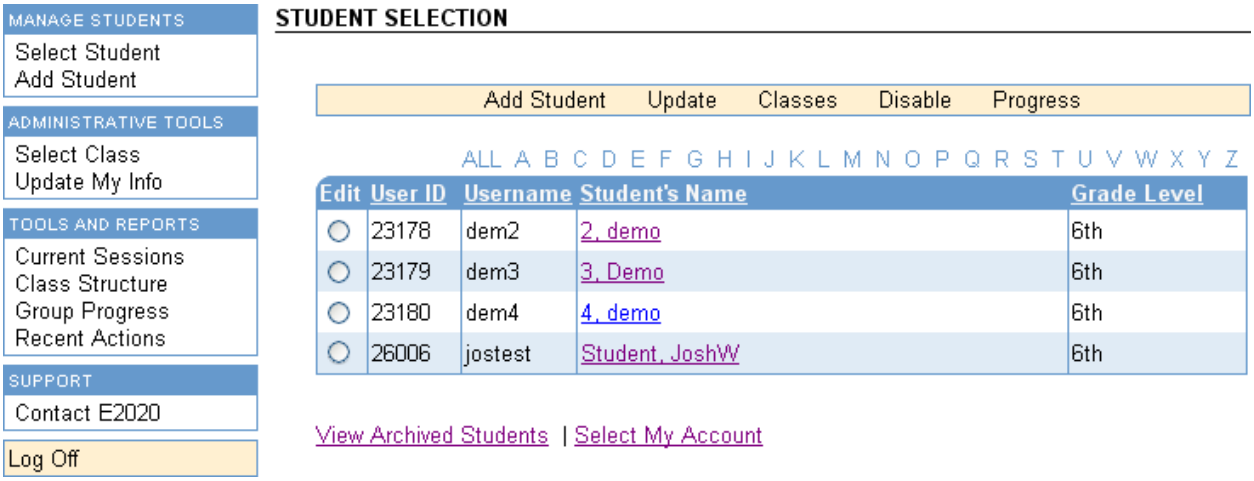
1. Click on **Select Student** under **Manage Students**.



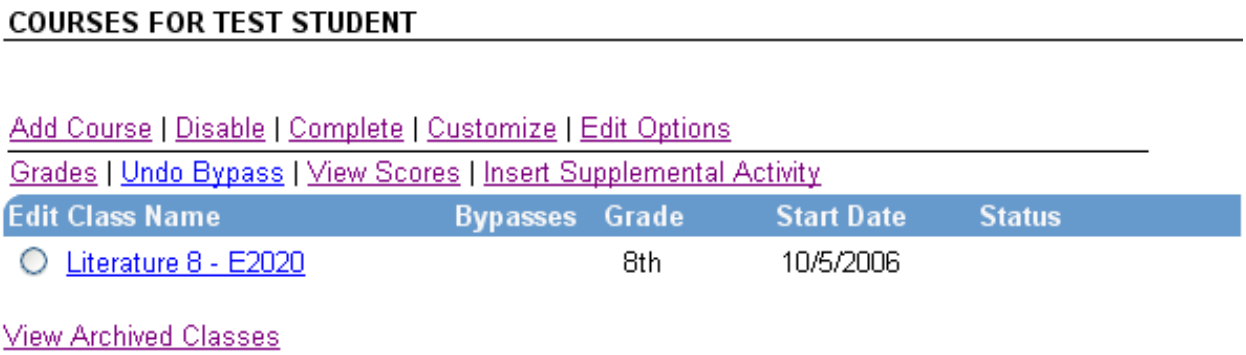
The following options are available in this screen
(these options will be covered in detail in further sections)

- Add Student
- Update
- Classes
- Disable
- Progress
- View Archived Students
- Select My Account

2. Click student name to view the student record


MANAGE STUDENTS
Select Student
Add Student
ADMINISTRATIVE TOOLS
Select Class
Update My Info
TOOLS AND REPORTS
Current Sessions
Class Structure
Group Progress
Recent Actions
SUPPORT
Contact E2020
Log Off
STUDENT SELECTION
Add Student Update Classes Disable Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit User ID Username Student's Name Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

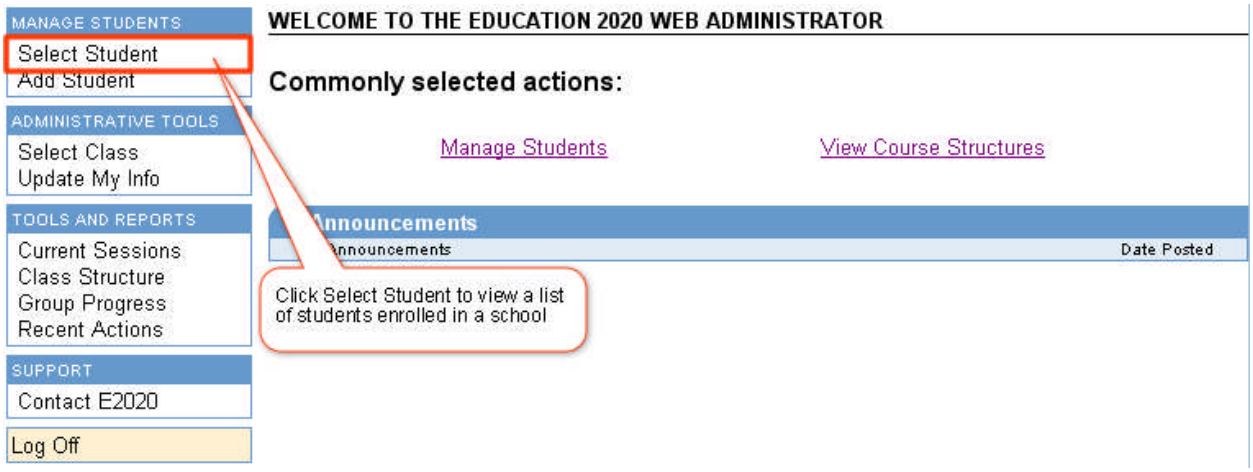
This view will list the courses assigned to a student. Select the course to check student's progress.



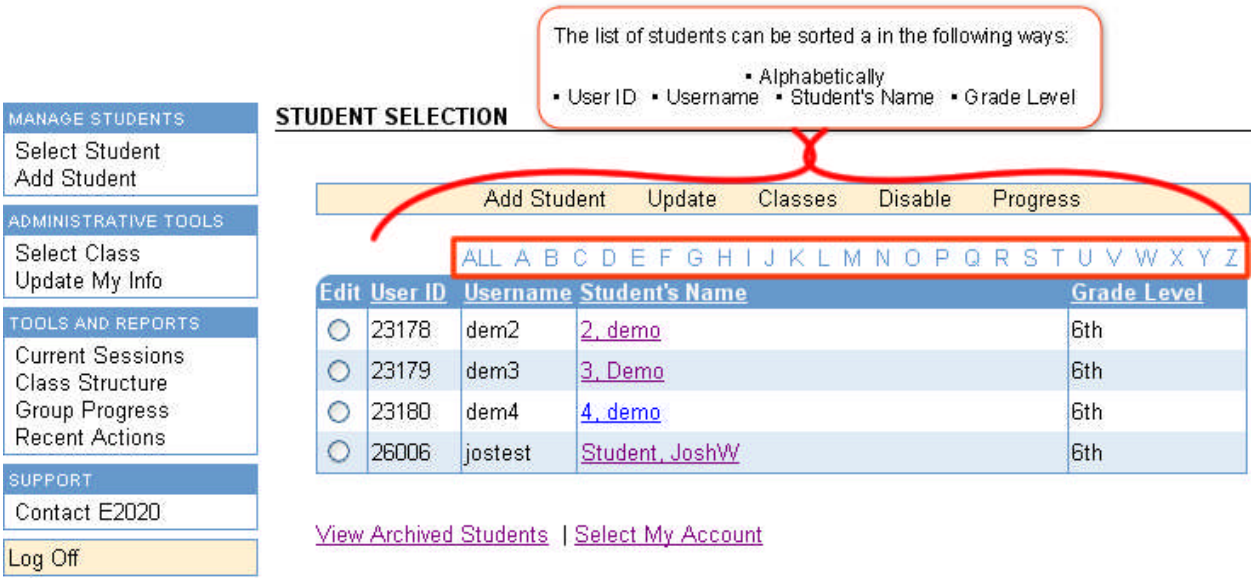
Web Administrator – Administrative Tools

Select/Sort Students

1. Click on **Select Student** under **Manage Students**.



2. Sort students using the column links or the alphabet links located at the top of the page.

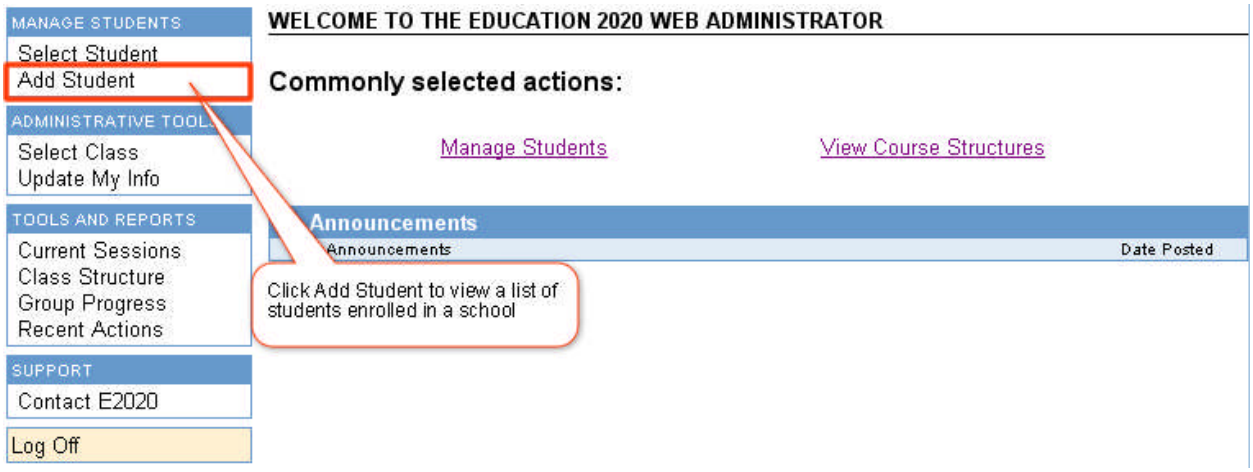

The list of students can be sorted a in the following ways:
▪ Alphabetically
▪ User ID ▪ Username ▪ Student's Name ▪ Grade Level
MANAGE STUDENTS
Select Student
Add Student
ADMINISTRATIVE TOOLS
Select Class
Update My Info
TOOLS AND REPORTS
Current Sessions
Class Structure
Group Progress
Recent Actions
SUPPORT
Contact E2020
Log Off
STUDENT SELECTION
Add Student Update Classes Disable Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit User ID Username Student's Name Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

This will display the actively enrolled students.

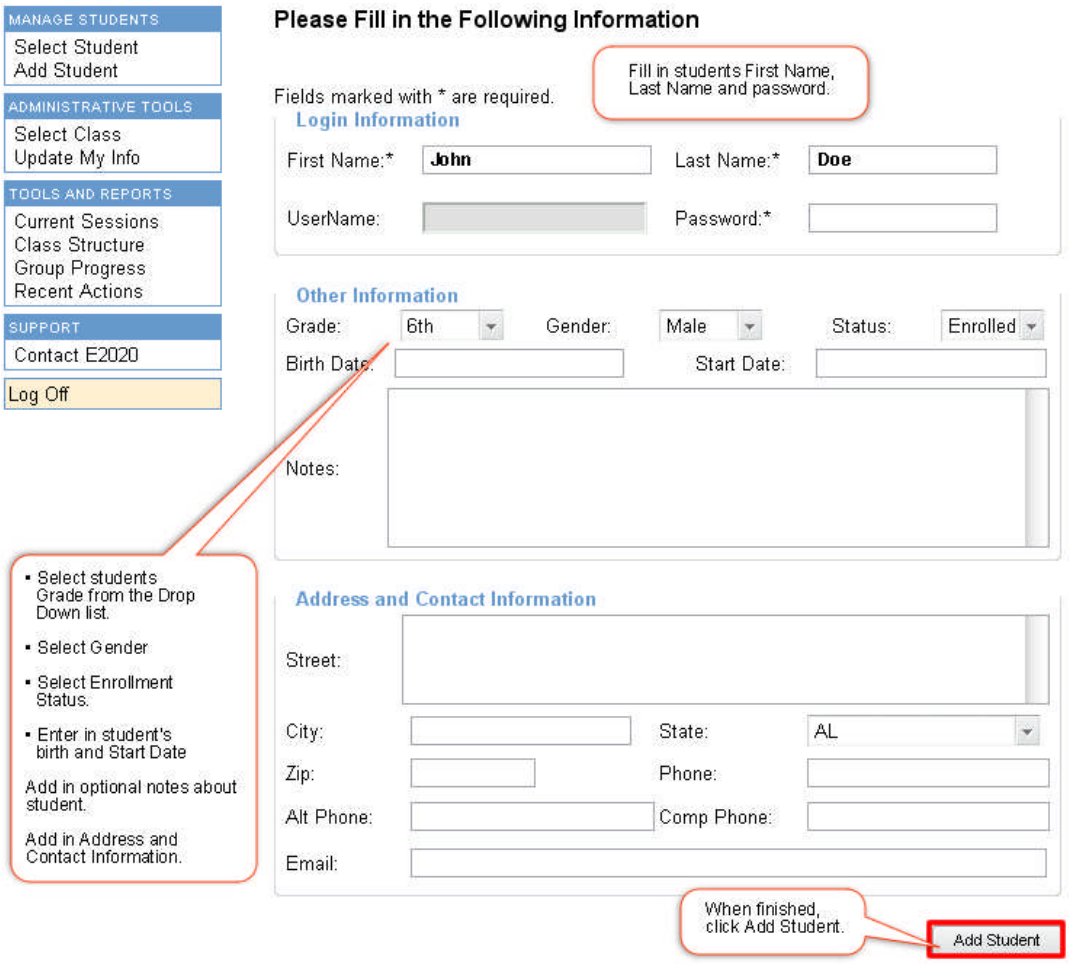
Web Administrator – Administrative Tools

Add a Student

1. Click on **Add Student** under **Manage Student**.



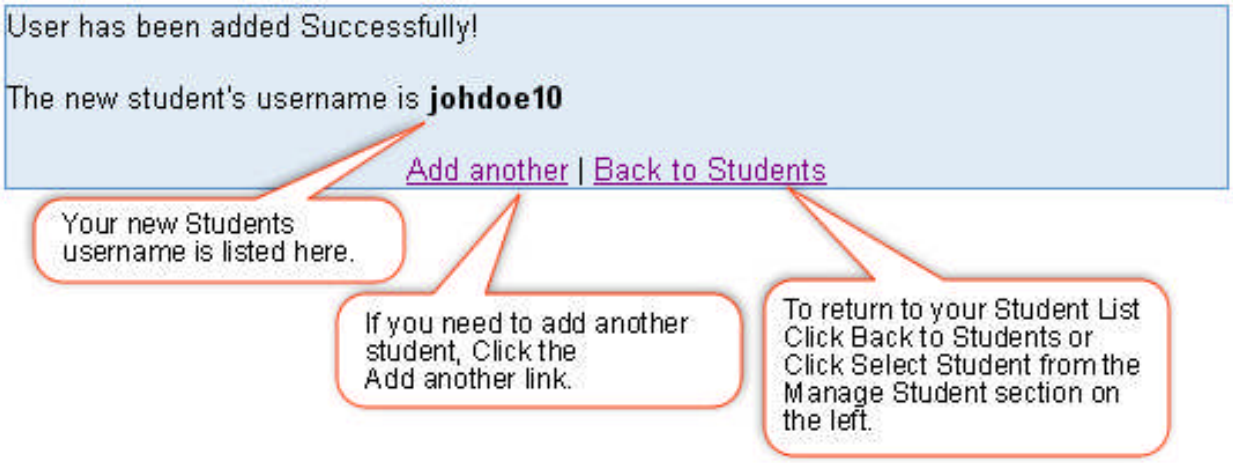
2. Enter in the required fields - student's first name, last name, and password (usually the student's ID number). The other fields are optional.



3. Click the **Add Student** button when finished.

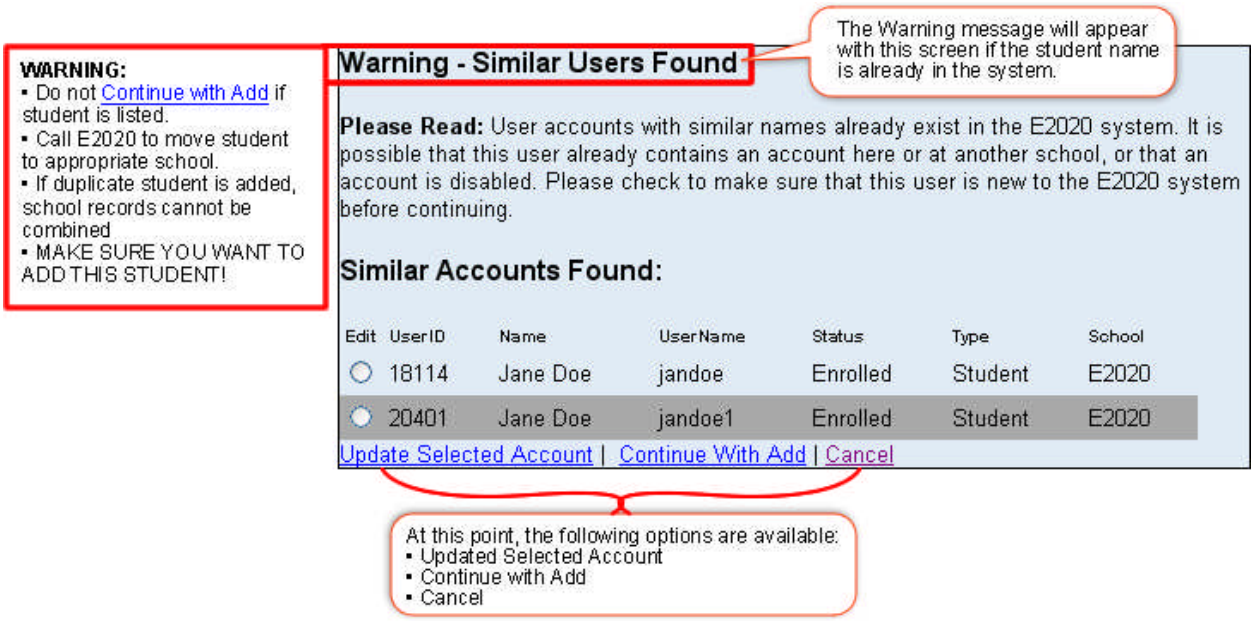
4. The following message will appear with the new student's username. The student will use the **Username** along with the **Password** you created for him/her to log into the **Virtual Classroom**.

Please note that the password **does not** appear on this screen for security reasons.


User has been added Successfully!
The new student's username is **johdoe10**
Add another | Back to Students
Your new Students username is listed here.
If you need to add another student, Click the Add another link.
To return to your Student List Click Back to Students or Click Select Student from the Manage Student section on the left.

Found Similar Users Warning

1. The **Warning - Similar Users Found** will pop up when student has the same name or is a duplicate student.


WARNING:
• Do not Continue with Add if student is listed.
• Call E2020 to move student to appropriate school.
• If duplicate student is added, school records cannot be combined
• MAKE SURE YOU WANT TO ADD THIS STUDENT!
Warning - Similar Users Found
The Warning message will appear with this screen if the student name is already in the system.
Please Read: User accounts with similar names already exist in the E2020 system. It is possible that this user already contains an account here or at another school, or that an account is disabled. Please check to make sure that this user is new to the E2020 system before continuing.
Similar Accounts Found:
Edit UserID Name UserName Status Type School
18114 Jane Doe jandoe Enrolled Student E2020
20401 Jane Doe jandoe1 Enrolled Student E2020
Update Selected Account | Continue With Add | Cancel
At this point, the following options are available:
• Updated Selected Account
• Continue with Add
• Cancel

NOTE: Explanation of warning is to ensure teacher wants to add student.

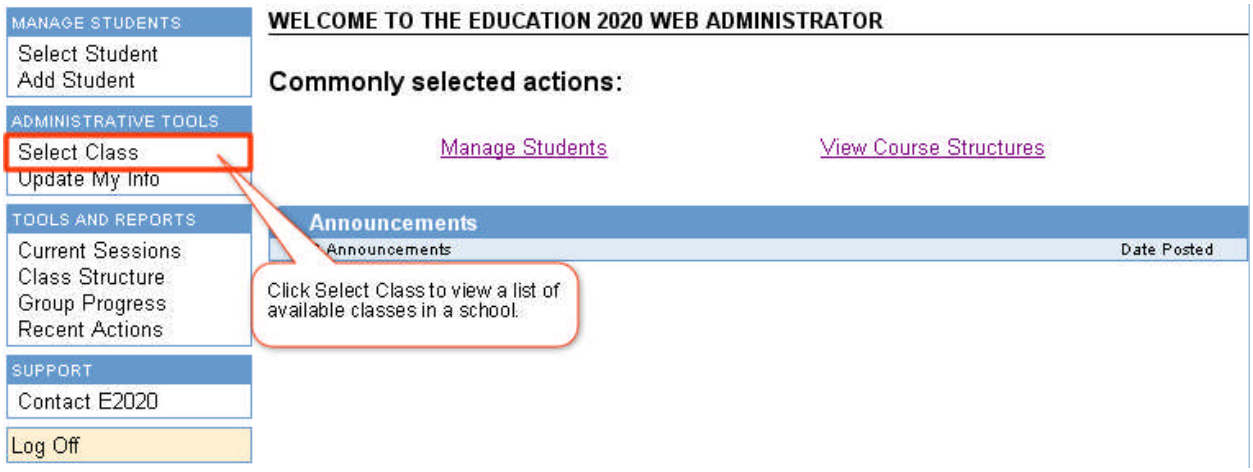
2. If student was previously enrolled, attending another school, or disabled their names will pop up on the bottom of the window.

3. Select the option desired or call E2020 Tech Support.

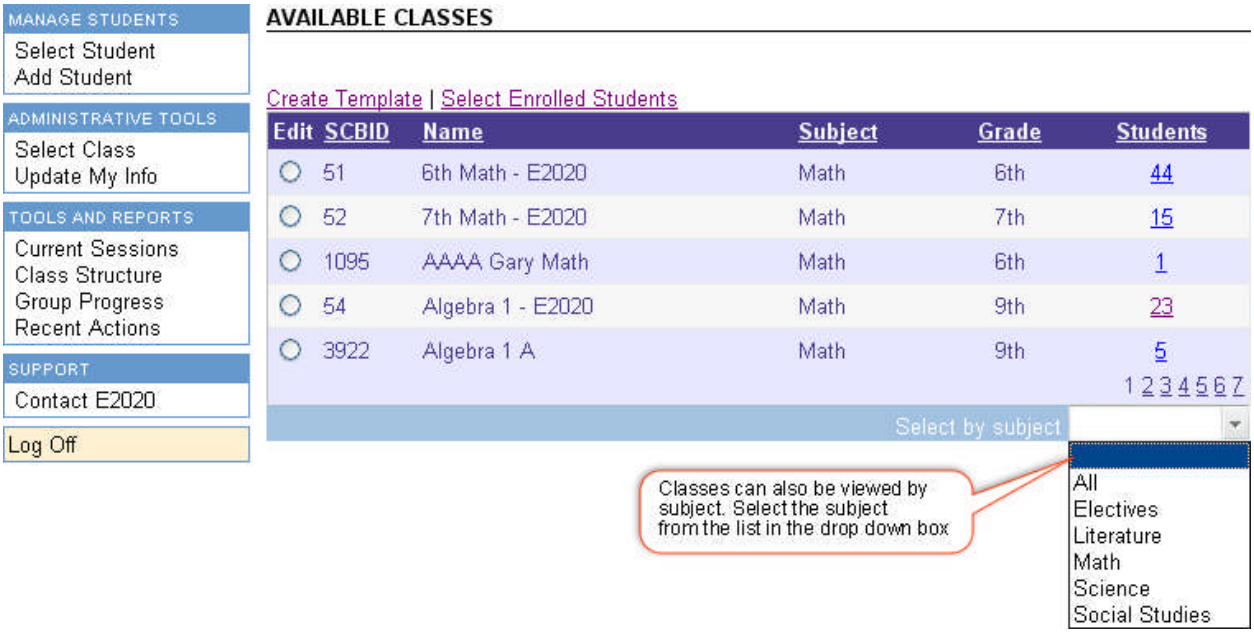
Web Administrator – Administrative Tools

Select Class

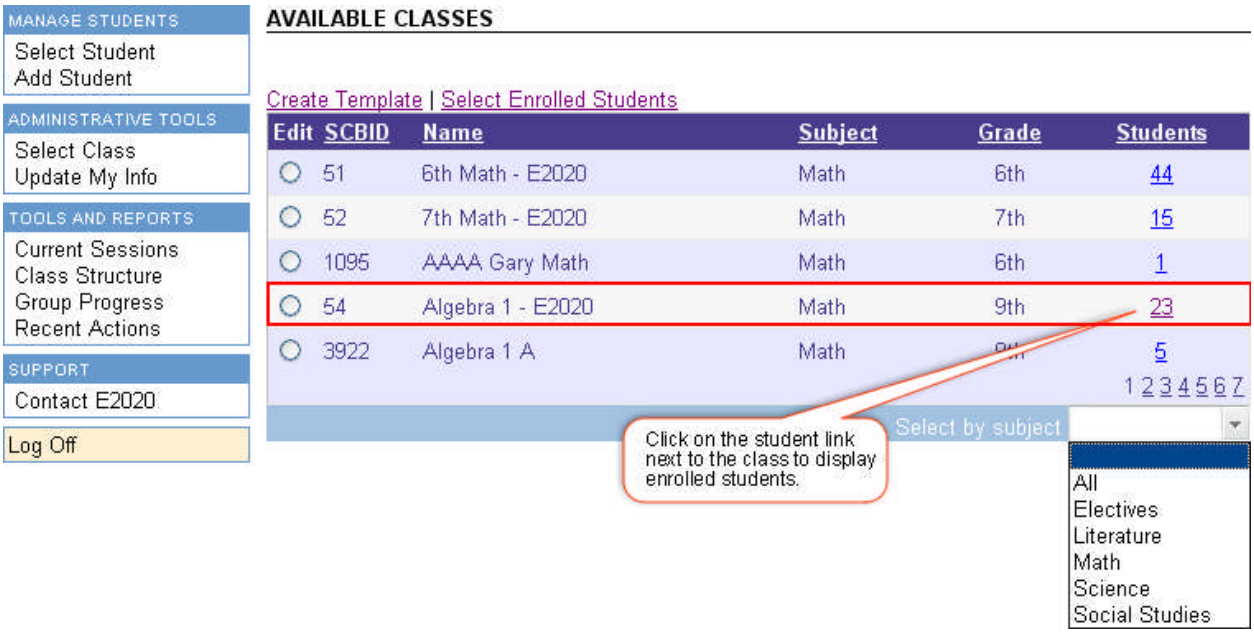
1. Click **Select Class** under **Administrative Tools**.



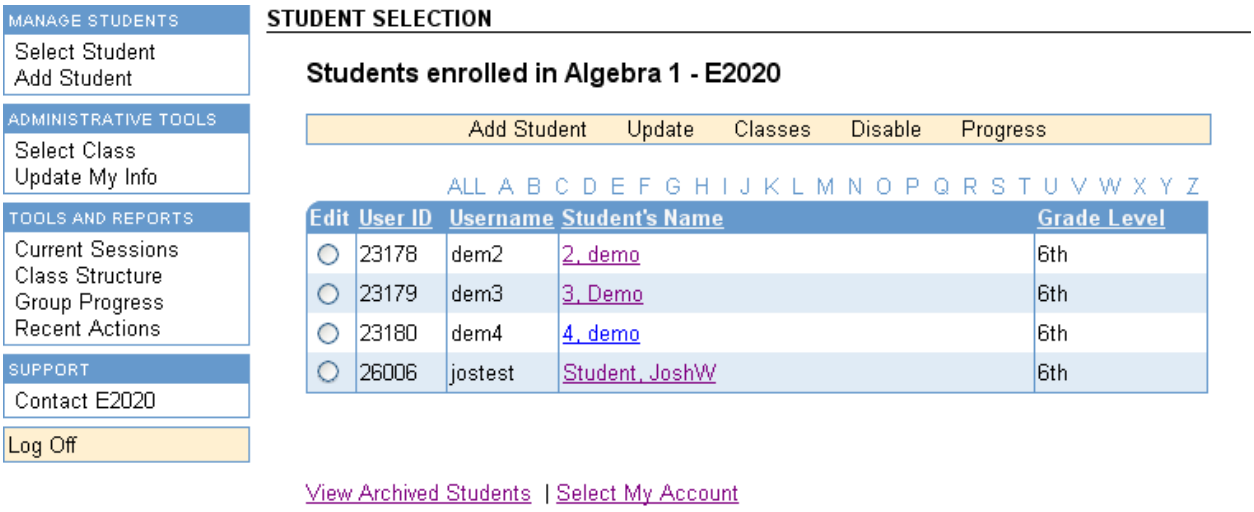
2. Search the list of available classes by subject by clicking on the arrow next to the drop down box marked **Select by Subject**.



3. In the Students Column, click the numbered link to view the students assigned to that class.



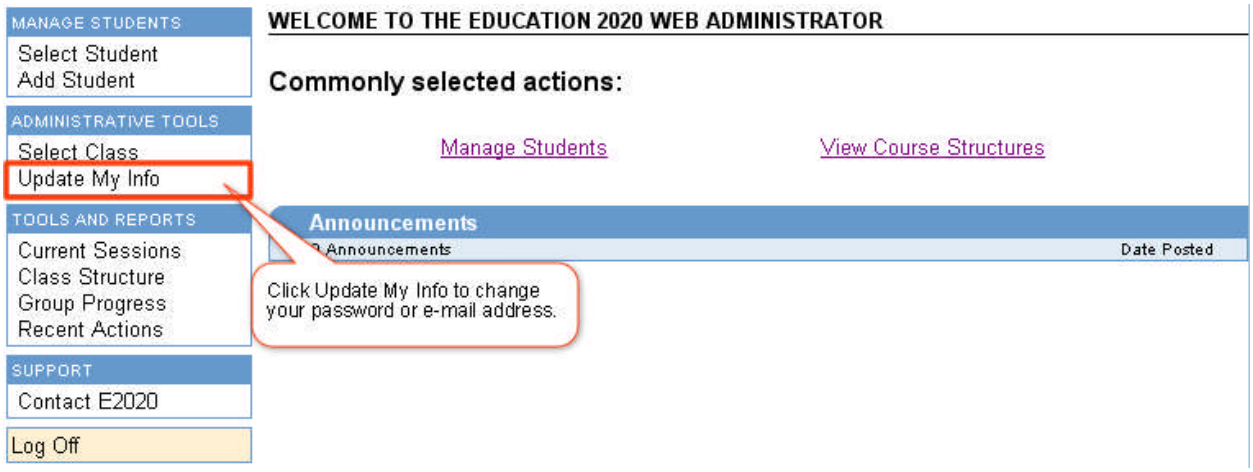
NOTE: If a class has no link in the Students column then there are no students assigned for that class.


MANAGE STUDENTS
Select Student
Add Student
ADMINISTRATIVE TOOLS
Select Class
Update My Info
TOOLS AND REPORTS
Current Sessions
Class Structure
Group Progress
Recent Actions
SUPPORT
Contact E2020
Log Off
STUDENT SELECTION
Students enrolled in Algebra 1 - E2020
Add Student Update Classes Disable Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit User ID Username Student's Name Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

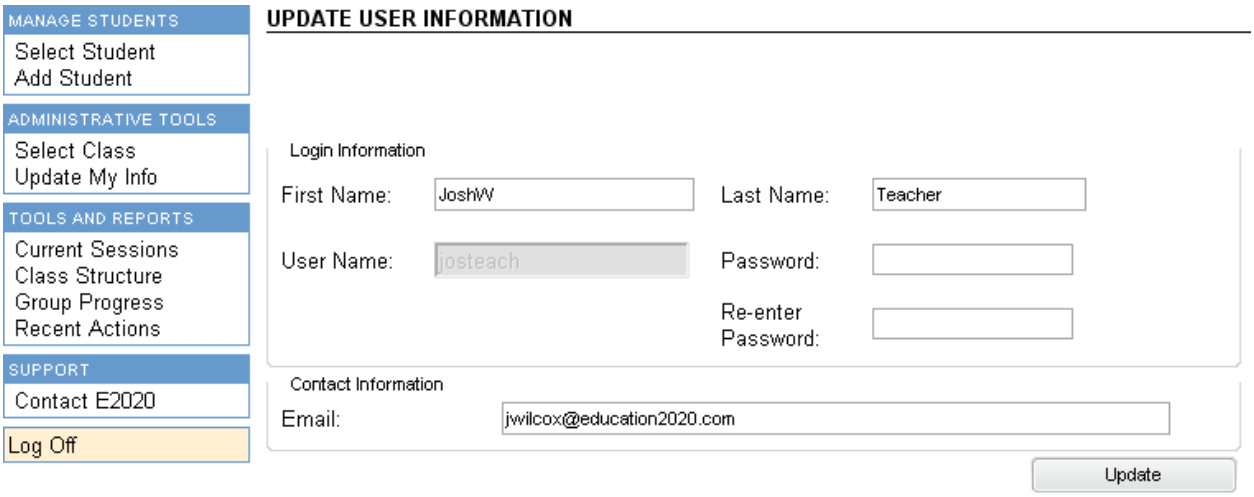
Web Administrator – Administrative Tools

Update My Info

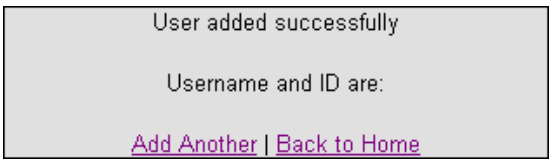
1. Click on **Update My Info** under **Administrative Tools**.



2. Make your changes to your password or e-mail address. The password field will require re-entry of the password for verification purposes.



3. Click **Update.** The following confirmation will appear. Click **Back to Home** to return to the home page.



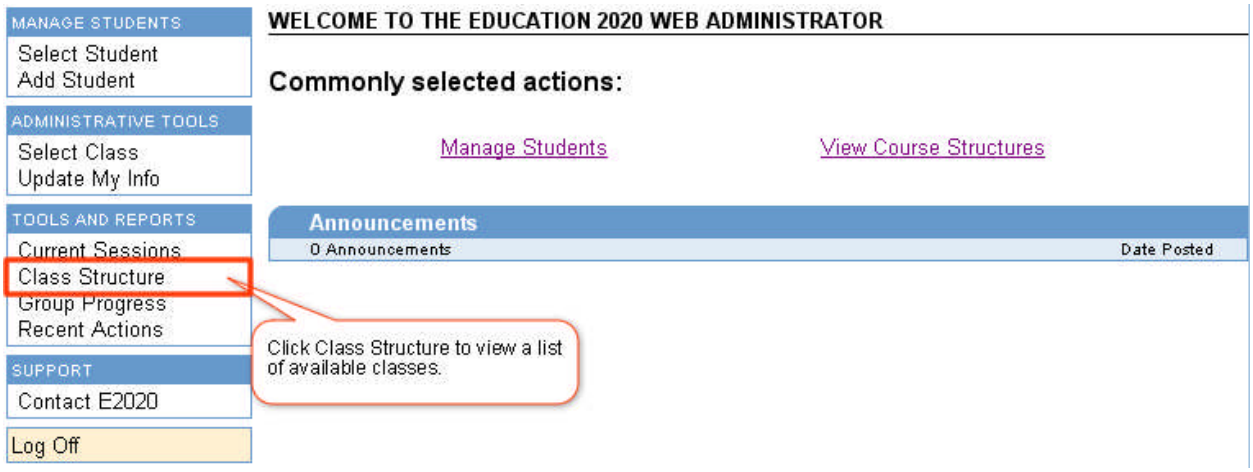
4. It is recommended that passwords get changed often**. Never give Web Admin passwords to a student**.

****Please include a valid email address so that we can reply when emails are sent regarding technical problems. We will never provide or sell email addresses to anyone.**

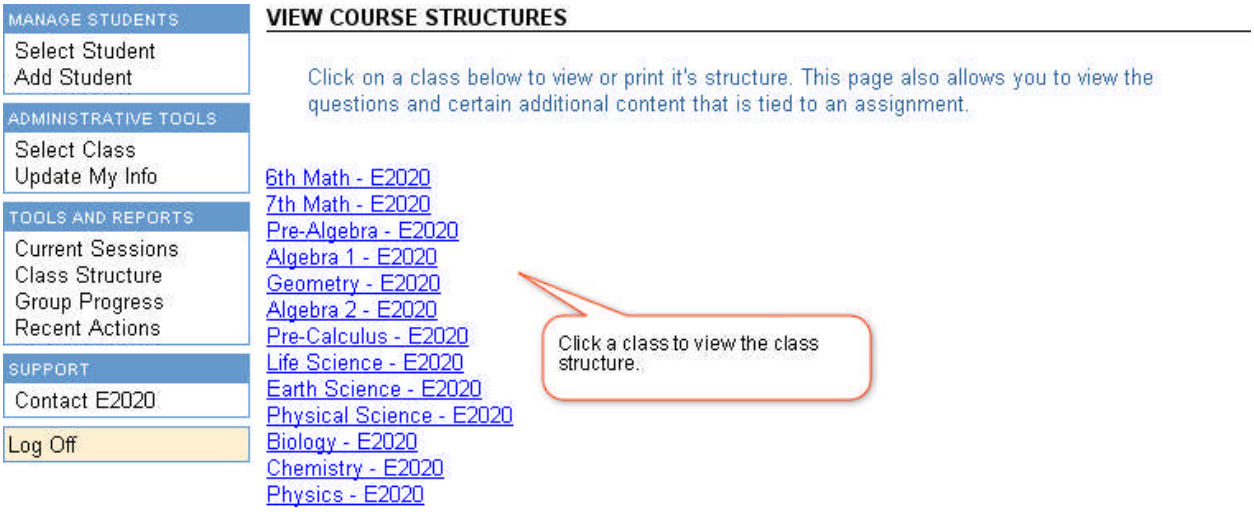
Web Administrator – Administrative Tools

Viewing and Printing Structure of Classes

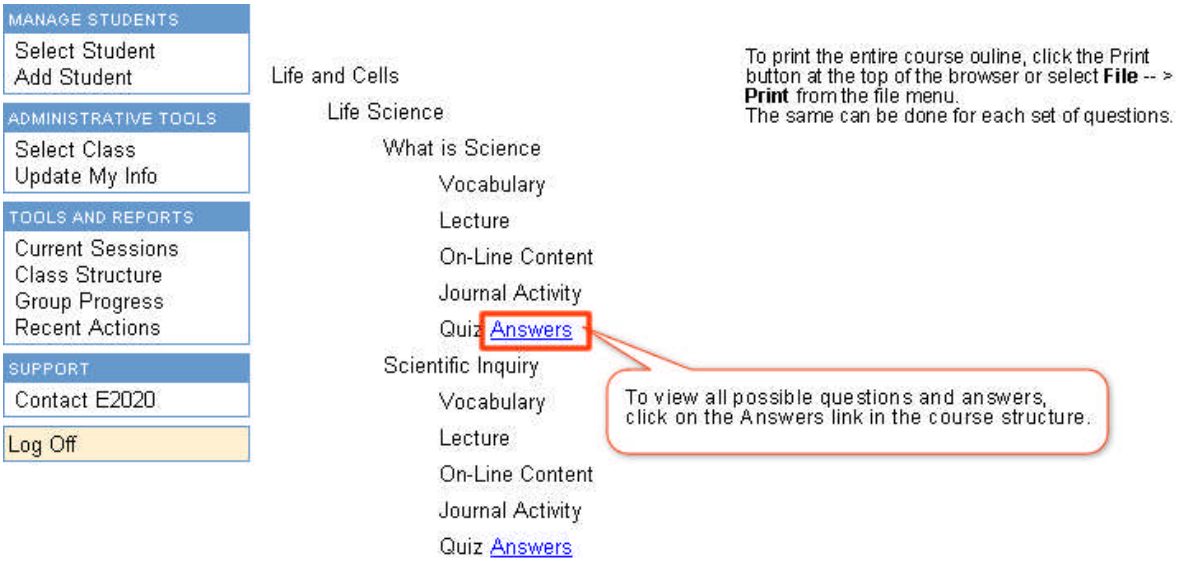
1. Click on **Class Structure** under **Tools and Reports**.



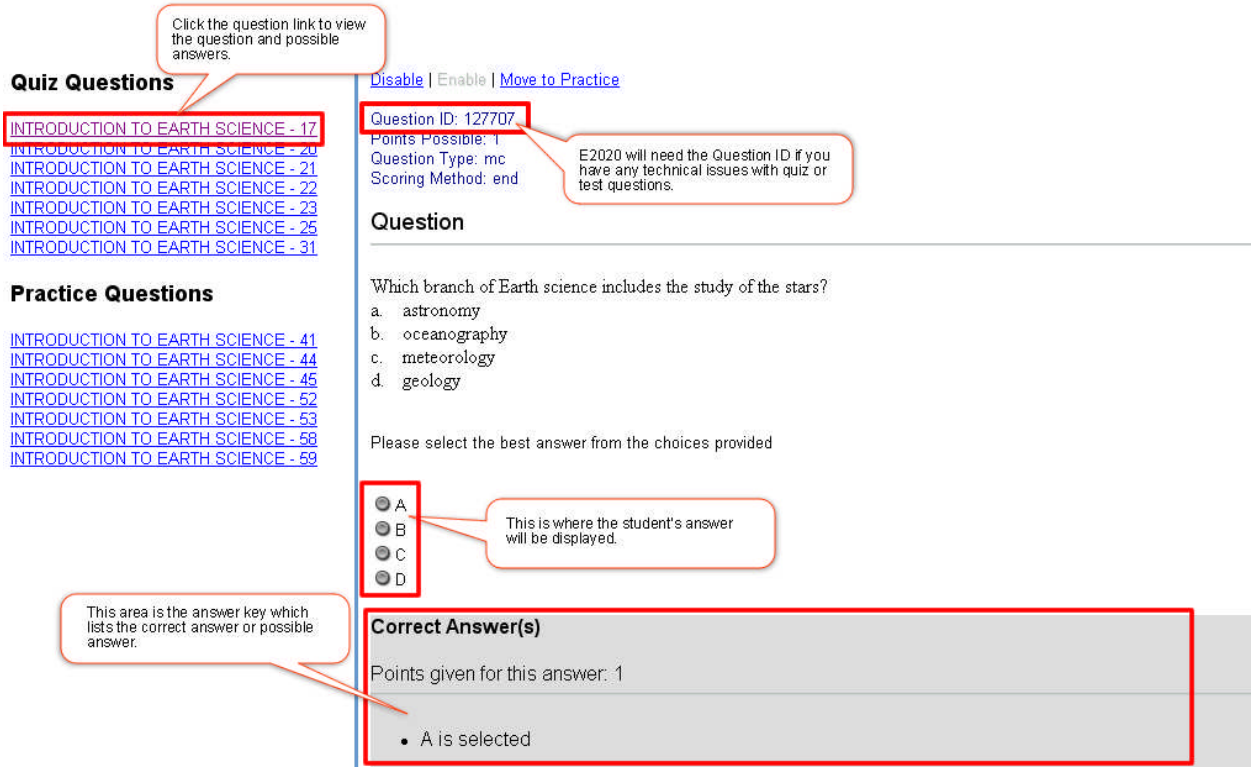
2. Click a class to view the class structure or course map.



This will show the entire class structure. The structure includes all quiz or test answers.



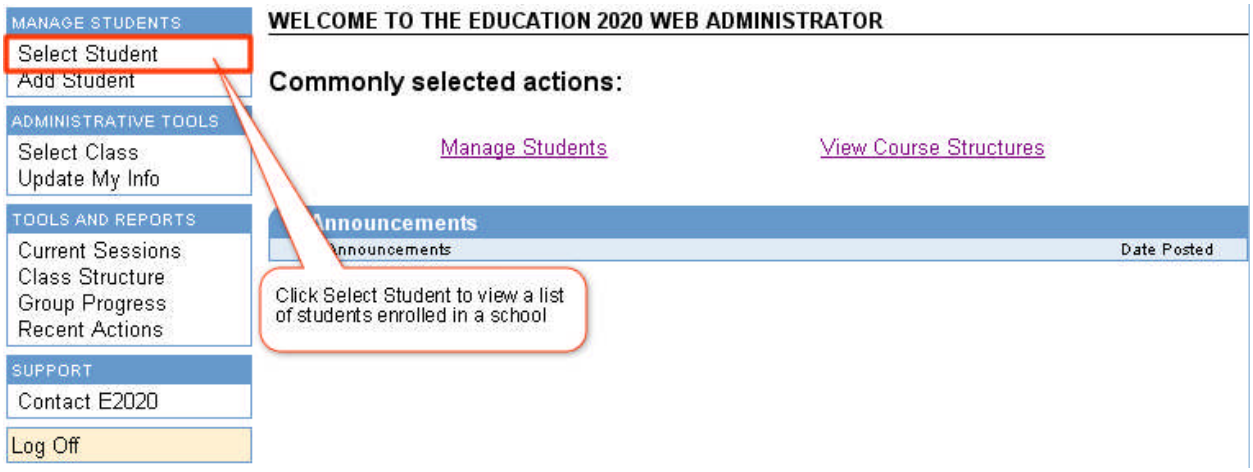
Clicking on the Answers link within the course structure will reveal the Quiz/Test questions screen.


Click the question link to view the question and possible answers.
Quiz Questions
INTRODUCTION TO EARTH SCIENCE - 17
INTRODUCTION TO EARTH SCIENCE - 20
INTRODUCTION TO EARTH SCIENCE - 21
INTRODUCTION TO EARTH SCIENCE - 22
INTRODUCTION TO EARTH SCIENCE - 23
INTRODUCTION TO EARTH SCIENCE - 25
INTRODUCTION TO EARTH SCIENCE - 31
Practice Questions
INTRODUCTION TO EARTH SCIENCE - 41
INTRODUCTION TO EARTH SCIENCE - 44
INTRODUCTION TO EARTH SCIENCE - 45
INTRODUCTION TO EARTH SCIENCE - 52
INTRODUCTION TO EARTH SCIENCE - 53
INTRODUCTION TO EARTH SCIENCE - 58
INTRODUCTION TO EARTH SCIENCE - 59
Disable | Enable | Move to Practice
Question ID: 127707
Points Possible: 1
Question Type: mc
Scoring Method: end
E2020 will need the Question ID if you have any technical issues with quiz or test questions.
Question
Which branch of Earth science includes the study of the stars?
a. astronomy
b. oceanography
c. meteorology
d. geology
Please select the best answer from the choices provided
A
B
C
D
This is where the student's answer will be displayed.
This area is the answer key which lists the correct answer or possible answer.
Correct Answer(s)
Points given for this answer: 1
A is selected

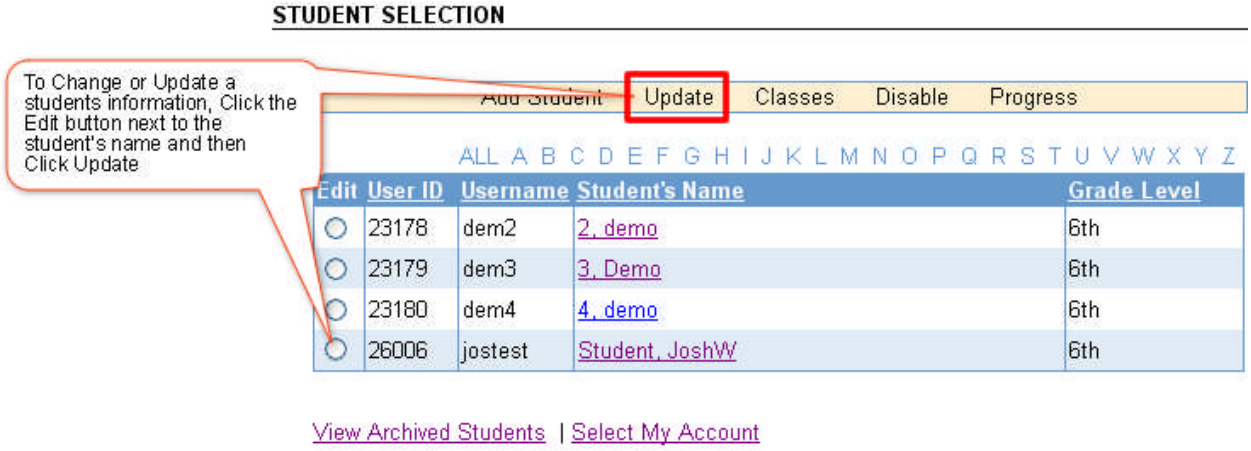
Web Administrator – Administrative Tools

Change/Update Student Information

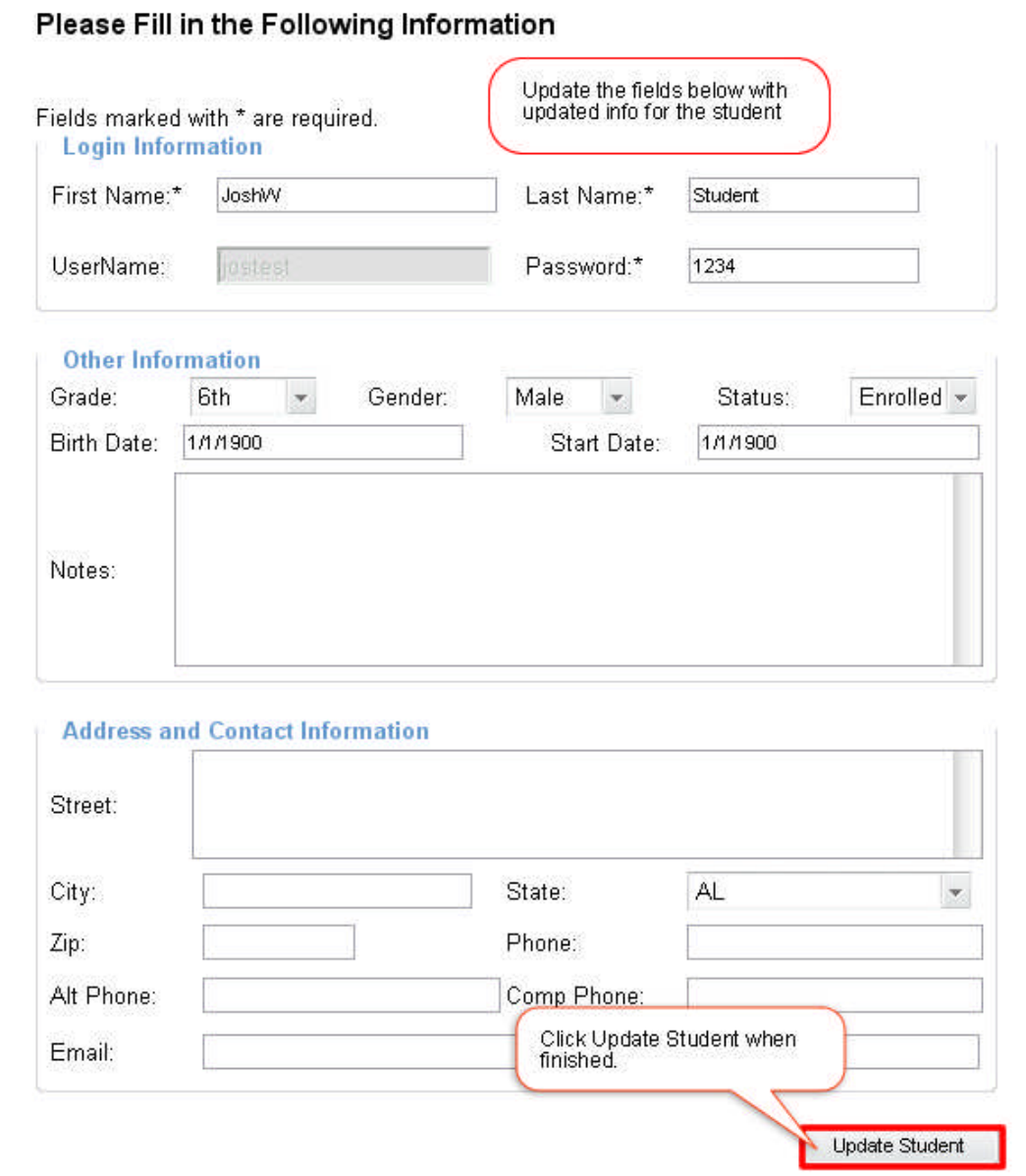
1. Click on **Select Student** under **Manage Students**.



2. Next, click on the **Edit** button next to the student's name then click the **Update** button located above the list.


STUDENT SELECTION
To Change or Update a students information, Click the Edit button next to the student's name and then Click Update
Update
Classes
Disable
Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit
User ID
Username
Student's Name
Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

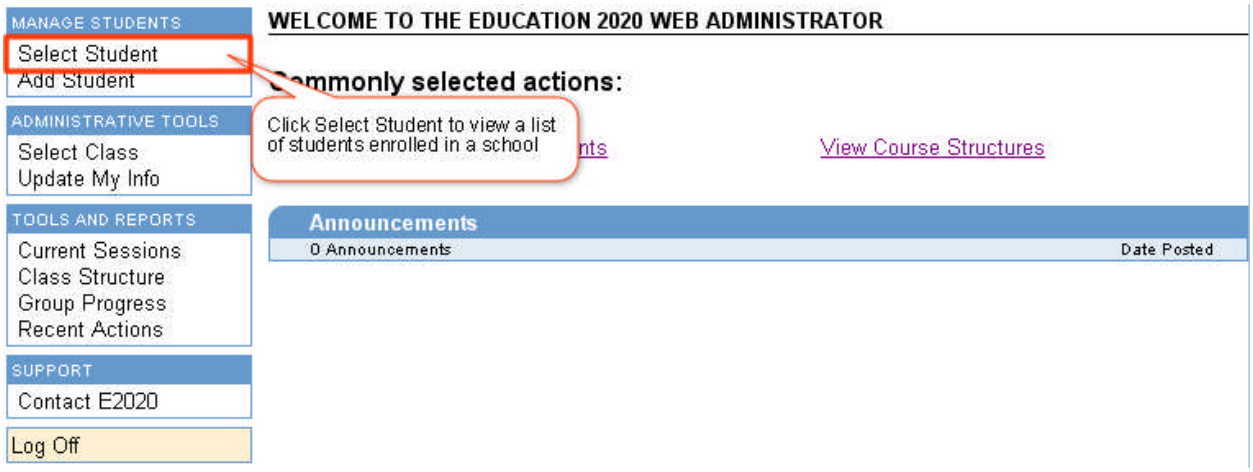
3. Update the information in the fields necessary then click the **Update Student** button on the bottom of the page.



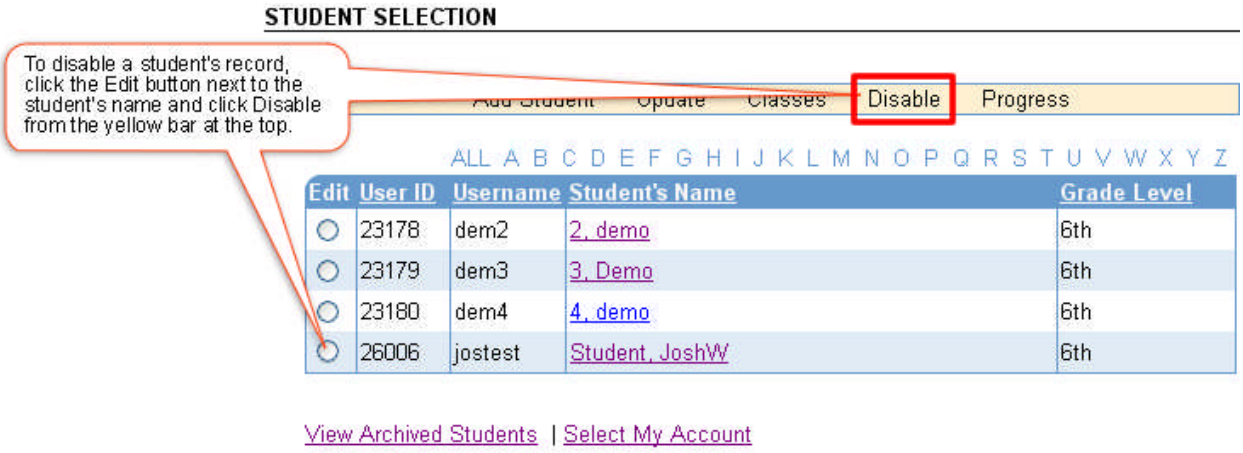
Web Administrator – Administrative Tools

Disable Student

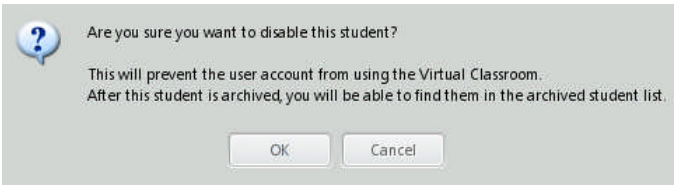
1. Click on **Select Student** under **Manage Students**.



2. Click on the **Edit** button next to the student's name then click **Disable** on the yellow bar above the student list.


STUDENT SELECTION
To disable a student's record, click the Edit button next to the student's name and click Disable from the yellow bar at the top.
Disable
Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit
User ID
Username
Student's Name
Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

3. You will be prompted with a warning message asking you if you really want to disable the student. Click **Ok** if you want to proceed or Click **Cancel** if you want to cancel.

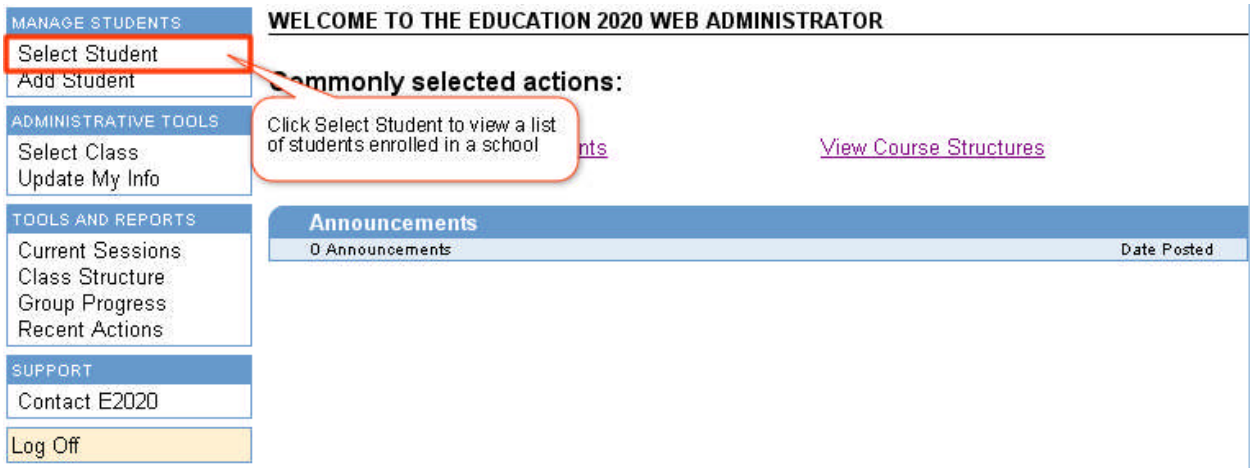

Are you sure you want to disable this student?
This will prevent the user account from using the Virtual Classroom.
After this student is archived, you will be able to find them in the archived student list.
OK
Cancel

4. The *student will be disabled and* will be *moved* to the ***Archived Students*** section. They will no longer be able to work in the Virtual Classroom.

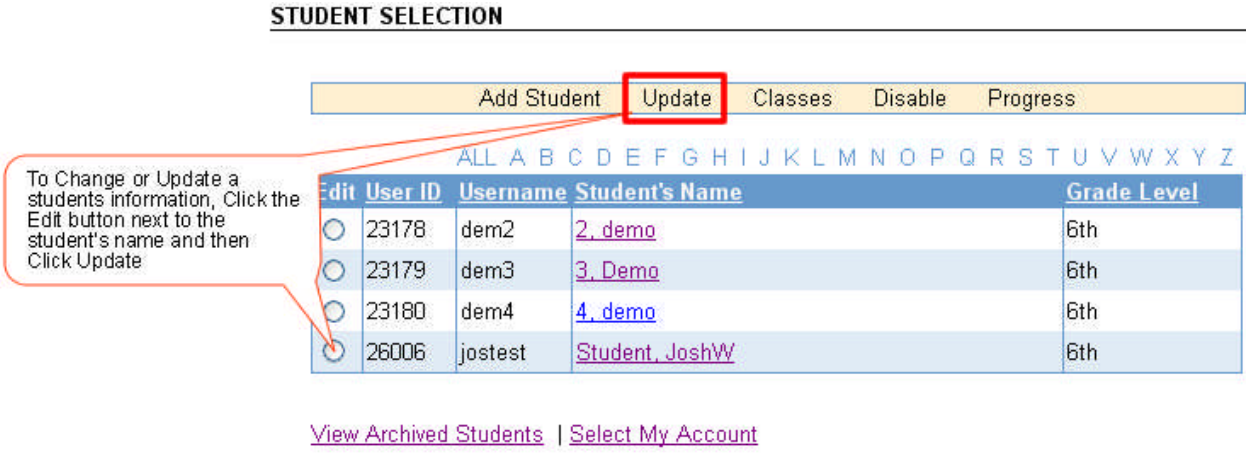
Web Administrator – Administrative Tools

Change Student's Status

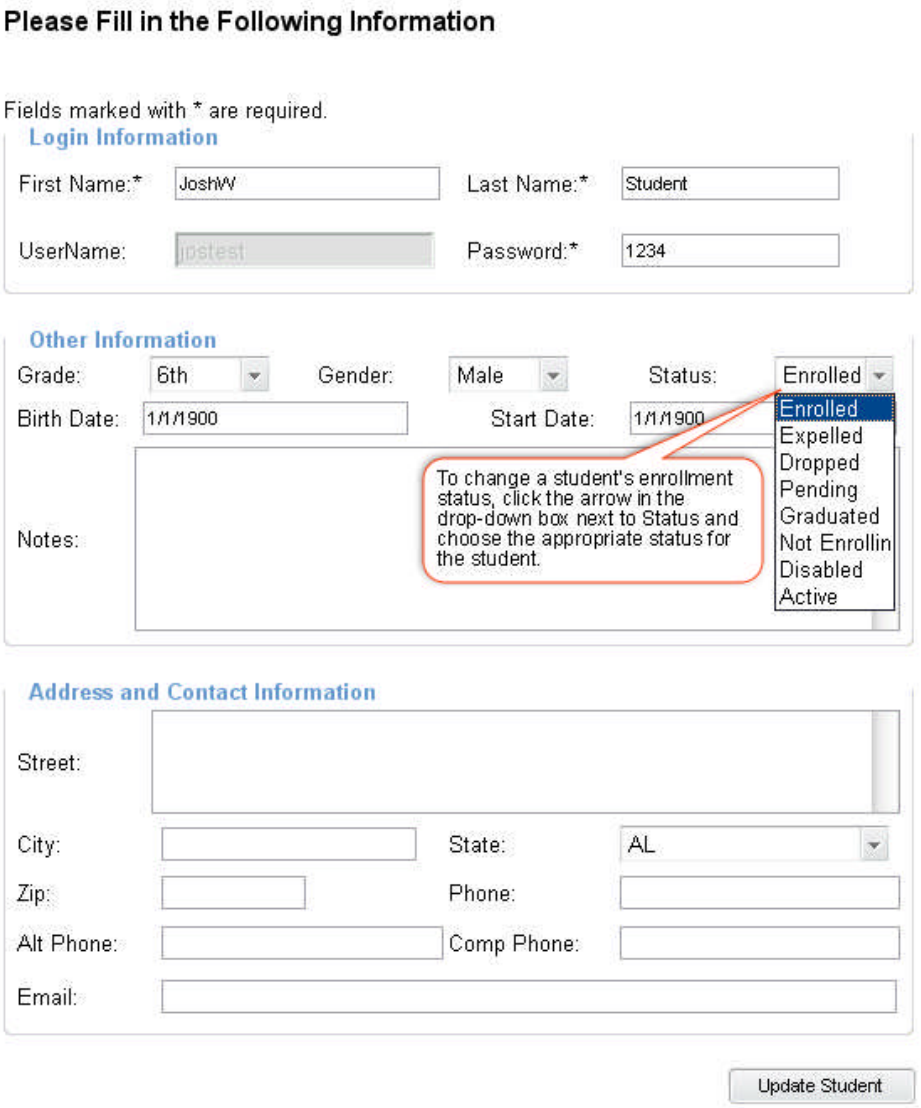
1. Click on **Select Student** under **Manage Students**.



2. Click the **Edit** button next to student's name and click **Update** from the top yellow bar.


STUDENT SELECTION
Add Student
Update
Classes
Disable
Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
To Change or Update a students information, Click the Edit button next to the student's name and then Click Update
Edit
User ID
Username
Student's Name
Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students | Select My Account

3. In the **Other Information** section, click the arrow to the right of **Status** drop-down box. Select the new status. See the picture below for the list of options.

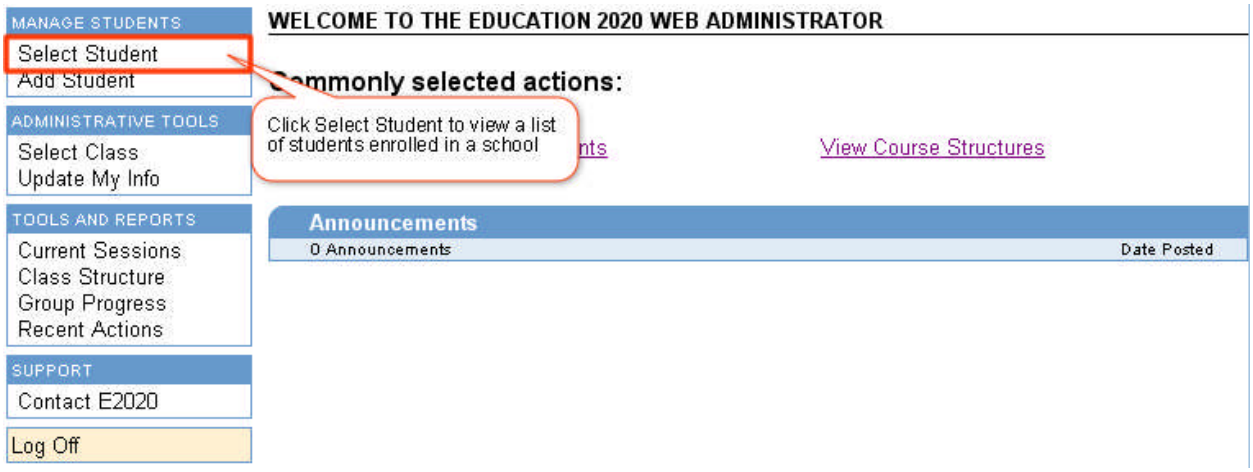


4. When the appropriate status has been changed, click **Update Student** at the bottom right of the window. Only status of Active or Enrolled will show in the student list.

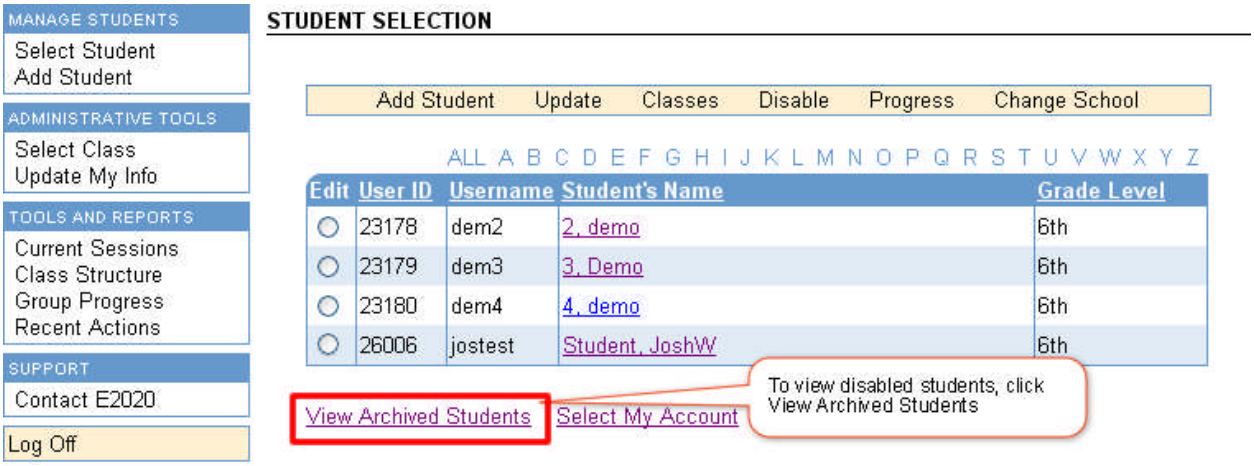
Web Administrator – Administrative Tools

View Archived Students

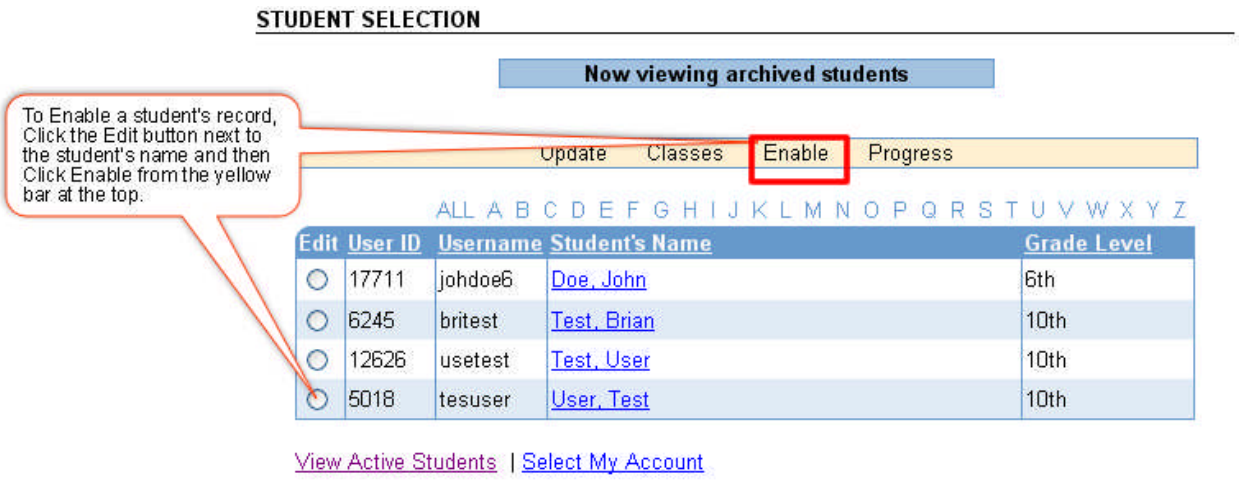
1. Click on **Select Students** under **Manage Students**.



2. Click on **View Archived Students** link located under the alphabetical list of students. It will bring up the **Archived Students** list.


MANAGE STUDENTS
Select Student
Add Student
ADMINISTRATIVE TOOLS
Select Class
Update My Info
TOOLS AND REPORTS
Current Sessions
Class Structure
Group Progress
Recent Actions
SUPPORT
Contact E2020
Log Off
STUDENT SELECTION
Add Student Update Classes Disable Progress Change School
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit User ID Username Student's Name Grade Level
23178 dem2 2, demo 6th
23179 dem3 3, Demo 6th
23180 dem4 4, demo 6th
26006 jostest Student, JoshW 6th
View Archived Students
Select My Account
To view disabled students, click View Archived Students

3. To Enable the student, click the **Edit** button next to the student's name, then click the **Enable** link.


STUDENT SELECTION
Now viewing archived students
To Enable a student's record, Click the Edit button next to the student's name and then Click Enable from the yellow bar at the top.
Update Classes Enable Progress
ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
Edit User ID Username Student's Name Grade Level
17711 johdoe6 Doe, John 6th
6245 britest Test, Brian 10th
12626 usetest Test, User 10th
5018 tesuser User, Test 10th
View Active Students | Select My Account

4. The student will now be enabled and will be in the same location in their classes as when they were disabled.

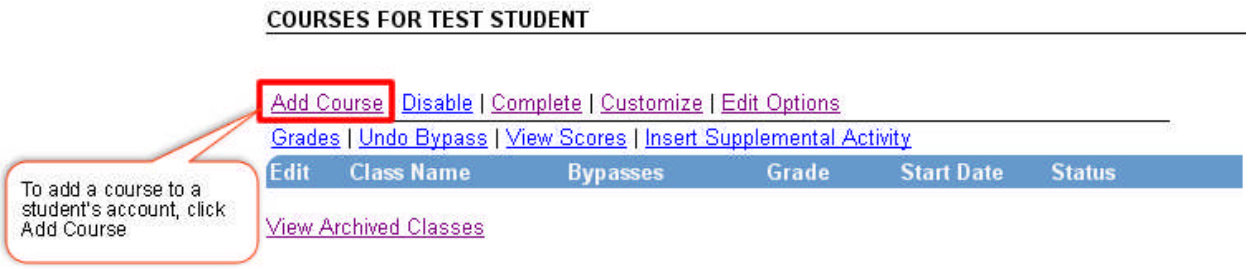
NOTE: Students with any status other than Active and Enrolled will show up under **Archived Students.**

Web Administrator – Administrative Tools

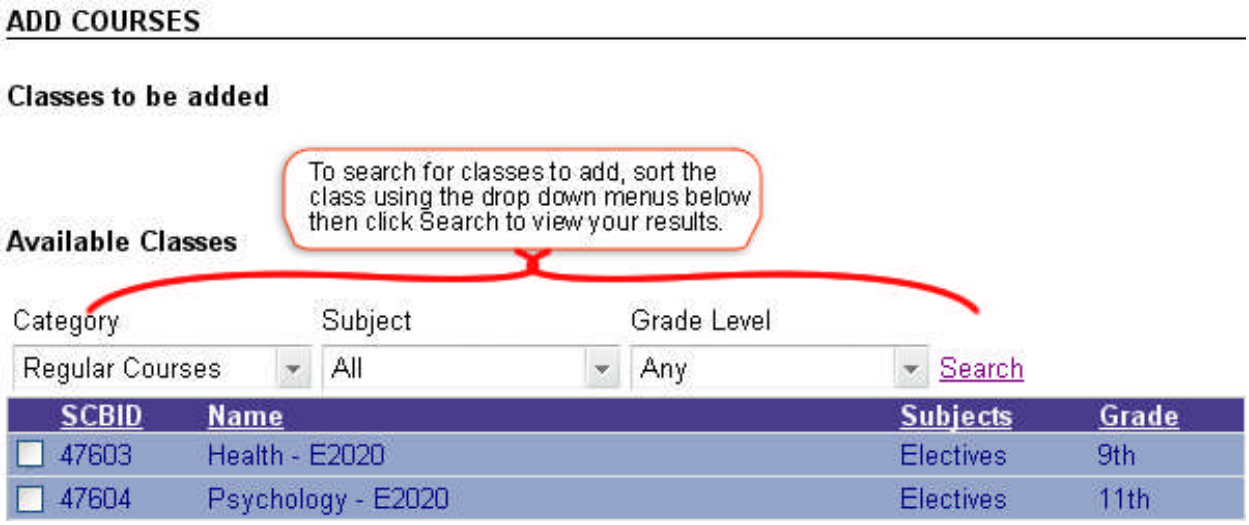
Add Course

1. Click on **Select Students** under **Manage Students**.
2. Click a student's name. It will bring up a new page that shows the student's current courses.

NOTE: A new student will not have any courses listed.

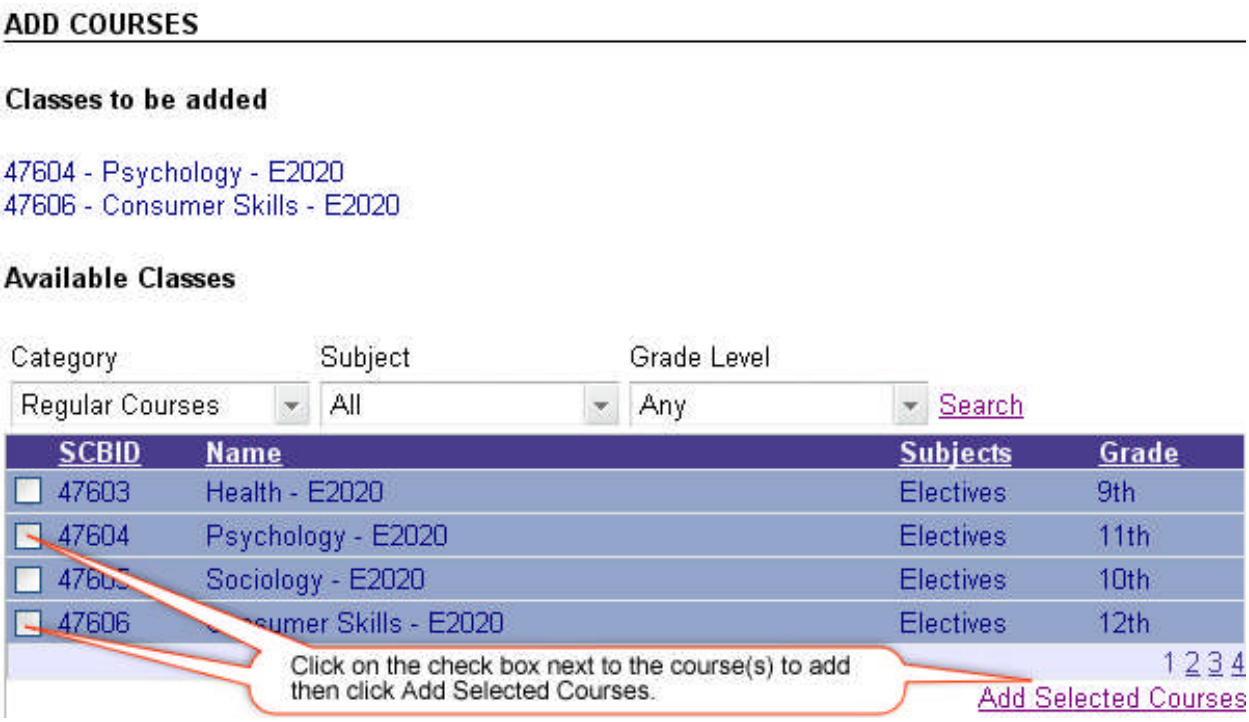


3. Click on **Add Course** from the menu above the list of available courses. The following page will be displayed.

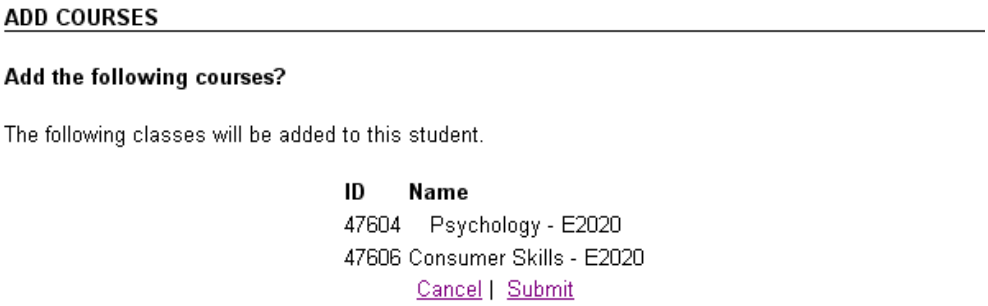


4. Depending on the school, the following options may be available:
   a. full year courses
   b. semester courses
   c. customized courses.

5. To assign a new course, click the check box next to the course then click on the **Add Selected Courses** link. Multiple courses can be added at the same time.



6. A new window will popup with the list of courses to be added, click **Submit**.


ADD COURSES
Add the following courses?
The following classes will be added to this student.
ID Name
47604 Psychology - E2020
47606 Consumer Skills - E2020
Cancel | Submit

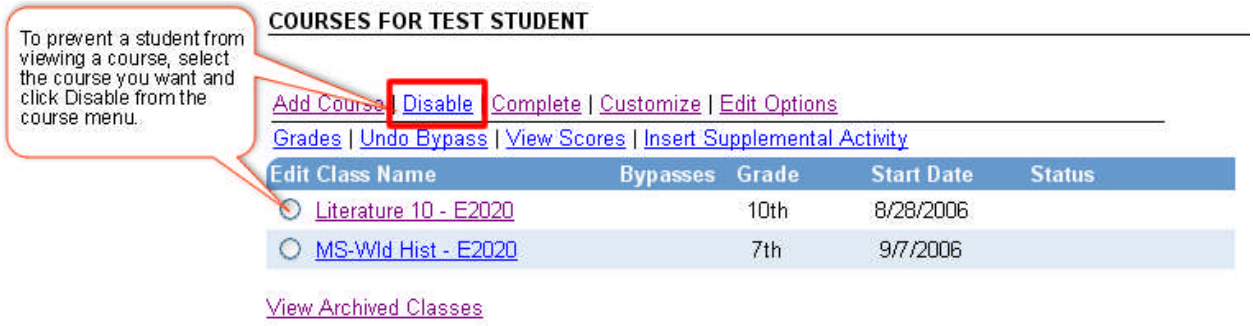
Web Administrator – Administrative Tools

Disable Course

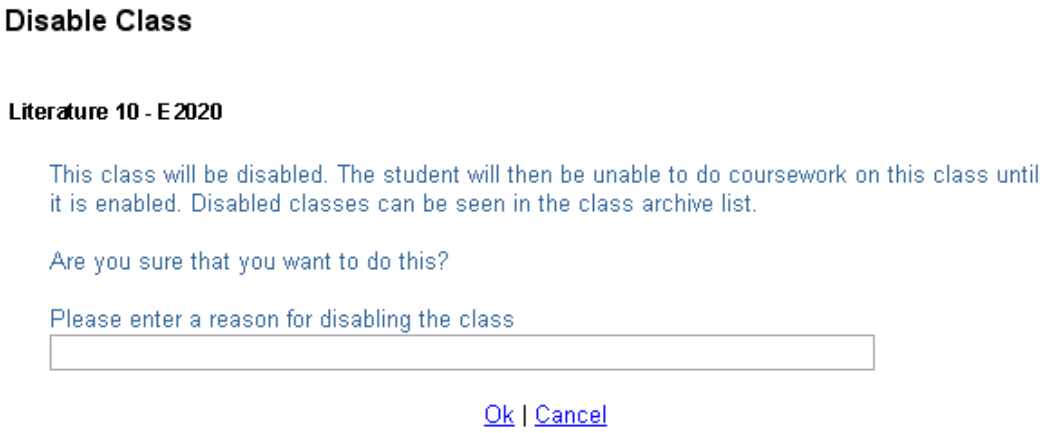
1. Click on **Select Students** under **Manage Students**, then click the student's name. A list of their current courses will display.

2. Click on the **Edit** button next to the course you wish to disable.

3. Click on the **Disable** link.


To prevent a student from viewing a course, select the course you want and click Disable from the course menu.
COURSES FOR TEST STUDENT
Add Course | Disable | Complete | Customize | Edit Options
Grades | Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - E2020
10th
8/28/2006
MS-Wld Hist - E2020
7th
9/7/2006
View Archived Classes

4. Next enter in a reason for disabling the class, then click **OK.**


Disable Class
Literature 10 - E2020
This class will be disabled. The student will then be unable to do coursework on this class until it is enabled. Disabled classes can be seen in the class archive list.
Are you sure that you want to do this?
Please enter a reason for disabling the class
Ok | Cancel

5. After clicking **OK**, the screen will return to the **Current Course** list for the student.

Web Administrator – Administrative Tools

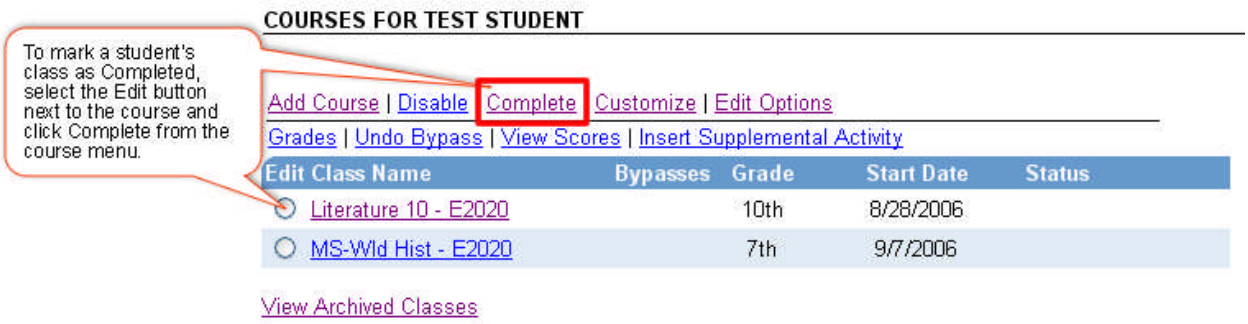
Complete Course

Once students have completed a course options to set the class to complete will be available. Teachers have the option to set the course to complete once grades have been submitted for a student and the student will no longer be working in the course. When a course is set to complete the course will not be visible on the student's course list, the course will go to the **Archived Classes** section.

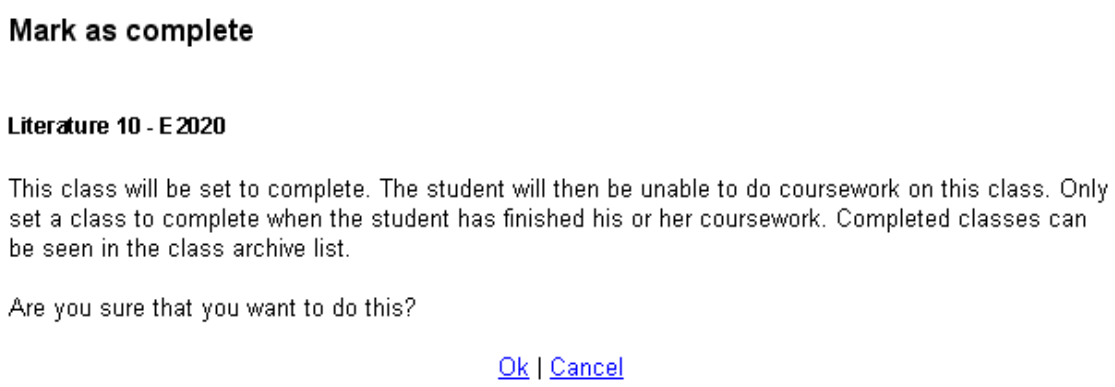
1. Click on **Select Students** under **Manage Students**.

2. Click on the student's name, the student's list of current courses will display.

3. Click on the **Edit** button next to the course. Click on the **Complete** link above the courses list.


To mark a student's class as Completed, select the Edit button next to the course and click Complete from the course menu.
COURSES FOR TEST STUDENT
Add Course | Disable | Complete | Customize | Edit Options
Grades | Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - E2020
10th
8/28/2006
MS-Wld Hist - E2020
7th
9/7/2006
View Archived Classes

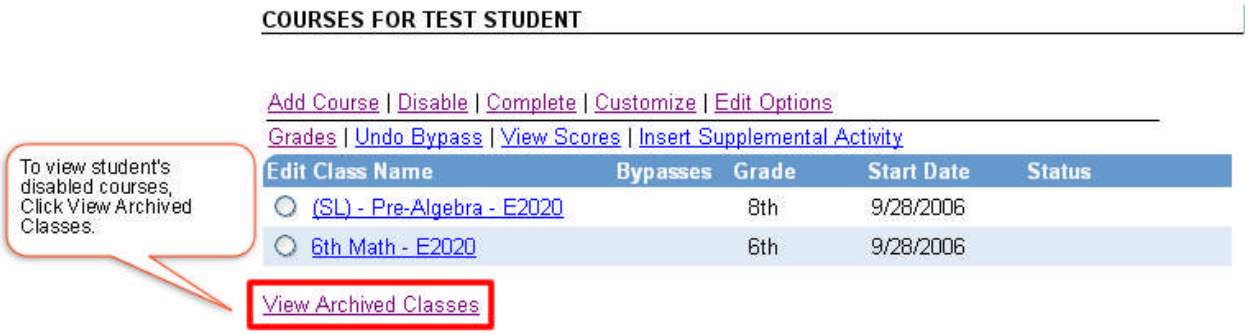
4. A window will display that tells you that setting the course to complete will not allow the student to go back into the course. Click **OK** and the course is now set to complete.


Mark as complete
Literature 10 - E2020
This class will be set to complete. The student will then be unable to do coursework on this class. Only set a class to complete when the student has finished his or her coursework. Completed classes can be seen in the class archive list.
Are you sure that you want to do this?
Ok | Cancel

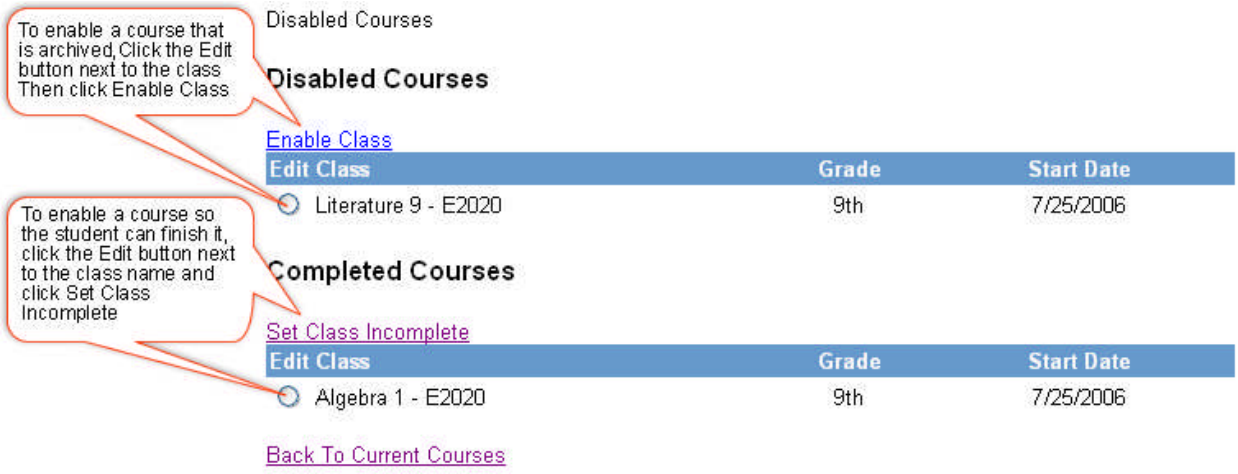
Web Administrator – Administrative Tools

View Archived Classes

1. Click on **Select Students** under **Manage Students**. The current course list will display.



2. Click on the **View Archived Classes** link, located at the bottom of the page.


To enable a course that is archived, Click the Edit button next to the class Then click Enable Class
To enable a course so the student can finish it, click the Edit button next to the class name and click Set Class Incomplete
Disabled Courses
Disabled Courses
Enable Class
Edit Class
Grade
Start Date
Literature 9 - E2020
9th
7/25/2006
Completed Courses
Set Class Incomplete
Edit Class
Grade
Start Date
Algebra 1 - E2020
9th
7/25/2006
Back To Current Courses

From this screen users can select the course and select either **Enable Class** or **Set Class Incomplete**.

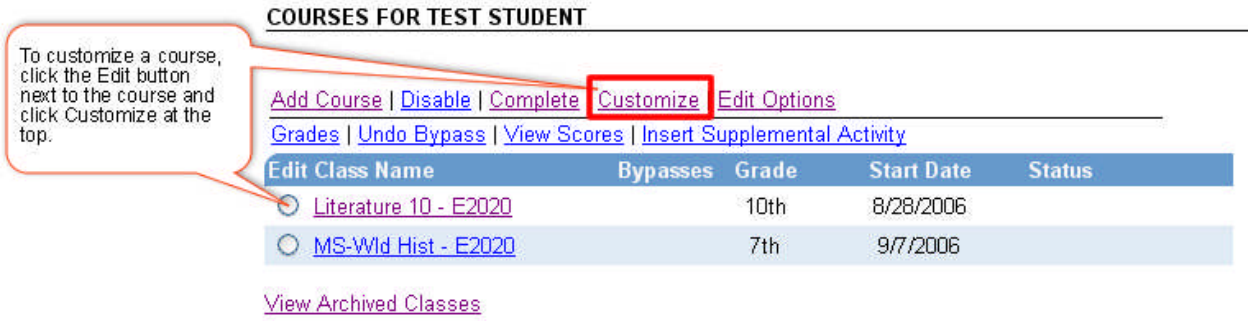
These items will allow the student to access the course again and continue working on them.

Web Administrator – Administrative Tools

Customize a Course

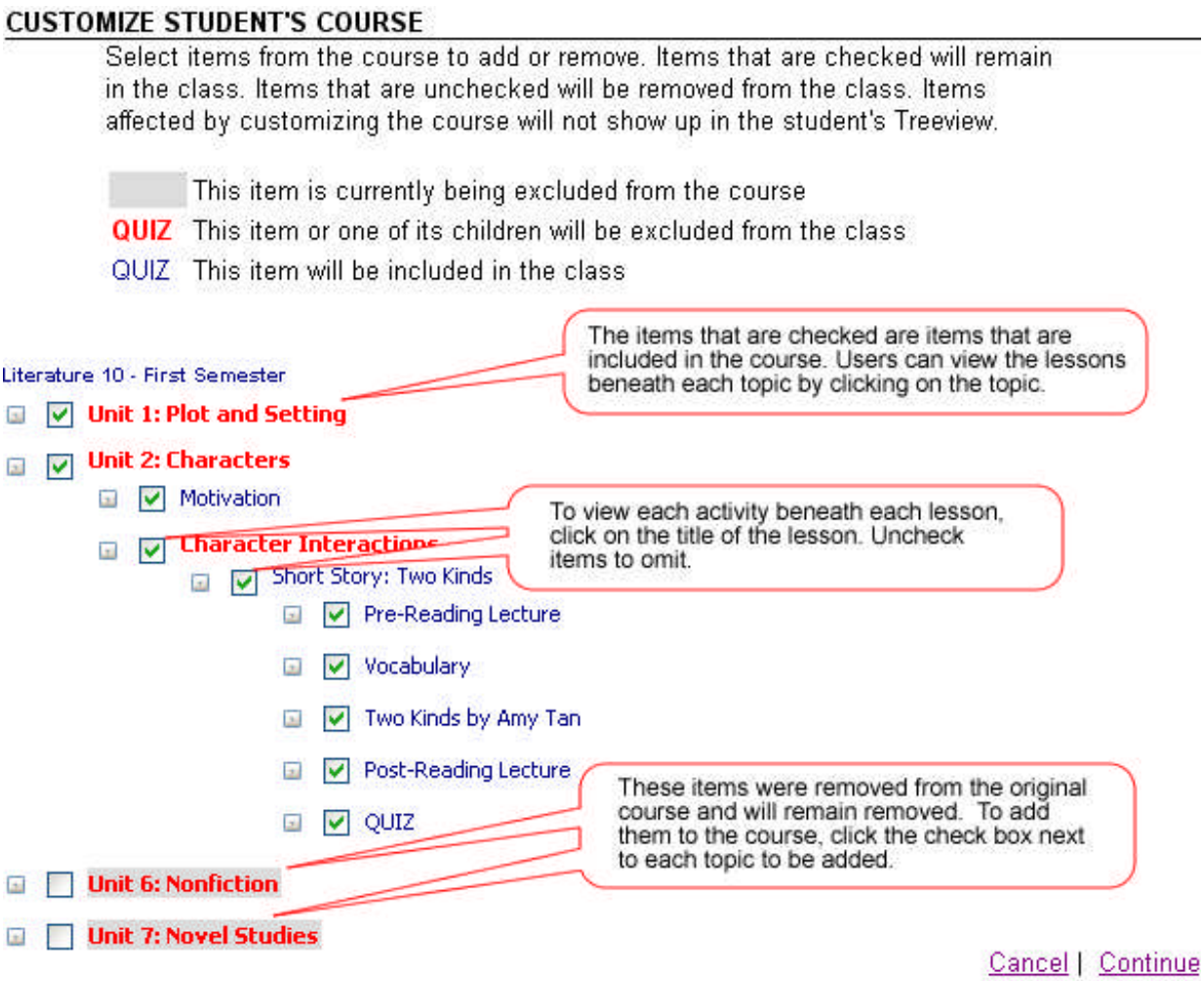
1. Click on **Select Students** under **Manage Students**. Then click on the student's name.

2. The Current courses will display for that student. Click the **Edit** button next to the class you wish to customize. Click on the **Customize** link above the courses list.


To customize a course, click the Edit button next to the course and click Customize at the top.
COURSES FOR TEST STUDENT
Add Course | Disable | Complete | Customize | Edit Options
Grades | Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - E2020
10th
8/28/2006
MS-Wld Hist - E2020
7th
9/7/2006
View Archived Classes

3. The course will be displayed. If the course was customized from a core course the omitted items will be listed in gray. Teachers can either add these back in or omit other items currently in the course.

4. Uncheck the items to omit or check more items to add, then click **Continue**.


CUSTOMIZE STUDENT'S COURSE
Select items from the course to add or remove. Items that are checked will remain in the class. Items that are unchecked will be removed from the class. Items affected by customizing the course will not show up in the student's Treeview.
This item is currently being excluded from the course
QUIZ This item or one of its children will be excluded from the class
QUIZ This item will be included in the class
The items that are checked are items that are included in the course. Users can view the lessons beneath each topic by clicking on the topic.
Literature 10 - First Semester
Unit 1: Plot and Setting
Unit 2: Characters
Motivation
Character Interactions
To view each activity beneath each lesson, click on the title of the lesson. Uncheck items to omit.
Short Story: Two Kinds
Pre-Reading Lecture
Vocabulary
Two Kinds by Amy Tan
Post-Reading Lecture
QUIZ
These items were removed from the original course and will remain removed. To add them to the course, click the check box next to each topic to be added.
Unit 6: Nonfiction
Unit 7: Novel Studies
Cancel | Continue

5. A list of the submitted changes will display. Click **Submit Custom Course**.

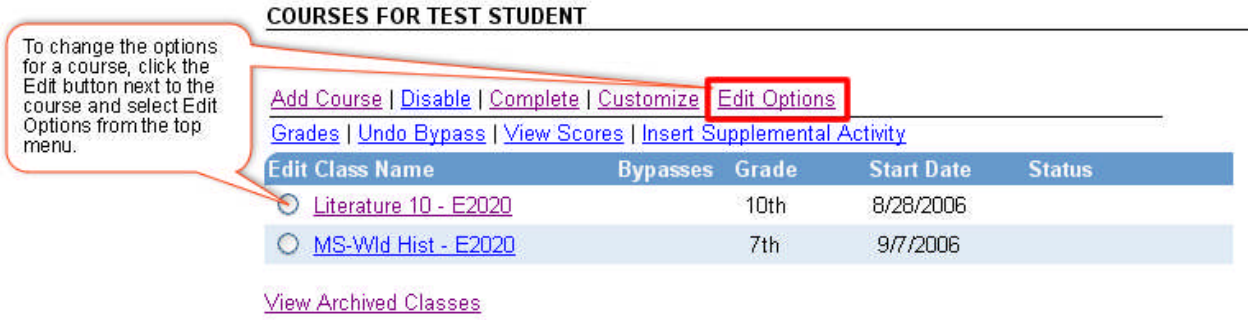
6. The student's course will now be customized. If the student is currently working in the course the **changes will take effect after they log out and log back in.**

7. The omitted items will appear in the **Bypass** section of the student's course.

Web Administrator – Administrative Tools

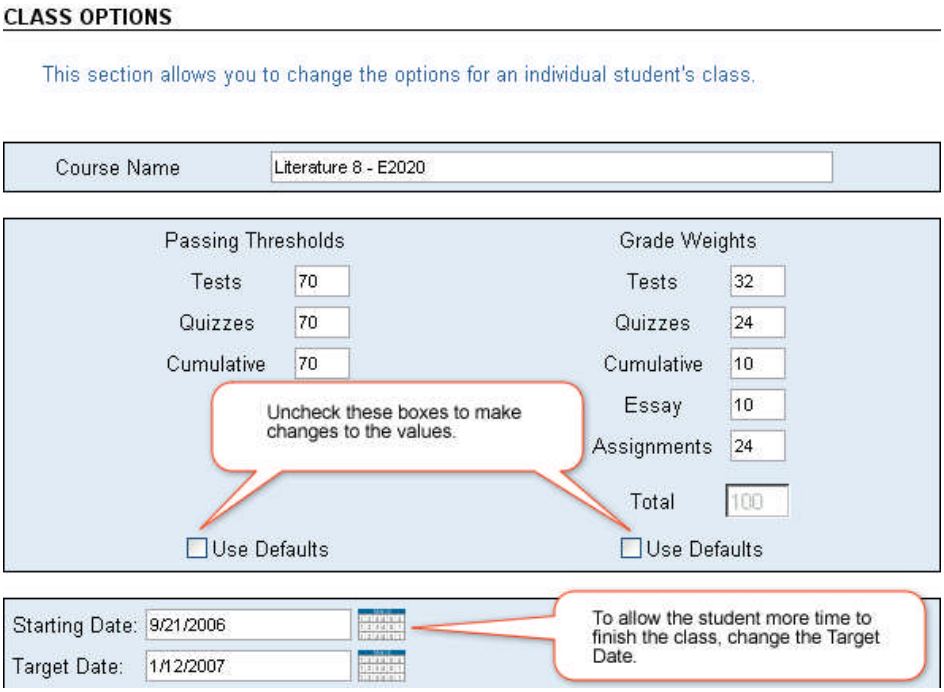
Edit Options for Course

1. Click on the **Edit** button next to the course you wish to edit then click on the **Edit Options** link located above the class list.


To change the options for a course, click the Edit button next to the course and select Edit Options from the top menu.
COURSES FOR TEST STUDENT
Add Course | Disable | Complete | Customize | Edit Options
Grades | Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - E2020
10th
8/28/2006
MS-Wld Hist - E2020
7th
9/7/2006
View Archived Classes

2. Items can be changed one at a time or multiple at the same time.

3. Change the information on the course and click **Submit** when ready.



4. **Passing Thresholds** are the grades necessary to pass tests, quizzes, and cumulative exams. To change these, uncheck the **Use Defaults** box and enter in the new values.

5. **Grade Weights** are the values assigned for each part of the course that make up the student's grade. These values must total 100. To assign new values, uncheck the **Use Defaults** box and enter in the new values.

6. The **Target Date** is the date that the student should finish the class. To change the **Start Date** or the **Target Date** click on the calendar next to the date you wish to choose.

7. The **Homework Actions** are options to allow the teacher to select how a student will progress within his/her classes.

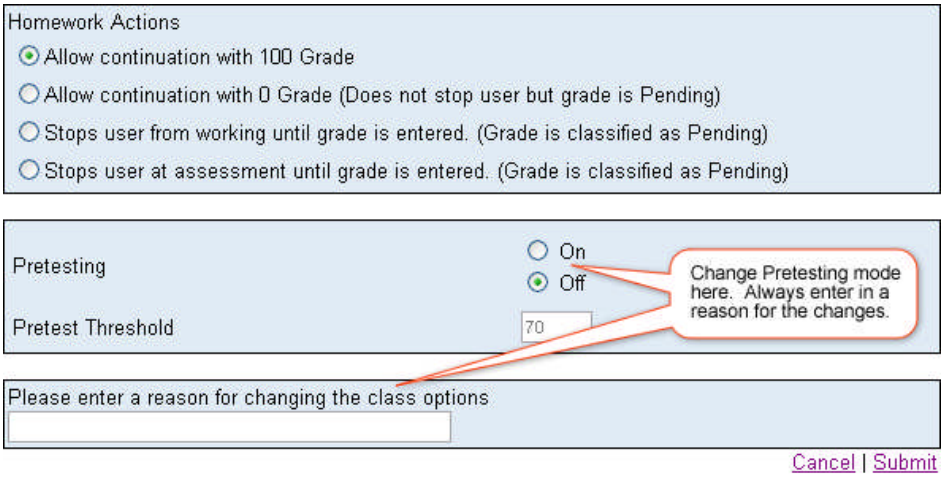
8. The **Pretesting** default is off. To turn Pretesting on, click the **Pretesting** button. Then enter in a Pretesting Threshold, the default is set to 80.

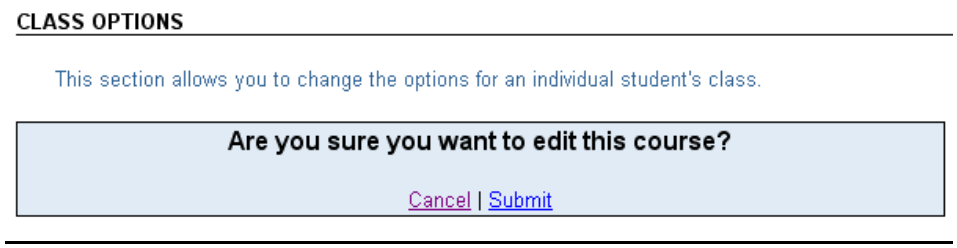
9. Enter in a reason for the changes and click **Submit** when ready.

Pre-testing Mode Note

NOTE: Regarding **Pretesting**, schools have a default passing threshold for Pretesting. Pretesting is to test a student's **prior** knowledge in a course. When Pretesting is on, the student will be pushed forward to the assessments. The student only gets **1** attempt at any assessment. If the student fails an assessment the program will force them back to the activities for that assessment. Once they complete the activities and pass the quiz they will continue to move forward to the next assessment.

*****Only certain classes should use pretesting, these are Math, Science, and Social Studies.**


Homework Actions
Allow continuation with 100 Grade
Allow continuation with 0 Grade (Does not stop user but grade is Pending)
Stops user from working until grade is entered. (Grade is classified as Pending)
Stops user at assessment until grade is entered. (Grade is classified as Pending)
Pretesting
On
Off
Pretest Threshold
70
Change Pretesting mode here. Always enter in a reason for the changes.
Please enter a reason for changing the class options
Cancel | Submit

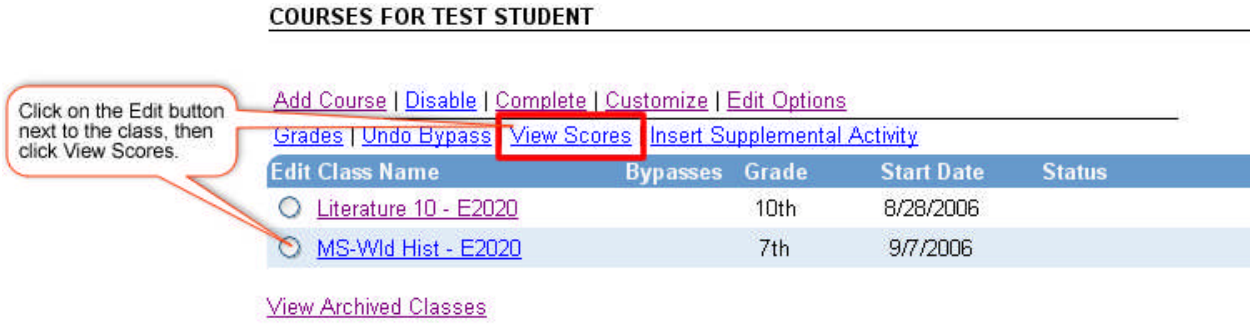

CLASS OPTIONS
This section allows you to change the options for an individual student's class.
Are you sure you want to edit this course?
Cancel | Submit

Web Administrator – Administrative Tools

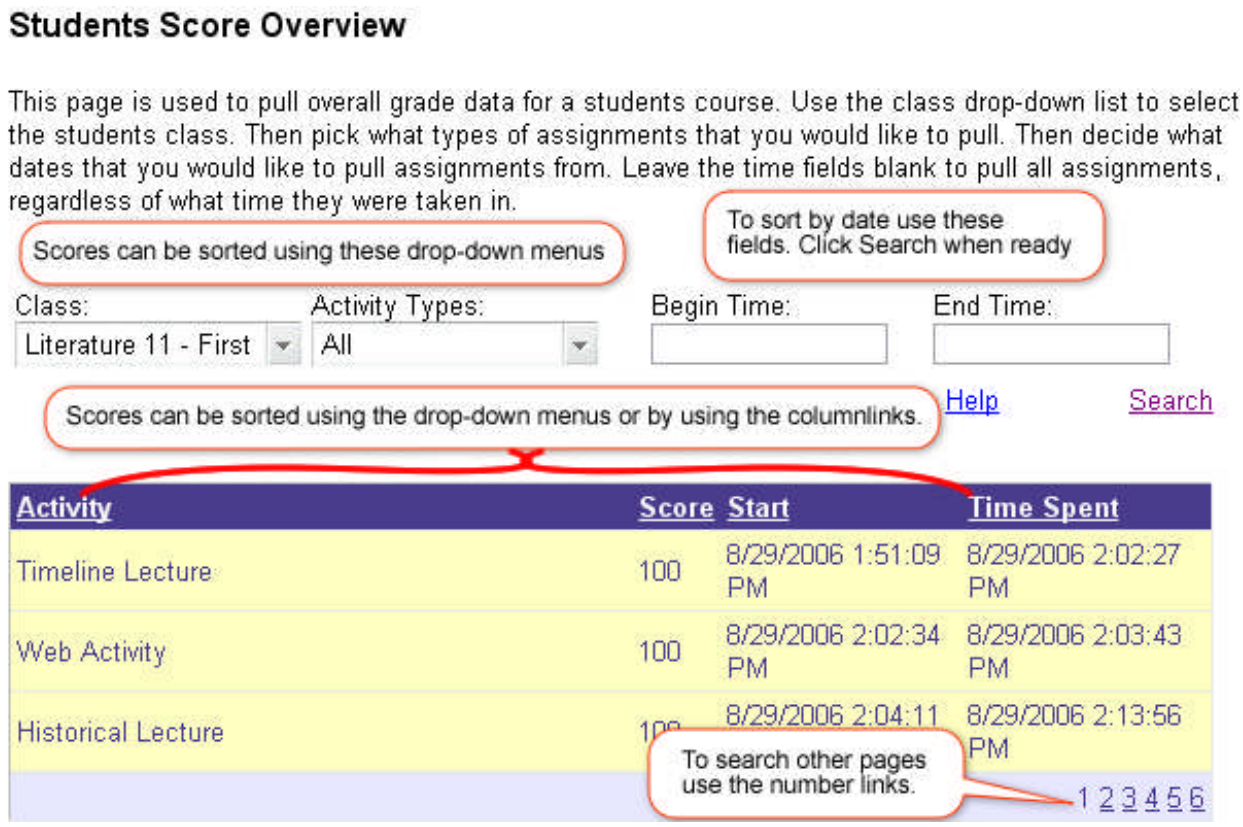
View Student's Scores

1. Click on **Select Students** under **Manage Students**. Then click on the student's name to view the student's current list of classes.

2. Click on the **Edit** button next to the class then click on **View Scores**.



3. Choose a class to view by using one of the drop-down menus under Class or Activity Types, then click **Search**.


Students Score Overview
This page is used to pull overall grade data for a students course. Use the class drop-down list to select the students class. Then pick what types of assignments that you would like to pull. Then decide what dates that you would like to pull assignments from. Leave the time fields blank to pull all assignments, regardless of what time they were taken in.
Scores can be sorted using these drop-down menus
To sort by date use these fields. Click Search when ready
Class:
Literature 11 - First
Activity Types:
All
Begin Time:
End Time:
Help
Search
Scores can be sorted using the drop-down menus or by using the columnlinks.
Activity
Score
Start
Time Spent
Timeline Lecture
100
8/29/2006 1:51:09 PM
8/29/2006 2:02:27 PM
Web Activity
100
8/29/2006 2:02:34 PM
8/29/2006 2:03:43 PM
Historical Lecture
8/29/2006 2:04:11
8/29/2006 2:13:56 PM
To search other pages use the number links.
1 2 3 4 5 6

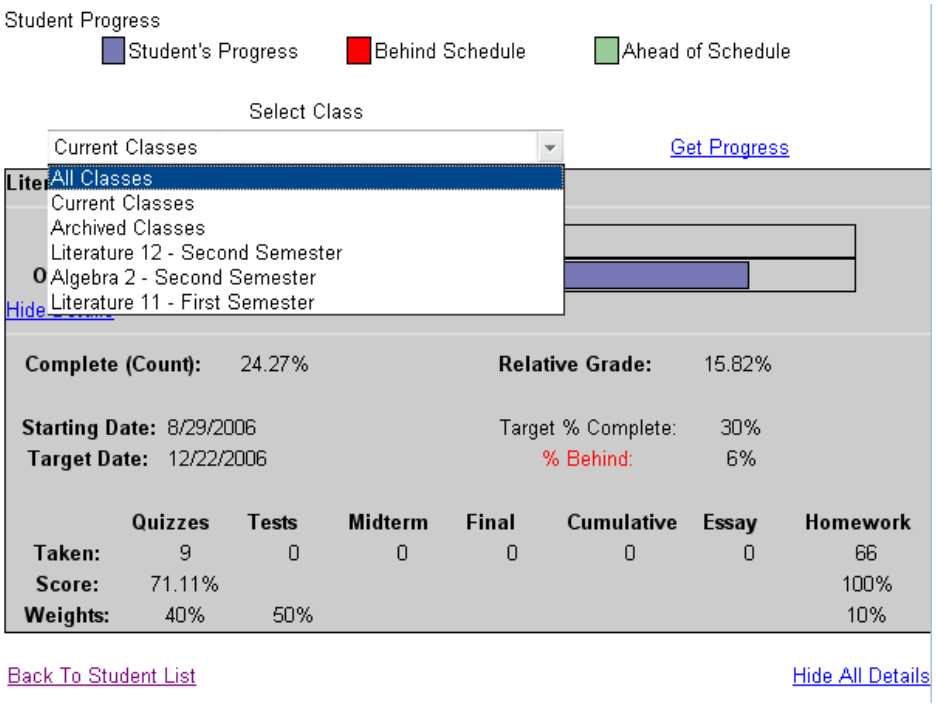
4. Sort the scores using the Column links, drop-down menus, or time fields.

Web Administrator – Administrative Tools

Individual Progress Report

1. Student's progress reports can be viewed in the following ways:
   a. click **Select Student** which brings up the **Student Management** page. Then click on the **Edit** button next to the student's name then click the **Progress** button.
   b. click **Select Student**, click on the student's name then click on **Progress Report** under the **Selected Students** feature menu on the left-hand side of the screen.

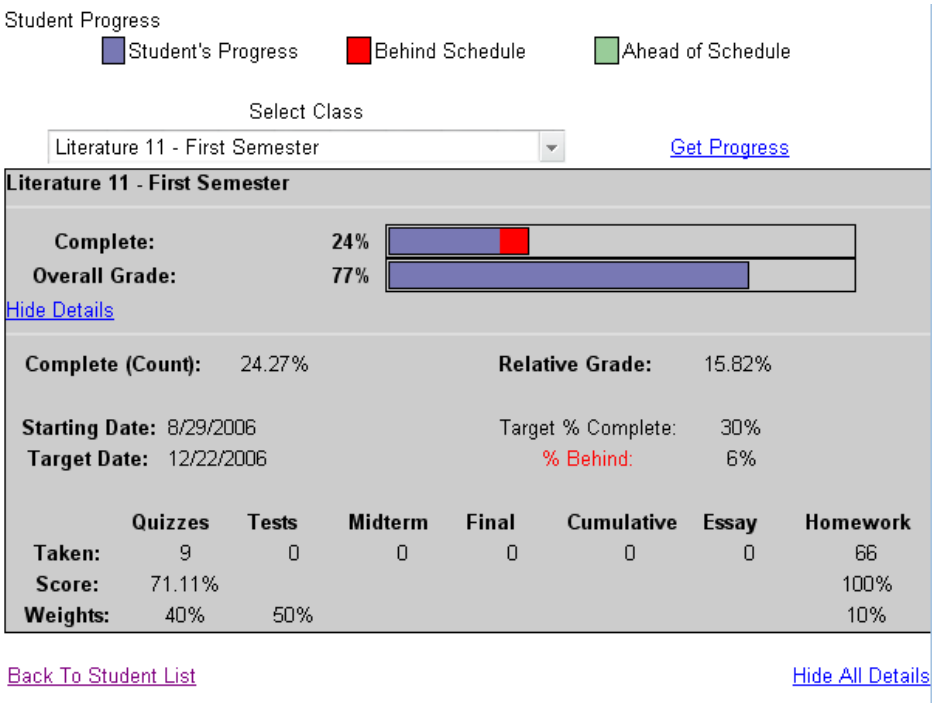
2. The student's current courses' progress reports will display. To select a specific class or other classes, choose a class or category from the drop down menu next to **Select Class** then click **Get Progress**.



3. The progress report will vary based on the edit options for the course. For example, if the start date and target date are the same then the percentage complete of the course will not show if the student is ahead or behind schedule.

4. The **Hide Details** link will hide all the information except the Complete percentage and the Overall Grade percentage. Click **Show Details** to display the information.

5. The following screen is an example progress report with a target date.



6. The items displayed in the progress report are:

   A. **Complete:** This shows how far along the student is in the course by time. It is the percentage weighted by the estimated time for each assignment in the course.

   B. **Overall Grade:** The overall grade is calculated by this formula:

Sum(Averages * Weights) / Sum(Weights)

> Any activities that do not have any items taken will not be factored into the equation. So for example, a student has just started US History. They have taken one quiz and two assignments. They got a 90% on the quiz and an average of 85% on the two assignments. They have not yet taken any tests. The weights are set up as follows: Tests - 50%, Quizzes - 25% and assignments - 25%. The equation would look like this:(.9 * .25) + (.85 * .25)] / (.25 + .25)
>
> The final grade would be 87.5%

   C. **Complete (Count):** This shows how far along the student is in the course by activity count. It is the percentage calculated based on the total number of items completed versus total items.

   D. **Relative Grade:** This is the grade that would be assigned to the student today assuming that the rest of the course would not be completed (0% for all remaining activities).

   E. **Starting Date:** The date the class was assigned unless the date was changed using the **Edit Options** feature. For example, if you assign the student a course 2 weeks before they actually start, the target percentage will not be accurate unless you change the start date.

   F. **Target Date:** The date the class was assigned unless you change the date via the **Edit Options** feature. This is the date the student should be finished with the course.

G. **Target % Complete:** This is the percentage that the student should be at based on the start and target dates.

H. **%Ahead:** This is the difference between the Target % Complete and Complete. For the example above, the Target % = 70 and the Complete = 96, so 96 - 70 = 26%. The student is ahead 26%.

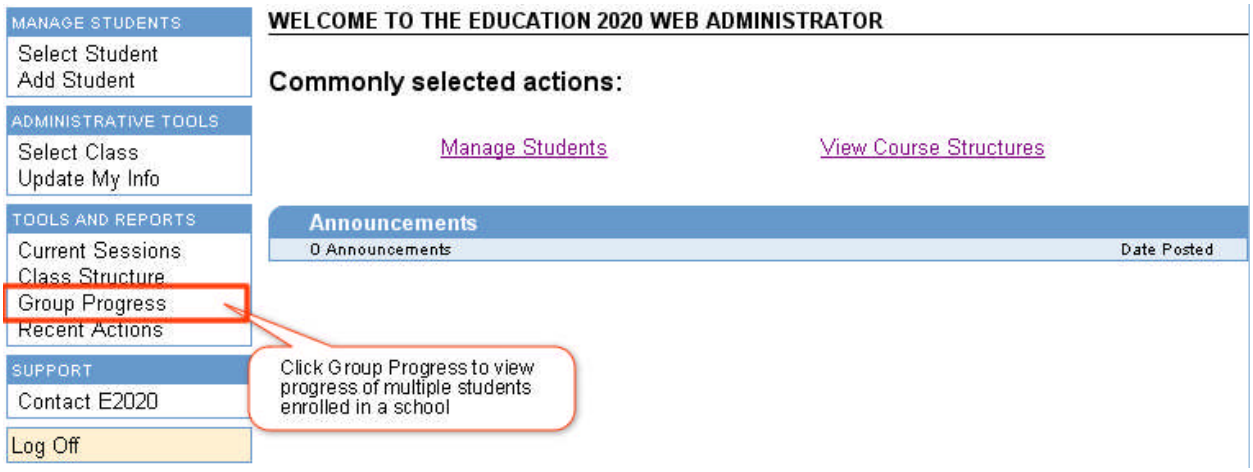
I. **%Behind:** This is the difference between the Target % Complete and Complete. For example, if the Target % = 70 but the Complete is = 45, then 70 – 45 = 35%. The student is behind 35%.

J. **Graded Items:** The items that have been taken and graded and their **Weights** assigned are displayed. The **Score** reflects an average of the items.

Web Administrator – Administrative Tools

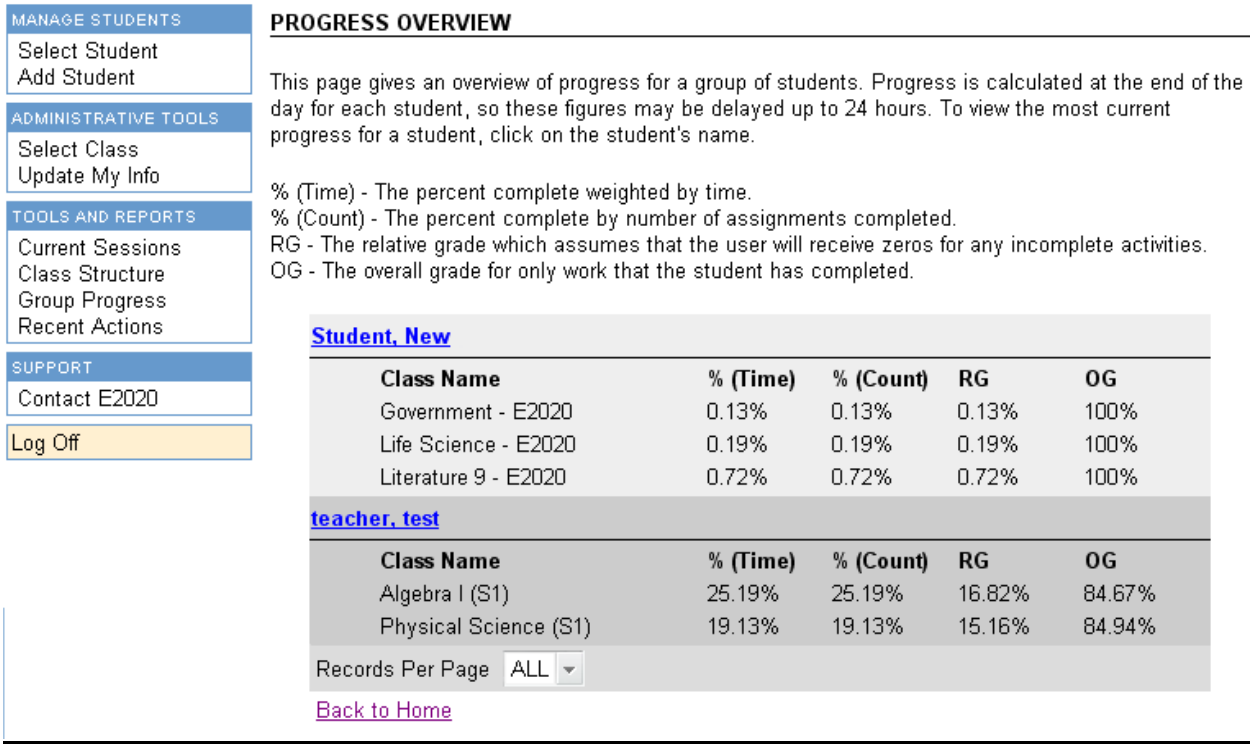
Group Progress Reports

1. Click on **Group Progress** under **Tools and Reports**.



2. At this screen users can review multiple students' progress. When finished, click **Back to Home** at the bottom of the screen.

3. To view more detailed progress information on an individual student, click the students name in blue.

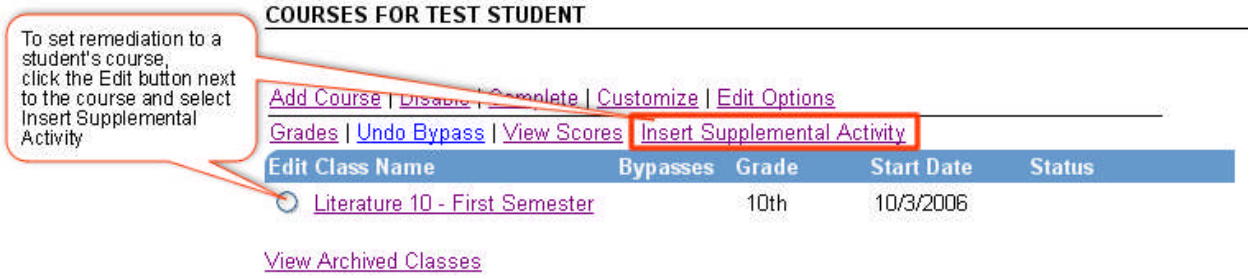

MANAGE STUDENTS
Select Student
Add Student
ADMINISTRATIVE TOOLS
Select Class
Update My Info
TOOLS AND REPORTS
Current Sessions
Class Structure
Group Progress
Recent Actions
SUPPORT
Contact E2020
Log Off
PROGRESS OVERVIEW
This page gives an overview of progress for a group of students. Progress is calculated at the end of the day for each student, so these figures may be delayed up to 24 hours. To view the most current progress for a student, click on the student's name.
% (Time) - The percent complete weighted by time.
% (Count) - The percent complete by number of assignments completed.
RG - The relative grade which assumes that the user will receive zeros for any incomplete activities.
OG - The overall grade for only work that the student has completed.
Student, New
Class Name % (Time) % (Count) RG OG
Government - E2020 0.13% 0.13% 0.13% 100%
Life Science - E2020 0.19% 0.19% 0.19% 100%
Literature 9 - E2020 0.72% 0.72% 0.72% 100%
teacher, test
Class Name % (Time) % (Count) RG OG
Algebra I (S1) 25.19% 25.19% 16.82% 84.67%
Physical Science (S1) 19.13% 19.13% 15.16% 84.94%
Records Per Page ALL
Back to Home

Web Administrator – Administrative Tools

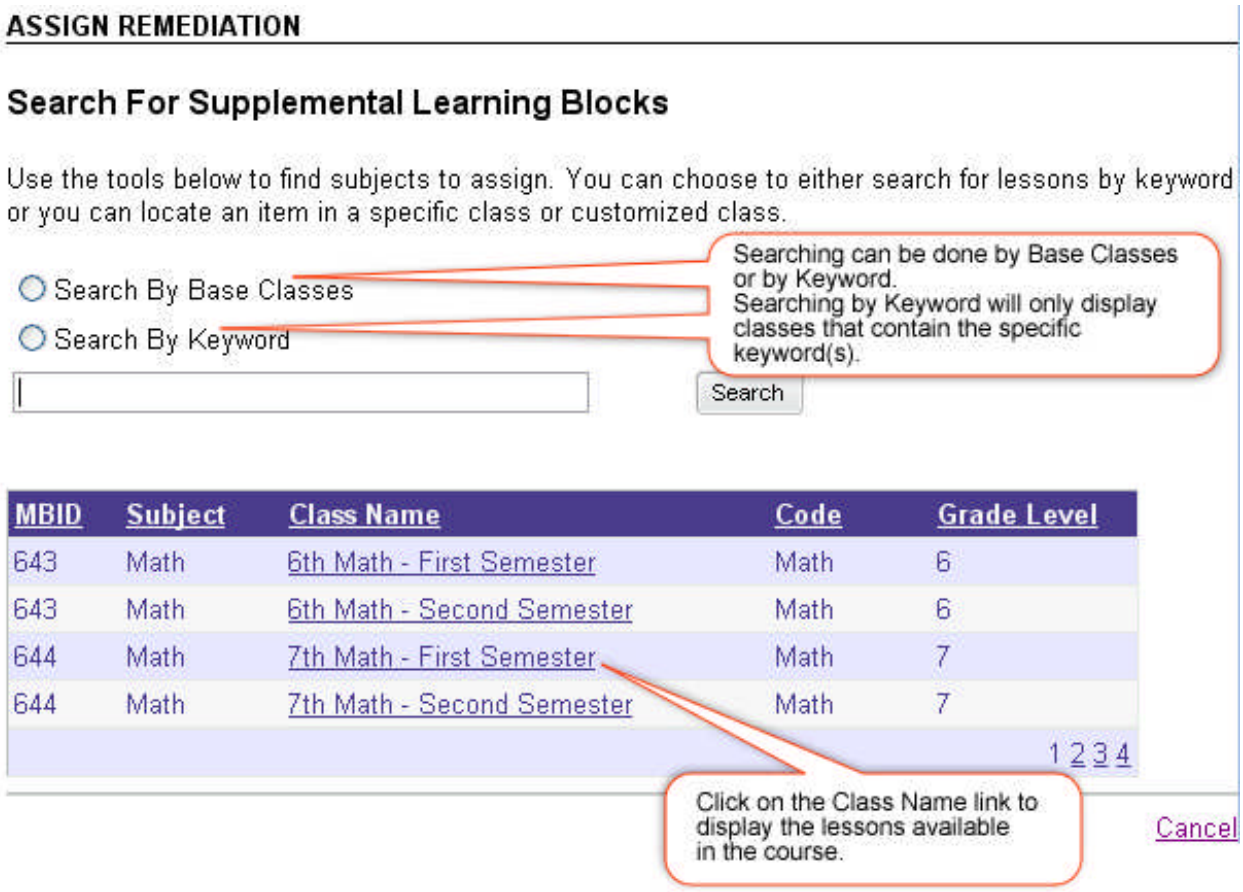
Inserting Supplemental Learning Into a Course

1. Click on **Select Students** under **Manage Students**. Then click on the student's name.

2. Then click the **Edit** button next to the class. Click on **Insert Supplemental Activity**.

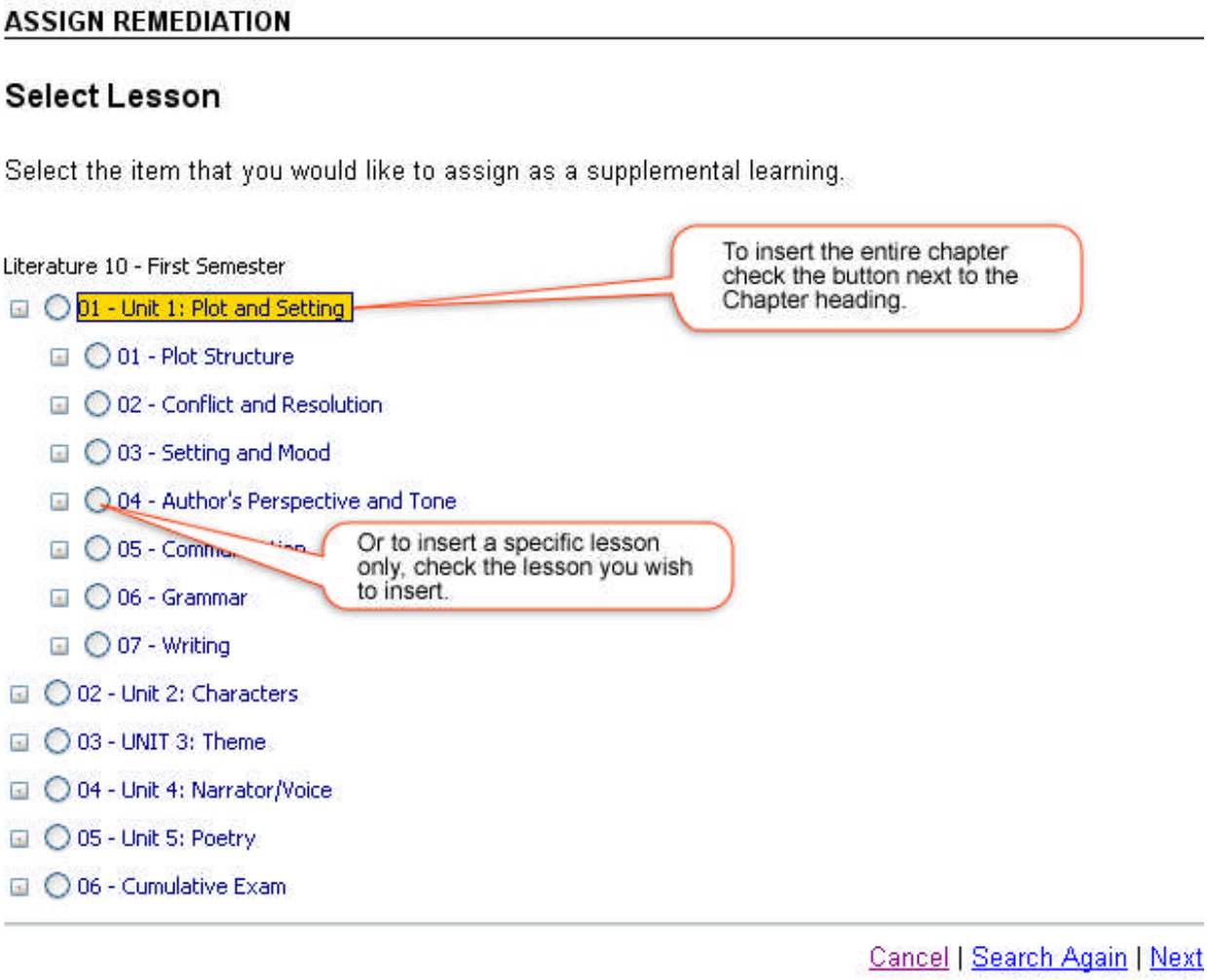

To set remediation to a student's course, click the Edit button next to the course and select Insert Supplemental Activity
COURSES FOR TEST STUDENT
Add Course | Customize | Edit Options
Grades | Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - First Semester
10th
10/3/2006
View Archived Classes

3. Two search options are available:
   a. **Search by Base Classes**
   b. **Search by Keyword**


ASSIGN REMEDIATION
Search For Supplemental Learning Blocks
Use the tools below to find subjects to assign. You can choose to either search for lessons by keyword or you can locate an item in a specific class or customized class.
Search By Base Classes
Search By Keyword
Searching can be done by Base Classes or by Keyword.
Searching by Keyword will only display classes that contain the specific keyword(s).
Search
MBID
Subject
Class Name
Code
Grade Level
643 Math 6th Math - First Semester Math 6
643 Math 6th Math - Second Semester Math 6
644 Math 7th Math - First Semester Math 7
644 Math 7th Math - Second Semester Math 7
1 2 3 4
Click on the Class Name link to display the lessons available in the course.
Cancel

4. Click on the link to display the lessons and activities available for remediation.

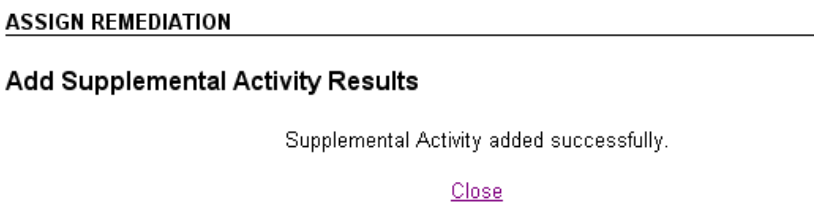
5. Check an item to insert.


ASSIGN REMEDIATION
Select Lesson
Select the item that you would like to assign as a supplemental learning.
Literature 10 - First Semester
01 - Unit 1: Plot and Setting
01 - Plot Structure
02 - Conflict and Resolution
03 - Setting and Mood
04 - Author's Perspective and Tone
06 - Grammar
07 - Writing
02 - Unit 2: Characters
03 - UNIT 3: Theme
04 - Unit 4: Narrator/Voice
05 - Unit 5: Poetry
06 - Cumulative Exam
To insert the entire chapter check the button next to the Chapter heading.
Or to insert a specific lesson only, check the lesson you wish to insert.
Cancel | Search Again | Next

6. Click **Next** after the item has been selected for insertion.

7. The next screen will display the confirmation of the remediation and will assign the student the "revised" class.

8. Click **Close** to return to the student's list of current courses.



****NOTE:** Your school may not have the textbooks for all classes that are available for remediation.

Web Administrator – Administrative Tools

Gradebook

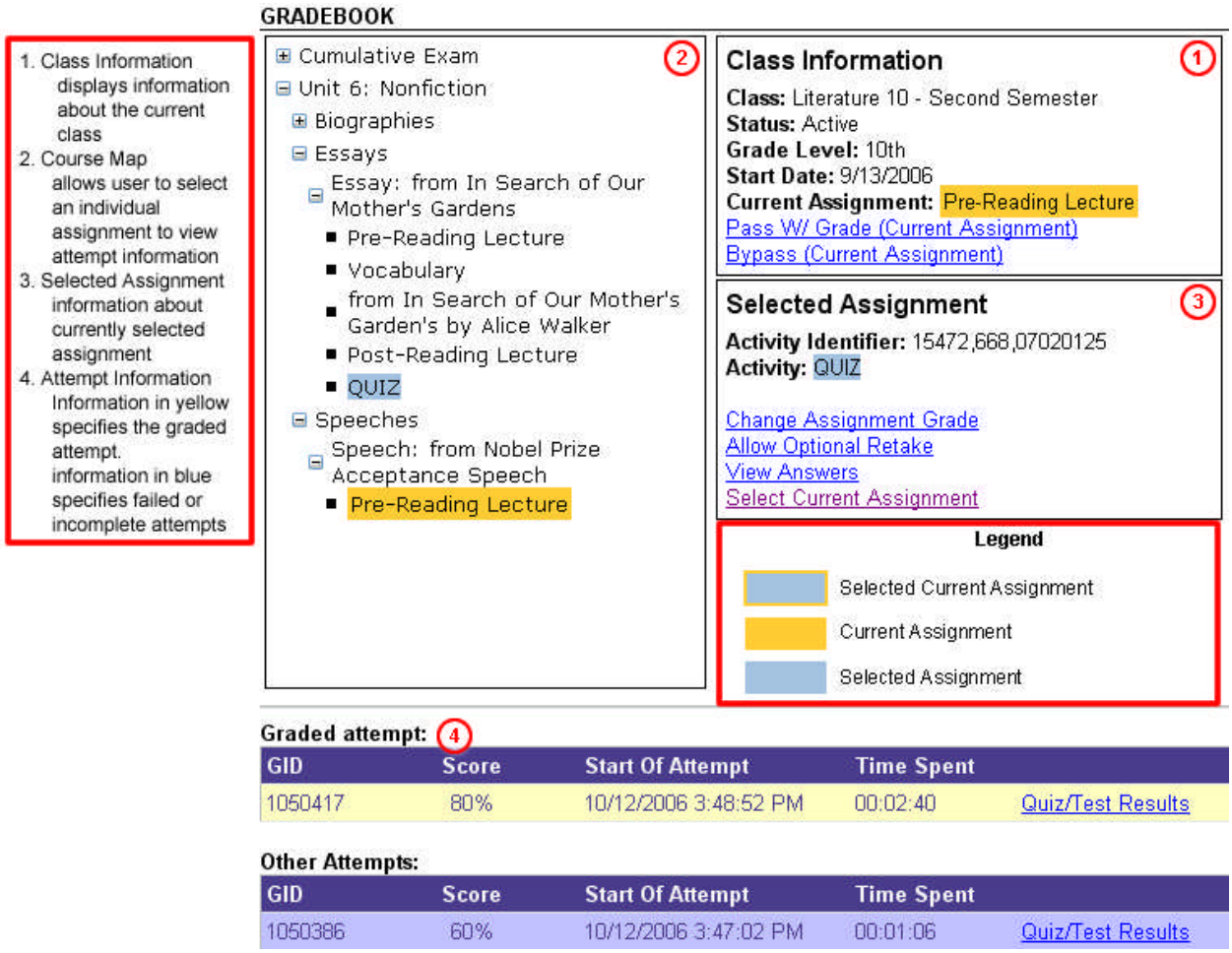
1. Click on **Select Students** under **Manage Students**. Then click on the student's name.

2. The student's list of current courses will display. Click on a class name to view the **Gradebook** for that class.

3. The **Gradebook** section will display.

Overview

The Gradebook section provides many tools for viewing information about an individual student's assignments. It also gives teachers the ability to change a student's grades, view results of an assessment, bypass an assignment, and many other features.


1. Class Information displays information about the current class
2. Course Map allows user to select an individual assignment to view attempt information
3. Selected Assignment information about currently selected assignment
4. Attempt Information Information in yellow specifies the graded attempt. information in blue specifies failed or incomplete attempts
GRADEBOOK
Cumulative Exam
Unit 6: Nonfiction
Biographies
Essays
Essay: from In Search of Our Mother's Gardens
Pre-Reading Lecture
Vocabulary
from In Search of Our Mother's Garden's by Alice Walker
Post-Reading Lecture
QUIZ
Speeches
Speech: from Nobel Prize Acceptance Speech
Pre-Reading Lecture
Class Information
Class: Literature 10 - Second Semester
Status: Active
Grade Level: 10th
Start Date: 9/13/2006
Current Assignment: Pre-Reading Lecture
Pass W/ Grade (Current Assignment)
Bypass (Current Assignment)
Selected Assignment
Activity Identifier: 15472,668,07020125
Activity: QUIZ
Change Assignment Grade
Allow Optional Retake
View Answers
Select Current Assignment
Legend
Selected Current Assignment
Current Assignment
Selected Assignment
Graded attempt:
GID Score Start Of Attempt Time Spent
1050417 80% 10/12/2006 3:48:52 PM 00:02:40 Quiz/Test Results
Other Attempts:
GID Score Start Of Attempt Time Spent
1050386 60% 10/12/2006 3:47:02 PM 00:01:06 Quiz/Test Results

1. **Class Information**
    a. This box displays information about the current class, as well as information about the current assignment. The assignment represents the location the student must complete next before continuing on in the course.
    b. The current assignment will always show up in orange in the **Course Map** (See below)
    c. If the class is active, you may choose to bypass the current assignment by clicking the **Bypass (Current Assignment)** link. This will bypass the current assignment only. It does not affect the assignment that is selected in the course map.
    d. If the class is active, and the student has made at least one attempt at the current location, then you may choose to pass the student through the current location with a grade. Note that the student is assigned the score entered for that assignment, even if the score is below the passing threshold for that activity.

2. **Course Map**
    a. Allows the user to select an individual assignment to view its attempt information
    b. The selected assignment is highlighted in blue

3. **Selected Assignment**
    a. Displays information about the currently selected assignment
    b. The **Activity Identifier** is used by E2020 to keep track of individual assignments. Please send this number to E2020 for any issues relating to a specific assignment.
    c. Retake Information is shown if the selected assignment is an assessment and has been assigned retakes. (See below for information on adding retakes)
    d. Depending on the activity selected, you may get any of the following options:
        i. **Change Assignment Grade**
        ii. **Allow Retakes**
        iii. **View Essay Answer**
        iv. **View Journal Answer**
        v. **View Answers**
        vi. **Select Current Assignment**
    e. See the following section “Selected Assignment Actions” for a description of these links

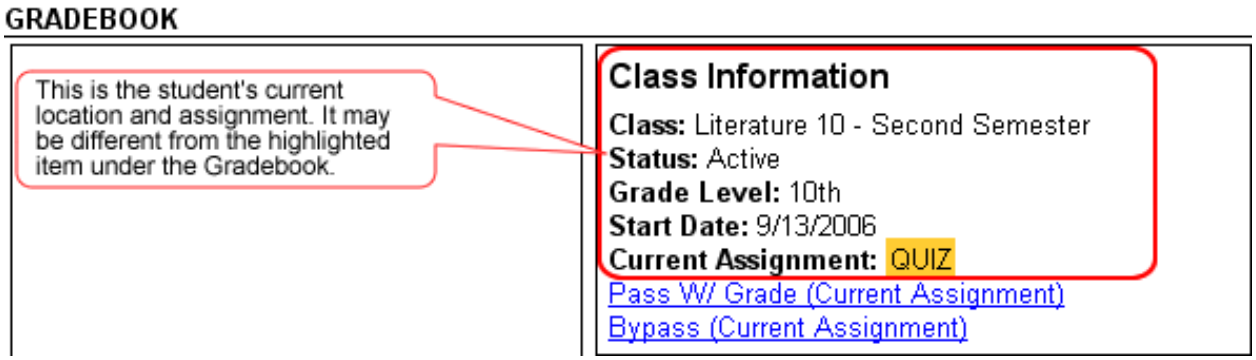
4. **Attempt Information**
    a. Information in yellow specifies the graded attempt
    b. Information in blue specifies failed or incomplete attempts
    c. The Quiz/Test Results link allows you to view the questions and student’s answers for that specific quiz attempt

Web Administrator – Administrative Tools

The Student's Current Location

1. Click on **Select Students** under **Manage Students**. Then click on the student's name. Then click on a class to view.

2. The student's current location will be located under **Class Information - Current Assignment**.

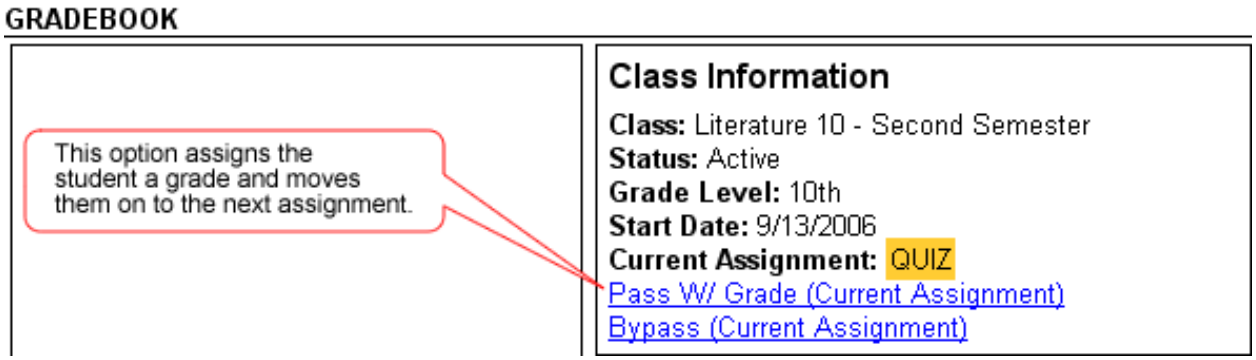

GRADEBOOK
This is the student's current location and assignment. It may be different from the highlighted item under the Gradebook.
Class Information
Class: Literature 10 - Second Semester
Status: Active
Grade Level: 10th
Start Date: 9/13/2006
Current Assignment: QUIZ
Pass W/ Grade (Current Assignment)
Bypass (Current Assignment)

3. The options available for the Current Assignment are located underneath the assignment.

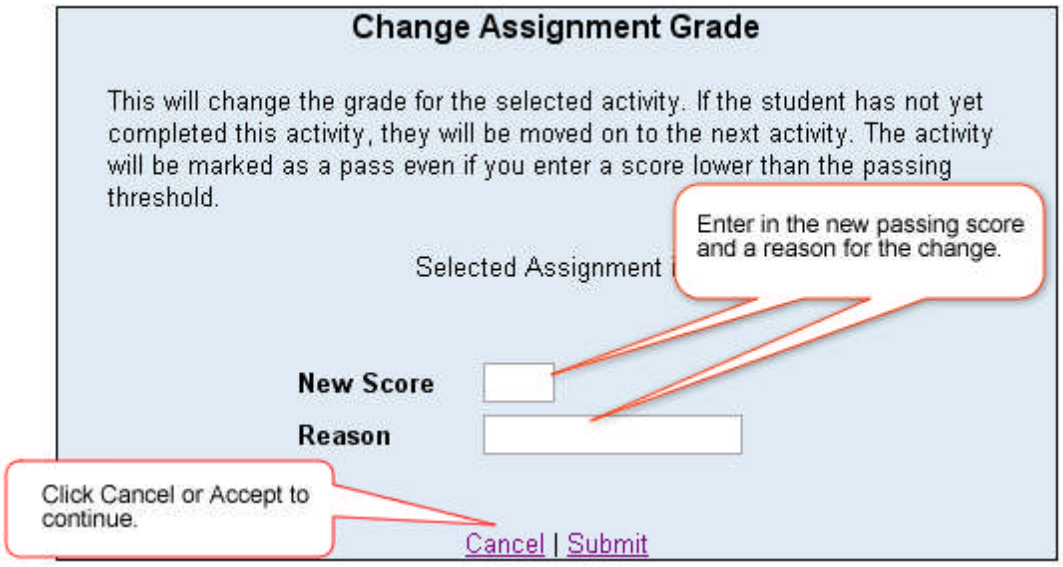
Web Administrator – Administrative Tools

Pass W/ Grade (Current Assignment)

1. From the student's **Gradebook** screen, click on **Pass W/ Grade(Current Assignment)** option in the **Class Information** box.


GRADEBOOK
This option assigns the student a grade and moves them on to the next assignment.
Class Information
Class: Literature 10 - Second Semester
Status: Active
Grade Level: 10th
Start Date: 9/13/2006
Current Assignment: QUIZ
Pass W/ Grade (Current Assignment)
Bypass (Current Assignment)

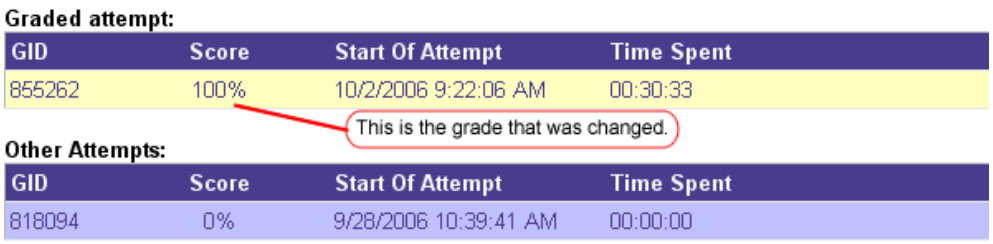
2. The following window will display.


Change Assignment Grade
This will change the grade for the selected activity. If the student has not yet completed this activity, they will be moved on to the next activity. The activity will be marked as a pass even if you enter a score lower than the passing threshold.
Enter in the new passing score and a reason for the change.
Selected Assignment
New Score
Reason
Click Cancel or Accept to continue.
Cancel | Submit

3. Enter in the new score and the reason, then click **Accept**.

4. Then click **Close** on the next window. You will return to the **Gradebook.**

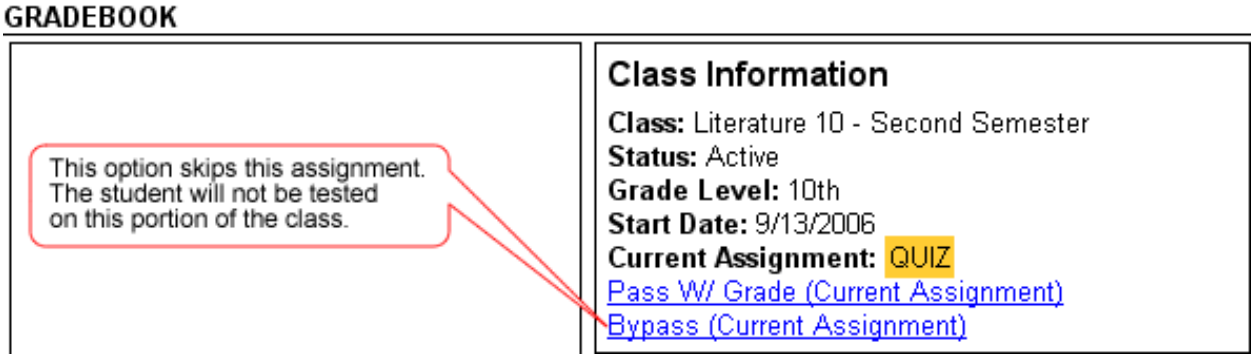
5. The new grade will be displayed in yellow under Graded Attempt.


Graded attempt:
GID Score Start Of Attempt Time Spent
855262 100% 10/2/2006 9:22:06 AM 00:30:33
This is the grade that was changed.
Other Attempts:
GID Score Start Of Attempt Time Spent
818094 0% 9/28/2006 10:39:41 AM 00:00:00

Web Administrator – Administrative Tools

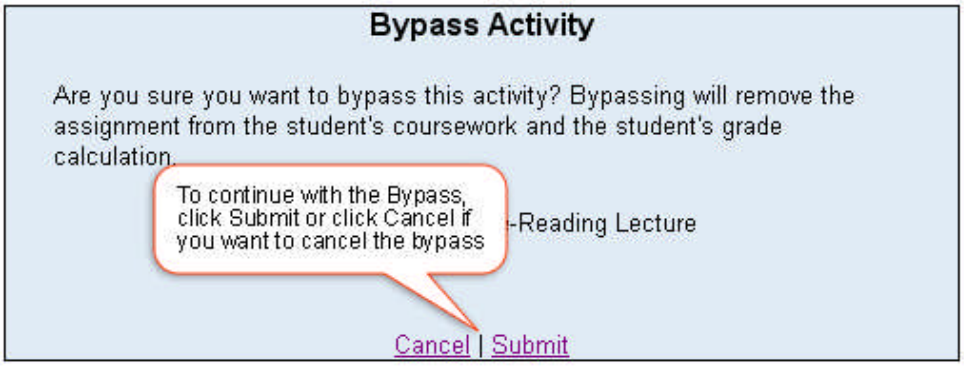
Bypass Current Assignment

1. From the student's **Gradebook** screen, click on **Bypass (Current Assignment)** option in the **Class Information** box.


GRADEBOOK
This option skips this assignment. The student will not be tested on this portion of the class.
Class Information
Class: Literature 10 - Second Semester
Status: Active
Grade Level: 10th
Start Date: 9/13/2006
Current Assignment: QUIZ
Pass W/ Grade (Current Assignment)
Bypass (Current Assignment)

2. A window will display that shows that the current assignment will be bypassed.

NOTE: This will remove this assignment from the student's overall grade and they will NOT be tested on this material.

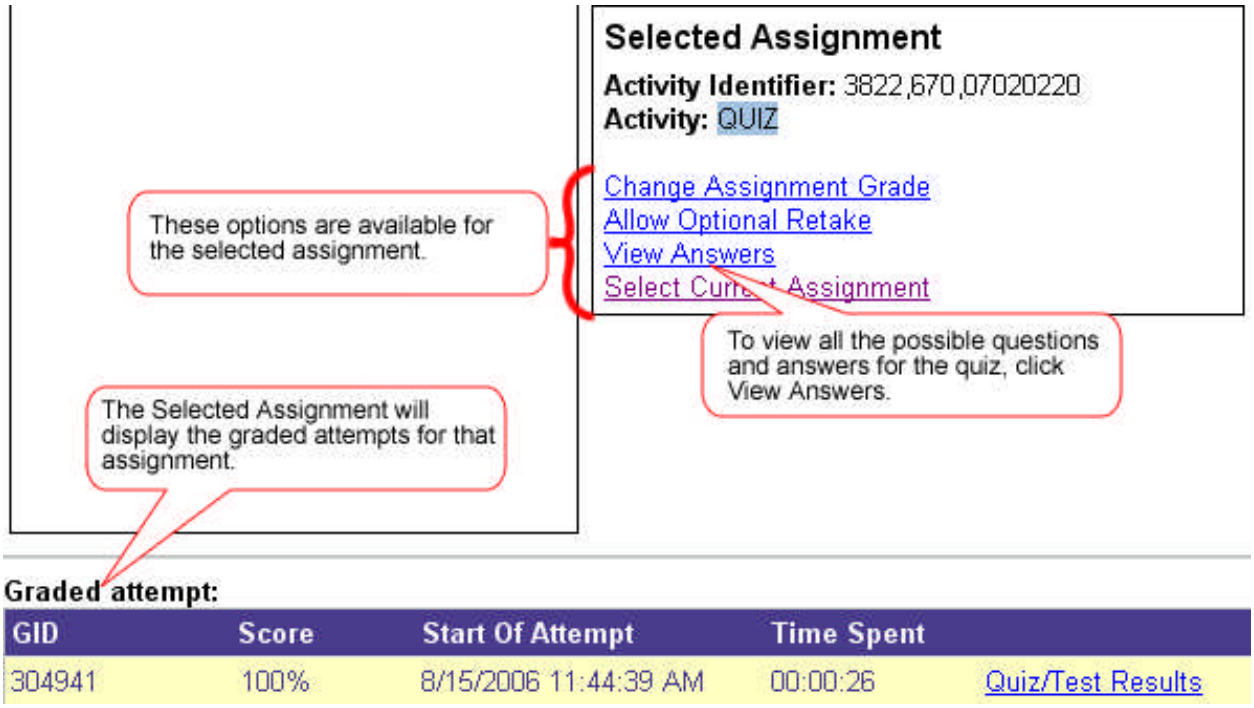

Bypass Activity
Are you sure you want to bypass this activity? Bypassing will remove the assignment from the student's coursework and the student's grade calculation.
To continue with the Bypass, click Submit or click Cancel if you want to cancel the bypass
-Reading Lecture
Cancel | Submit

3. Click **Submit**. Then click **Close** on the confirmation. You will return to the **Gradebook.**

Web Administrator – Administrative Tools

Student's Selected Assignment

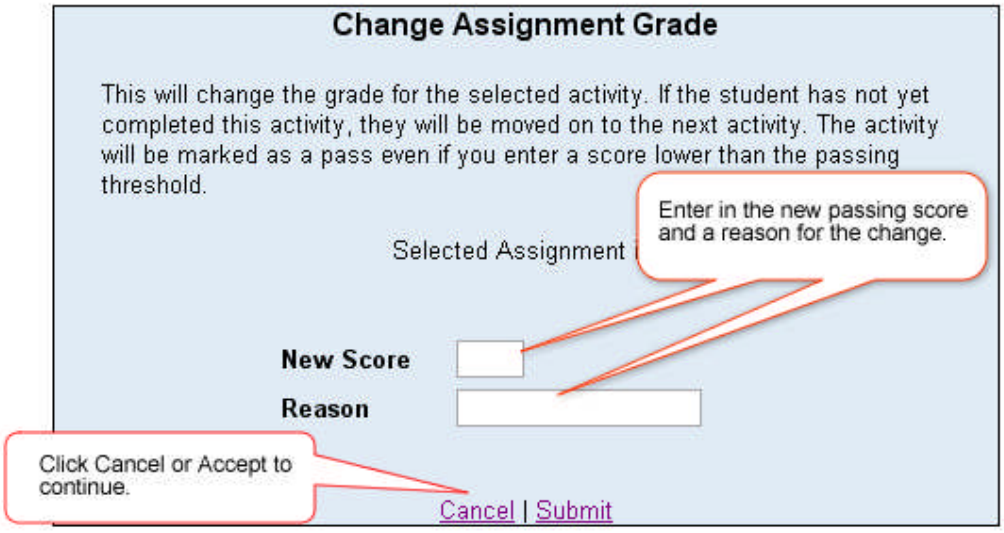
1. From the student's **Gradebook**, click on the assignment.
2. The options available will appear under **Selected Assignment**.



Web Administrator – Administrative Tools

Change Assignment Grade

1. From the student **Gradebook** screen, highlight the assignment you want to change the grade on.
2. Click on **Change Assignment Grade**.
3. Enter in the new score and a reason. Click **Submit**.

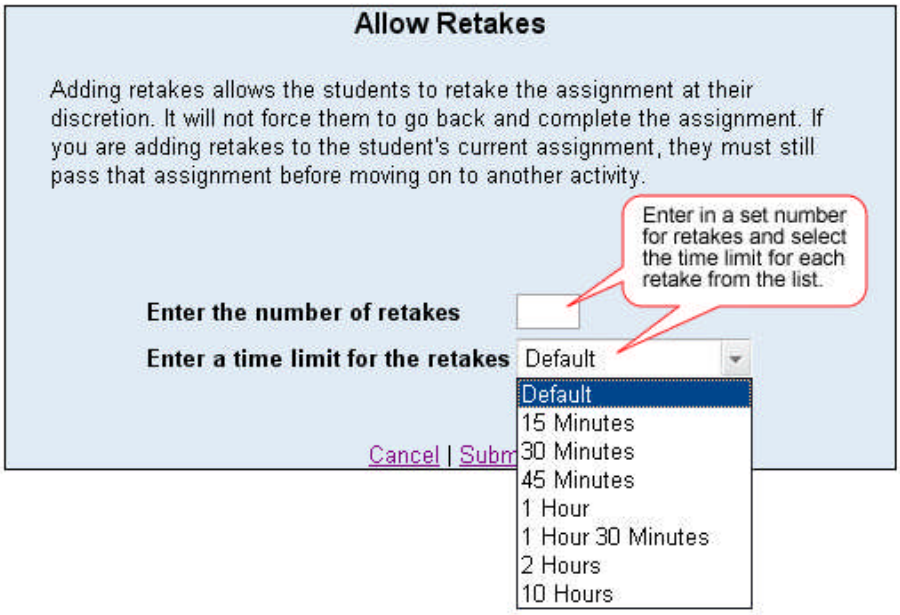

Change Assignment Grade
This will change the grade for the selected activity. If the student has not yet completed this activity, they will be moved on to the next activity. The activity will be marked as a pass even if you enter a score lower than the passing threshold.
Enter in the new passing score and a reason for the change.
Selected Assignment
New Score
Reason
Click Cancel or Accept to continue.
Cancel | Submit

4. Click **Close** on the confirmation window. You will return to the student's **Gradebook** page.

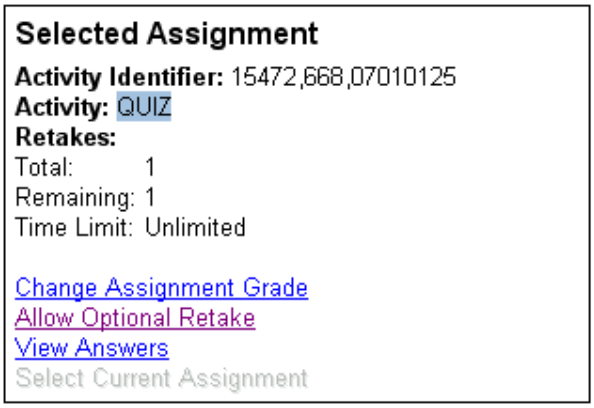
Web Administrator – Administrative Tools

Allow Optional Retake

1. From the student **Gradebook** screen, click on the assignment to highlight.
2. Click on **Allow Optional Retake**.
3. Enter in the number of retakes to assign and enter in a reason. Click **Submit.**


Allow Retakes
Adding retakes allows the students to retake the assignment at their discretion. It will not force them to go back and complete the assignment. If you are adding retakes to the student's current assignment, they must still pass that assignment before moving on to another activity.
Enter in a set number for retakes and select the time limit for each retake from the list.
Enter the number of retakes
Enter a time limit for the retakes
Default
Cancel | Subm
Default
15 Minutes
30 Minutes
45 Minutes
1 Hour
1 Hour 30 Minutes
2 Hours
10 Hours

4. The retakes will now be seen under **Selected Assignment**.



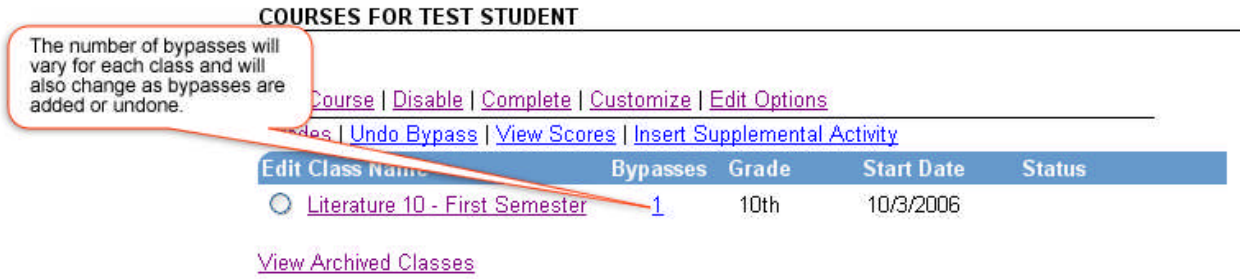
Web Administrator – Administrative Tools

Undo Bypass

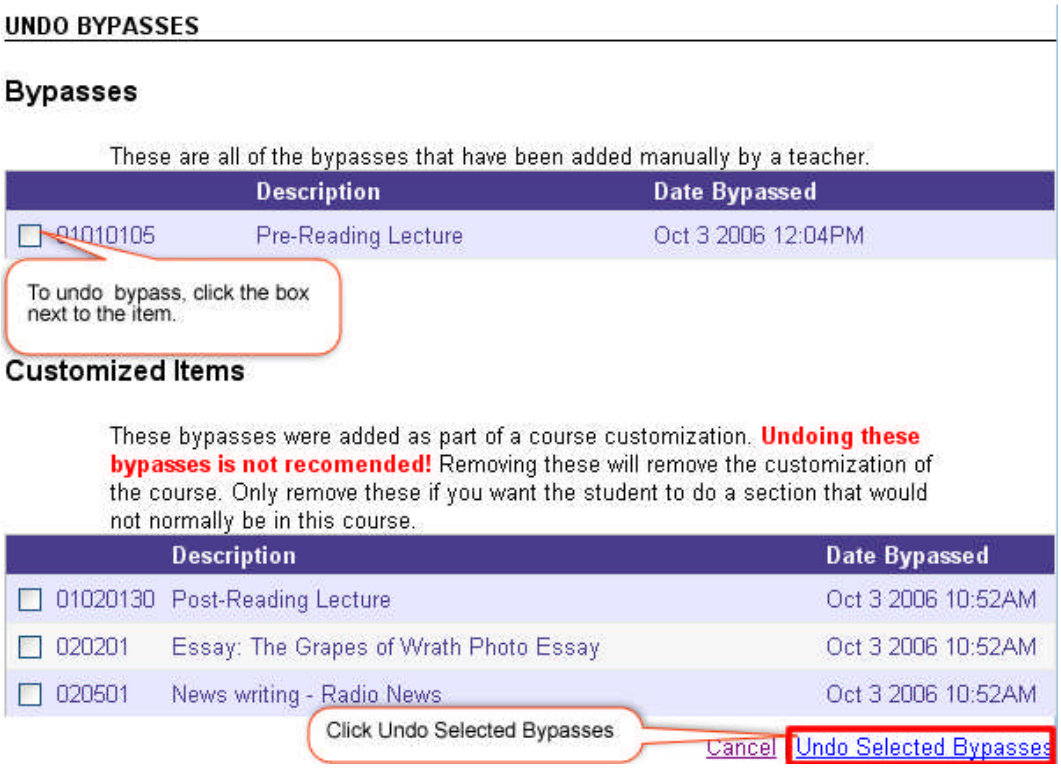
Bypasses are items that are omitted from a student's course either through customization of a class by a teacher or by a teacher bypassing a specific assignment. Another type of bypass occurs when the class assigned is a Customized Course created by an administrator or E2020. In this case, the bypasses occur automatically.

1. From the main screen, click on **Select Students** from the **Manage Students** menu on the left. Then click on the student's name.

2. The Current courses will display for that student. Click on the number link located under the **Bypasses** column on the student's list of current courses.

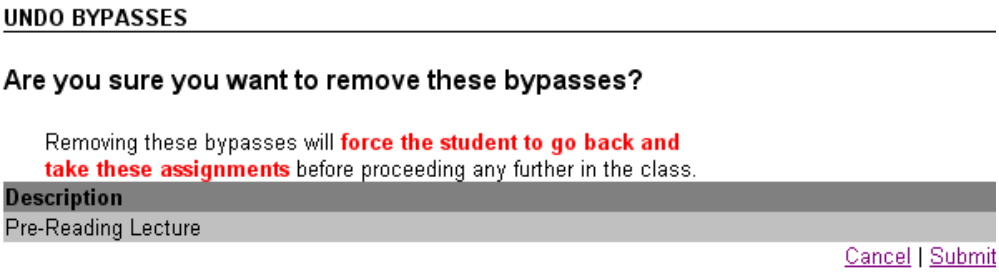

COURSES FOR TEST STUDENT
The number of bypasses will vary for each class and will also change as bypasses are added or undone.
Course | Disable | Complete | Customize | Edit Options
Undo Bypass | View Scores | Insert Supplemental Activity
Edit Class Name
Bypasses
Grade
Start Date
Status
Literature 10 - First Semester
1
10th
10/3/2006
View Archived Classes

3. The bypasses are separated into two categories: Bypasses and Customized Items. It is **NOT** recommended to undo the bypasses in the Customized Items list since the course was created for your school at the district level.


UNDO BYPASSES
Bypasses
These are all of the bypasses that have been added manually by a teacher.
Description
Date Bypassed
01010105
Pre-Reading Lecture
Oct 3 2006 12:04PM
To undo bypass, click the box next to the item.
Customized Items
These bypasses were added as part of a course customization. Undoing these bypasses is not recomended! Removing these will remove the customization of the course. Only remove these if you want the student to do a section that would not normally be in this course.
Description
Date Bypassed
01020130 Post-Reading Lecture
Oct 3 2006 10:52AM
020201 Essay: The Grapes of Wrath Photo Essay
Oct 3 2006 10:52AM
020501 News writing - Radio News
Oct 3 2006 10:52AM
Click Undo Selected Bypasses
Cancel
Undo Selected Bypasses

4. To undo a bypass, click the box next to the bypass you wish to undo, then click the **Undo Selected Bypasses** link at the bottom of the page.

5. Click **Submit** to confirm.

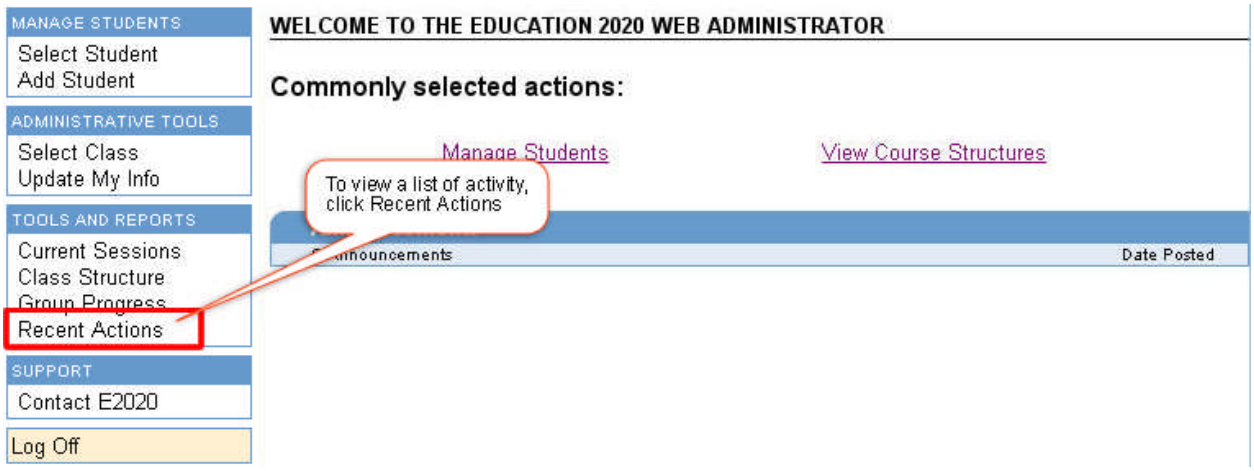

UNDO BYPASSES
Are you sure you want to remove these bypasses?
Removing these bypasses will force the student to go back and take these assignments before proceeding any further in the class.
Description
Pre-Reading Lecture
Cancel | Submit

6. Click **Close** to return to the student's current course list.

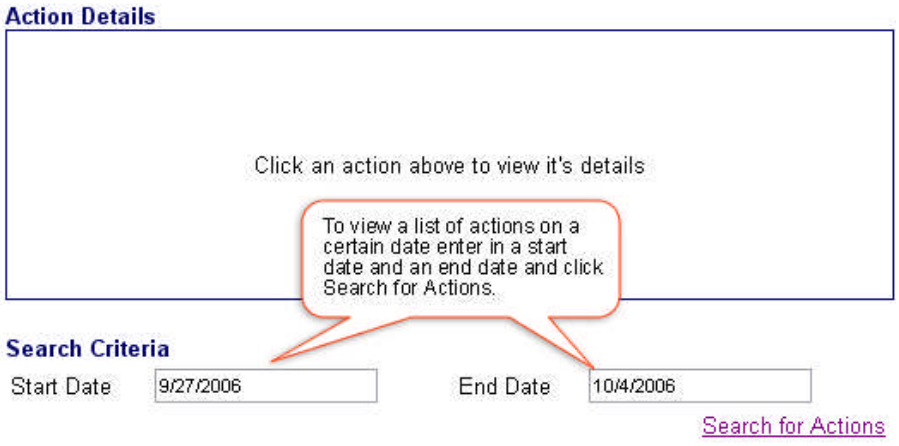
Web Administrator – Administrative Tools

Recent Actions

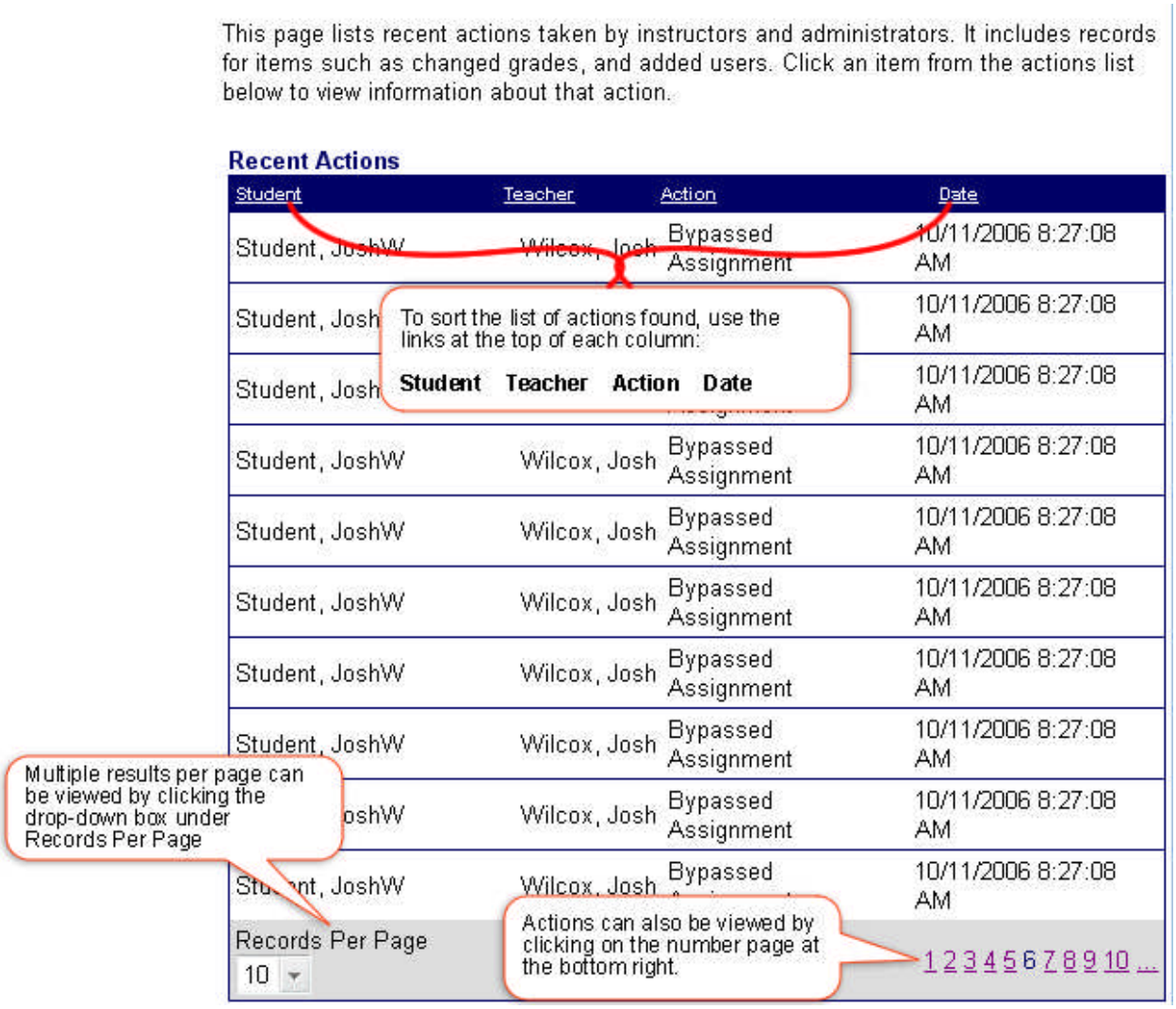
1. To view a list of activity in your school, click Recent Actions.



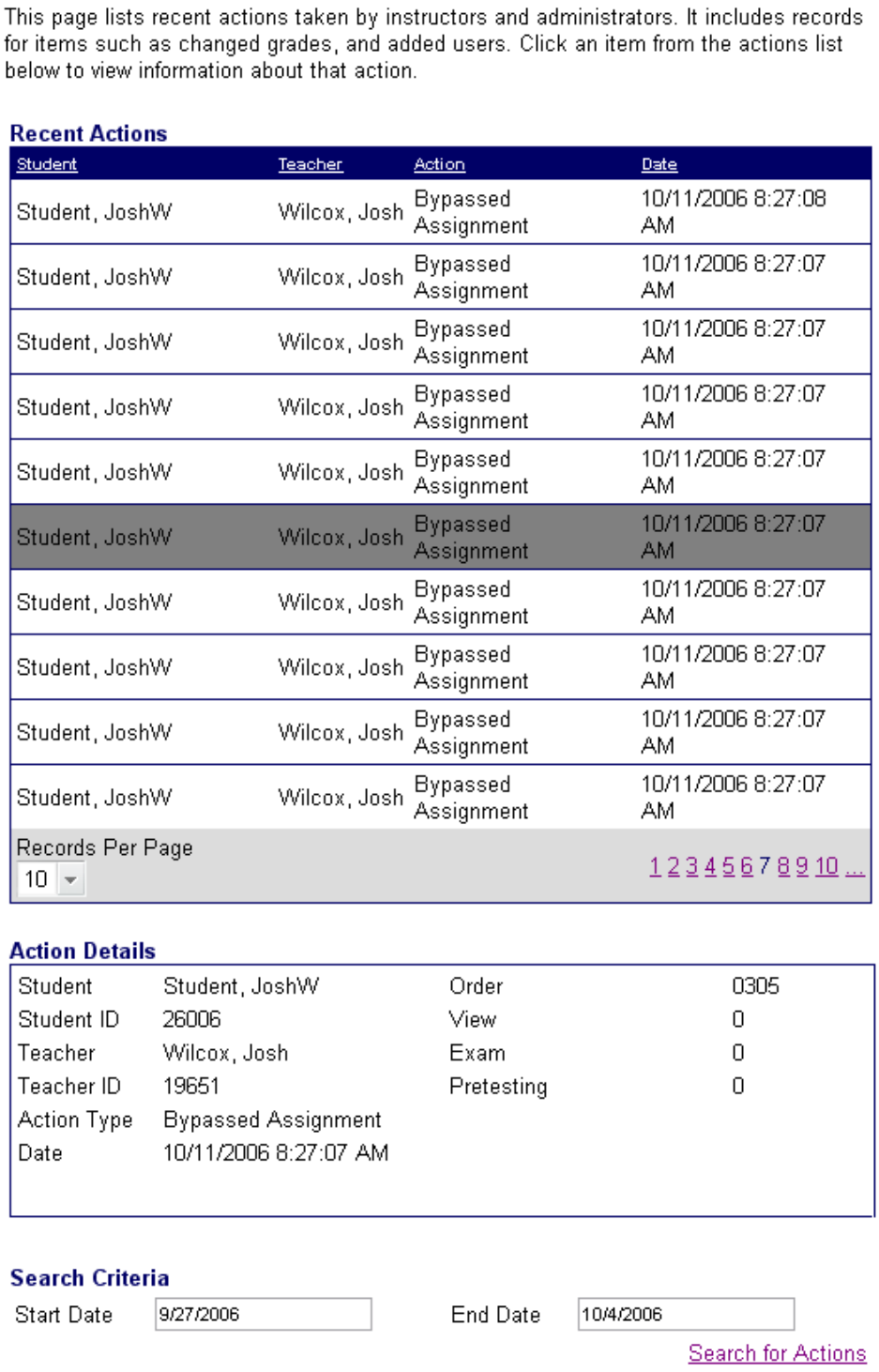
2. Fill in search criteria in the boxes at the bottom of the page and click **Search for Actions**


Action Details
Click an action above to view it's details
To view a list of actions on a certain date enter in a start date and an end date and click Search for Actions.
Search Criteria
Start Date
9/27/2006
End Date
10/4/2006
Search for Actions

3. Actions found will be listed. You can future sort your found actions by using the column headers. You can also select the amount of actions to view per page.


This page lists recent actions taken by instructors and administrators. It includes records for items such as changed grades, and added users. Click an item from the actions list below to view information about that action.
Recent Actions
Student
Teacher
Action
Date
Student, JoshW
Wilcox, Josh
Bypassed Assignment
10/11/2006 8:27:08 AM
To sort the list of actions found, use the links at the top of each column:
Student Teacher Action Date
Multiple results per page can be viewed by clicking the drop-down box under Records Per Page
Records Per Page
10
Actions can also be viewed by clicking on the number page at the bottom right.
1 2 3 4 5 6 7 8 9 10 ...

4. Click the action to display the Action Details.



This page lists recent actions taken by instructors and administrators. It includes records for items such as changed grades, and added users. Click an item from the actions list below to view information about that action.

Recent Actions

Student	Teacher	Action	Date
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:08 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM
Student, JoshW	Wilcox, Josh	Bypassed Assignment	10/11/2006 8:27:07 AM

Records Per Page 10

1 2 3 4 5 6 7 8 9 10 ...

Action Details

Student	Student, JoshW	Order	0305
Student ID	26006	View	0
Teacher	Wilcox, Josh	Exam	0
Teacher ID	19651	Pretesting	0
Action Type	Bypassed Assignment		
Date	10/11/2006 8:27:07 AM		

Search Criteria

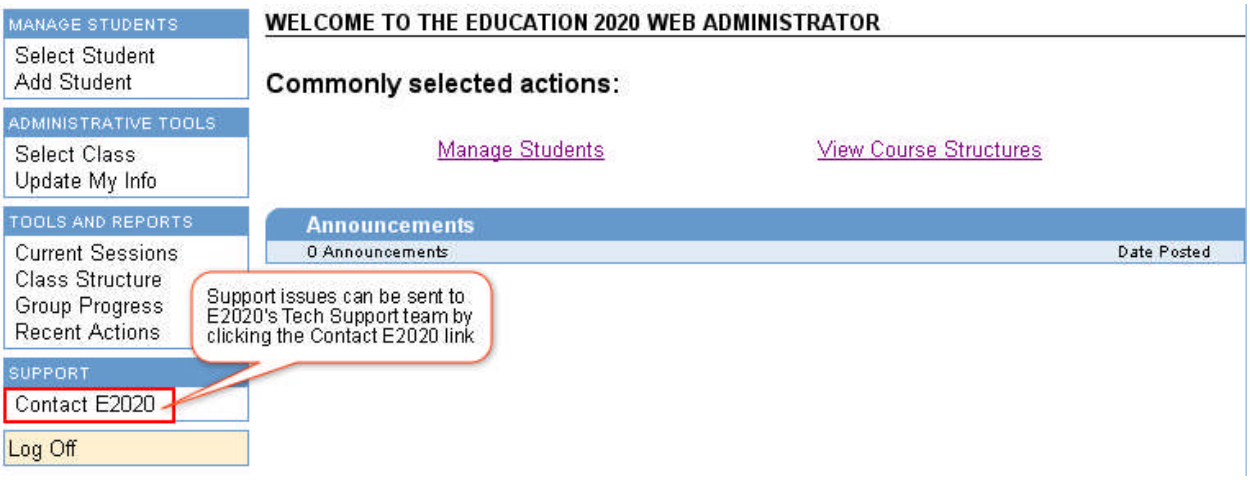
Start Date 9/27/2006 End Date 10/4/2006

Search for Actions

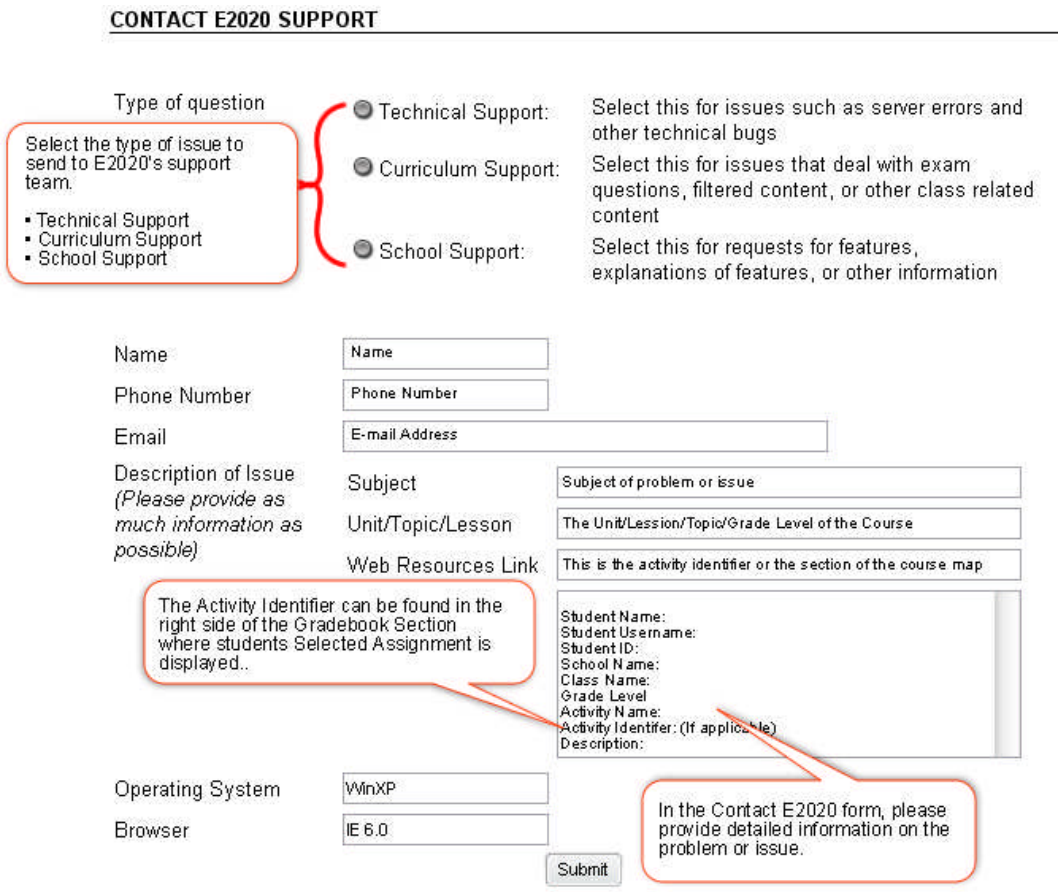
Web Administrator – Administrative Tools

Contact E2020 Link

From any page, choose the **Contact E2020** option in the Support section of the left navigation.



The following will be displayed:

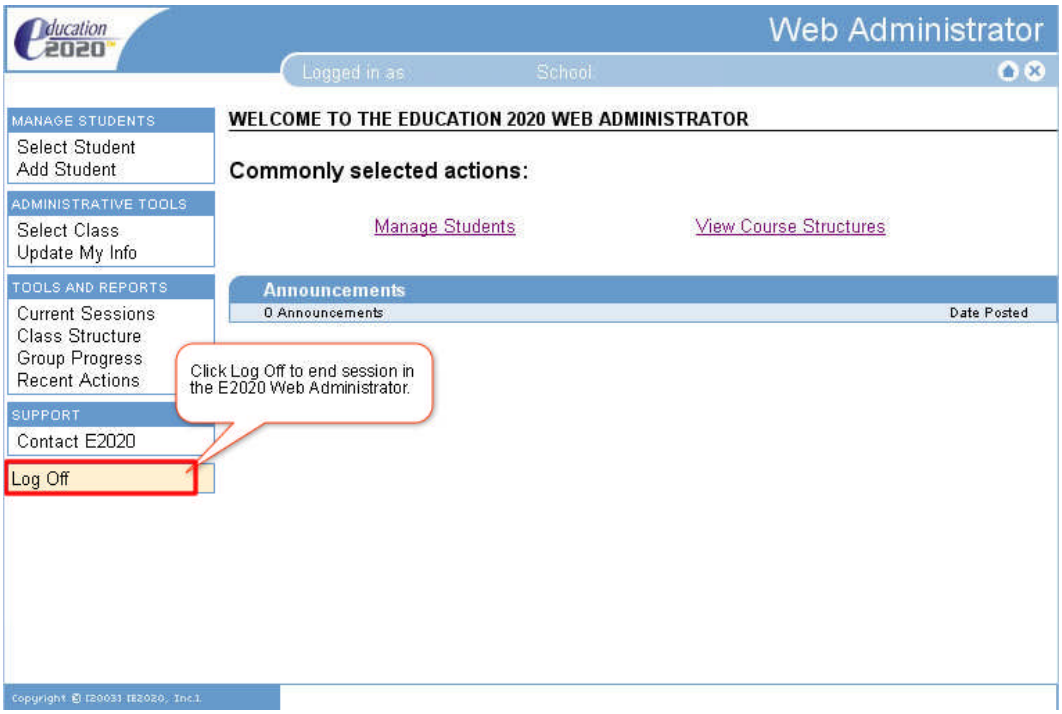

CONTACT E2020 SUPPORT
Type of question
Select the type of issue to send to E2020's support team.
• Technical Support
• Curriculum Support
• School Support
Technical Support:
Select this for issues such as server errors and other technical bugs
Curriculum Support:
Select this for issues that deal with exam questions, filtered content, or other class related content
School Support:
Select this for requests for features, explanations of features, or other information
Name
Phone Number
Email
Description of Issue (Please provide as much information as possible)
Subject
Unit/Topic/Lesson
Web Resources Link
Subject of problem or issue
The Unit/Lession/Topic/Grade Level of the Course
This is the activity identifier or the section of the course map
The Activity Identifier can be found in the right side of the Gradebook Section where students Selected Assignment is displayed..
Student Name:
Student Username:
Student ID:
School Name:
Class Name:
Grade Level
Activity Name:
Activity Identifer: (If applicable)
Description:
Operating System
Browser
WinXP
IE 6.0
Submit
In the Contact E2020 form, please provide detailed information on the problem or issue.

Web Administrator – Administrative Tools

Log Off

To Log off and End your Session in the E2020 Web Administrator:

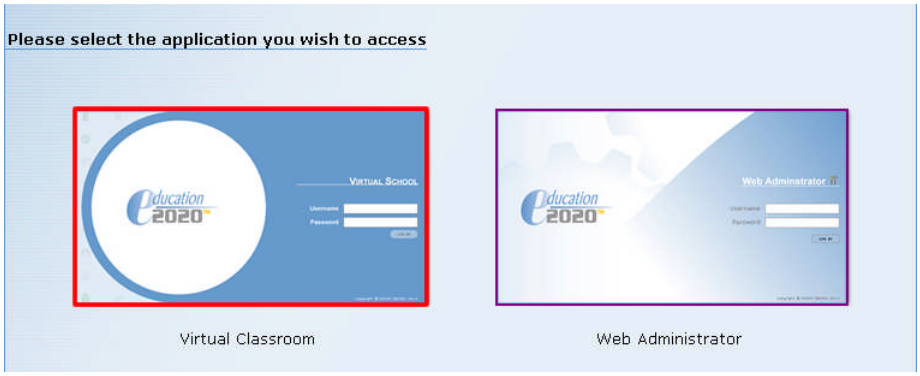
1. Click Log Off



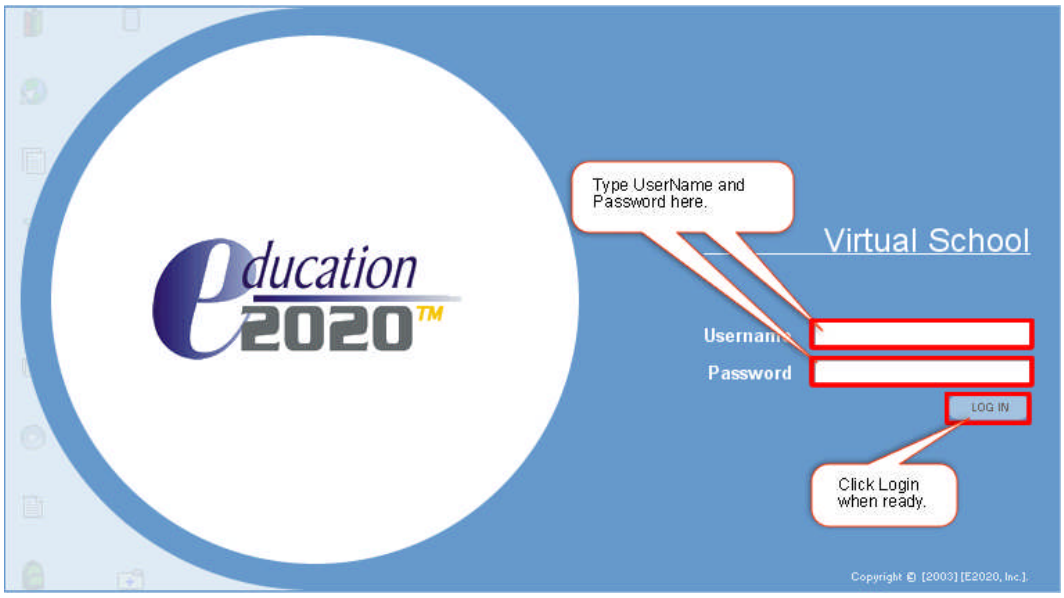
E2020 – Virtual Classroom – Student Console

Getting Started

1. http://school.education2020.com



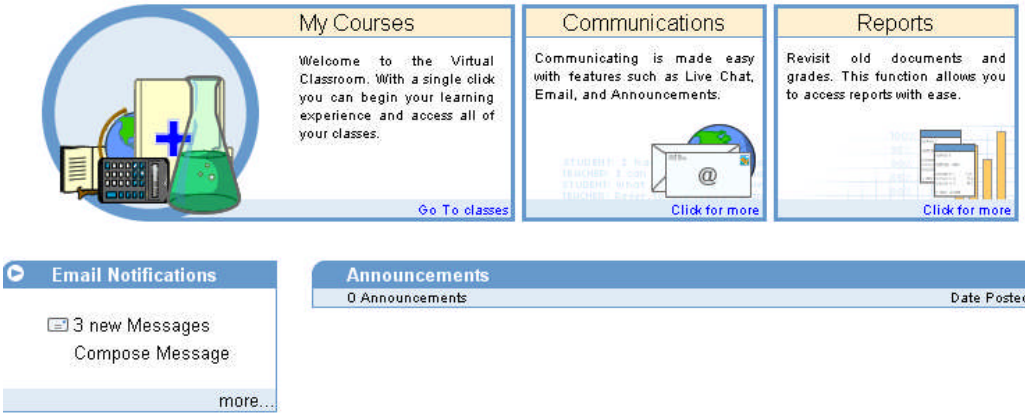
2. Click Virtual Classroom



3. Use your assigned User Name and Password
4. Click Login

Virtual Classroom – Home Page

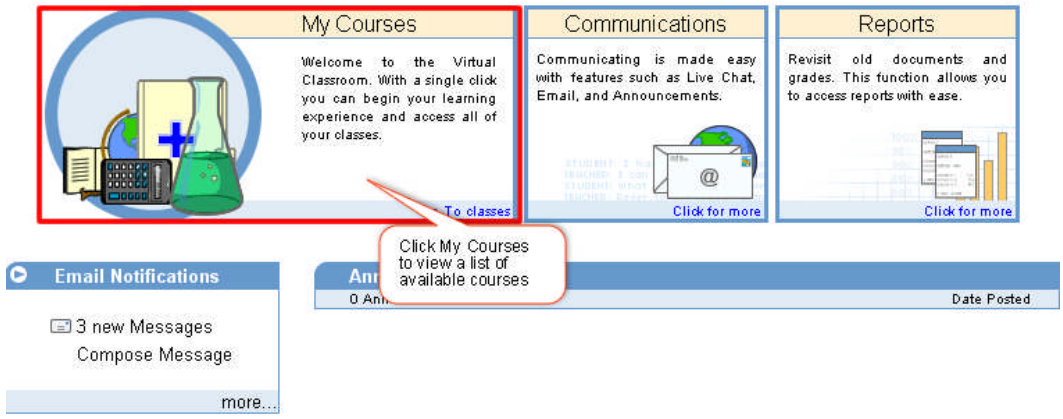
This is the Virtual Classroom Home Page. The Virtual Classroom is available 24 hours a day 7 days a week via the Internet.


My Courses
Welcome to the Virtual Classroom. With a single click you can begin your learning experience and access all of your classes.
Go To classes
Communications
Communicating is made easy with features such as Live Chat, Email, and Announcements.
Click for more
Reports
Revisit old documents and grades. This function allows you to access reports with ease.
Click for more
Email Notifications
3 new Messages
Compose Message
more...
Announcements
0 Announcements
Date Posted

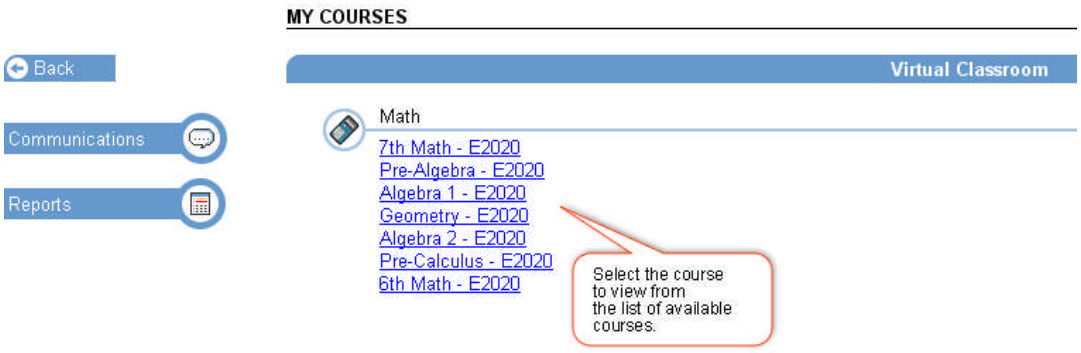
Virtual Classroom – Student Tools

My Courses

1. Select My Courses


My Courses
Welcome to the Virtual Classroom. With a single click you can begin your learning experience and access all of your classes.
To classes
Communications
Communicating is made easy with features such as Live Chat, Email, and Announcements.
Click for more
Reports
Revisit old documents and grades. This function allows you to access reports with ease.
Click for more
Click My Courses to view a list of available courses
Email Notifications
3 new Messages
Compose Message
more...
Date Posted

2. Select the Course you want to review

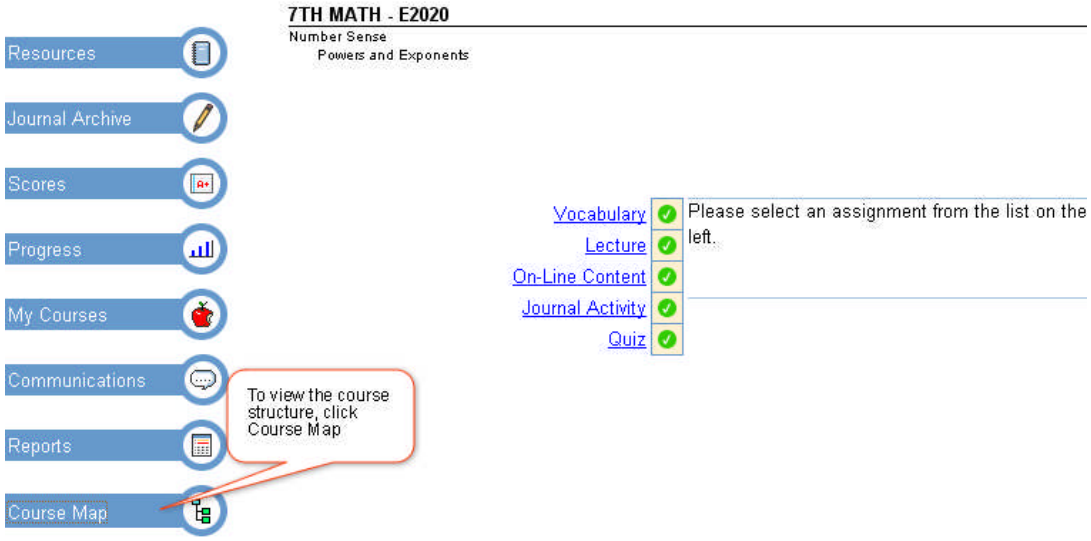


Virtual Classroom – Student Tools

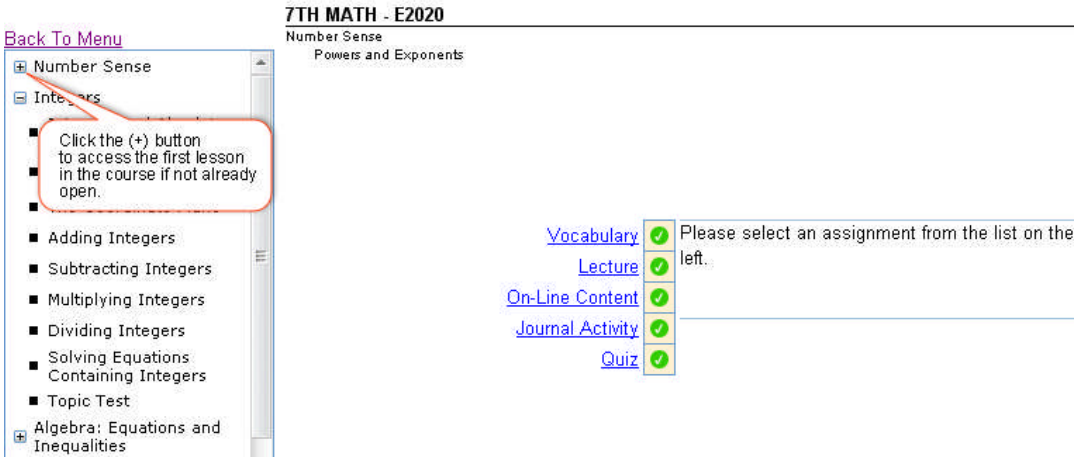
Course Map

To view the Scope and Sequence and to navigate the curriculum

1. Select Course Map

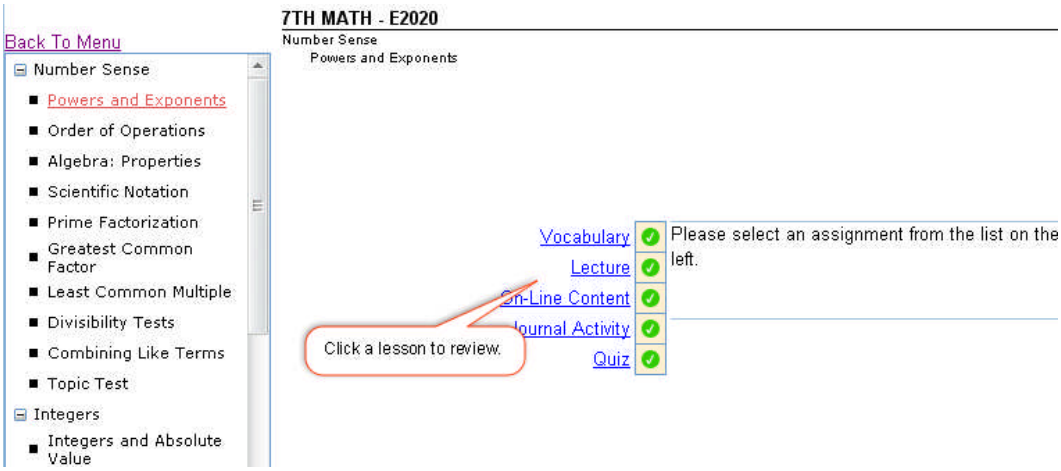


2. Click the (+) to expand the topic

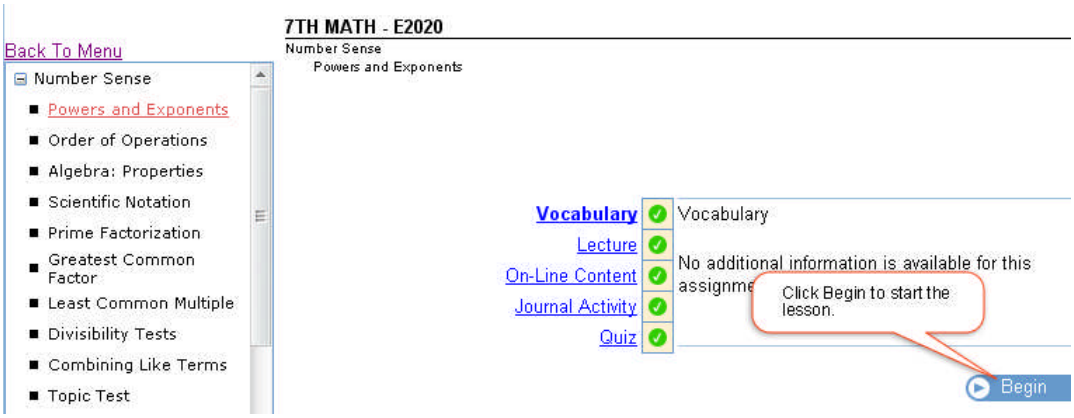


3. Select the Unit to Review

4. Select the Activity (blue choices on the right)



5. Click Begin



Virtual Classroom Activities

The Virtual Classroom has a variety of activities. There are **Lectures**, **Web Activities**, and **Practice/Homework Activities**.

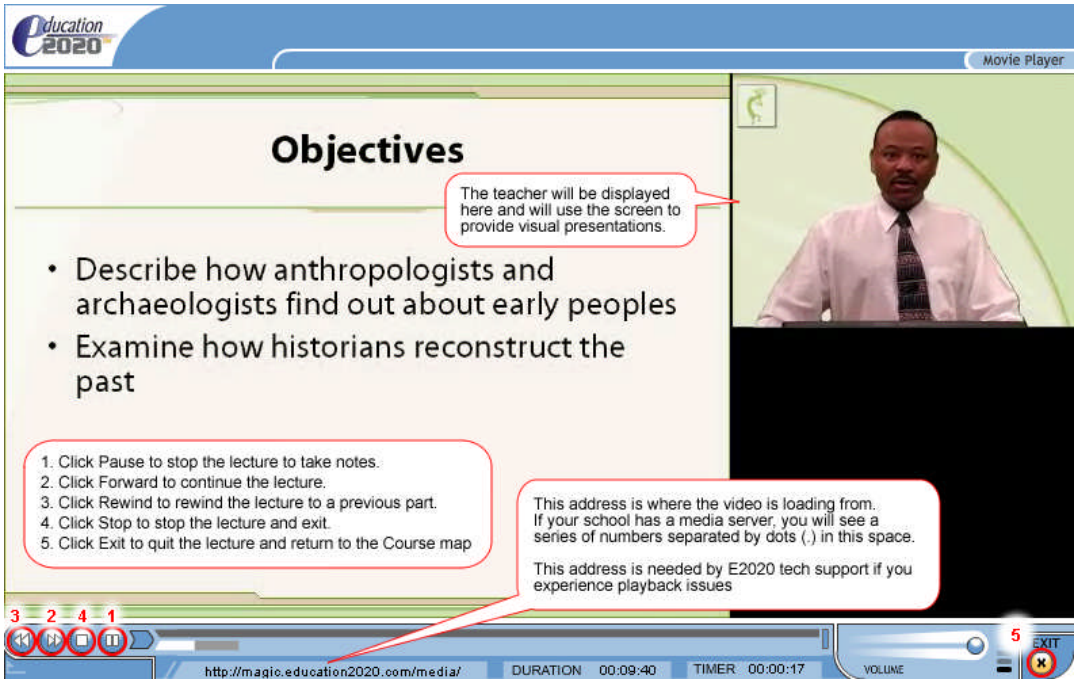
In addition to activities the Virtual Classroom also has a variety of Quizzes, Unit/Chapter/Part Tests, and Cumulative Exams.

Each one has its own weighting in the Progress Report.

Lectures

All classes have lectures with a teacher.

Click on the blue link title Lecture and click on **Begin**.
The following will display:


Movie Player
Objectives
The teacher will be displayed here and will use the screen to provide visual presentations.
• Describe how anthropologists and archaeologists find out about early peoples
• Examine how historians reconstruct the past
1. Click Pause to stop the lecture to take notes.
2. Click Forward to continue the lecture.
3. Click Rewind to rewind the lecture to a previous part.
4. Click Stop to stop the lecture and exit.
5. Click Exit to quit the lecture and return to the Course map
This address is where the video is loading from. If your school has a media server, you will see a series of numbers separated by dots (.) in this space.
This address is needed by E2020 tech support if you experience playback issues
3
2
4
1
5
EXIT
http://magic.education2020.com/media/
DURATION 00:09:40
TIMER 00:00:17
VOLUME

1. **Pause** – pauses the lecture, allowing time to take notes. The bottom of the screen will change to the following:

Click **Play** to continue the lecture.

2. **Forward –** Once a part of the lecture (or the entire lecture) has been viewed, fast forward through the lecture by pressing the **Forward** button.

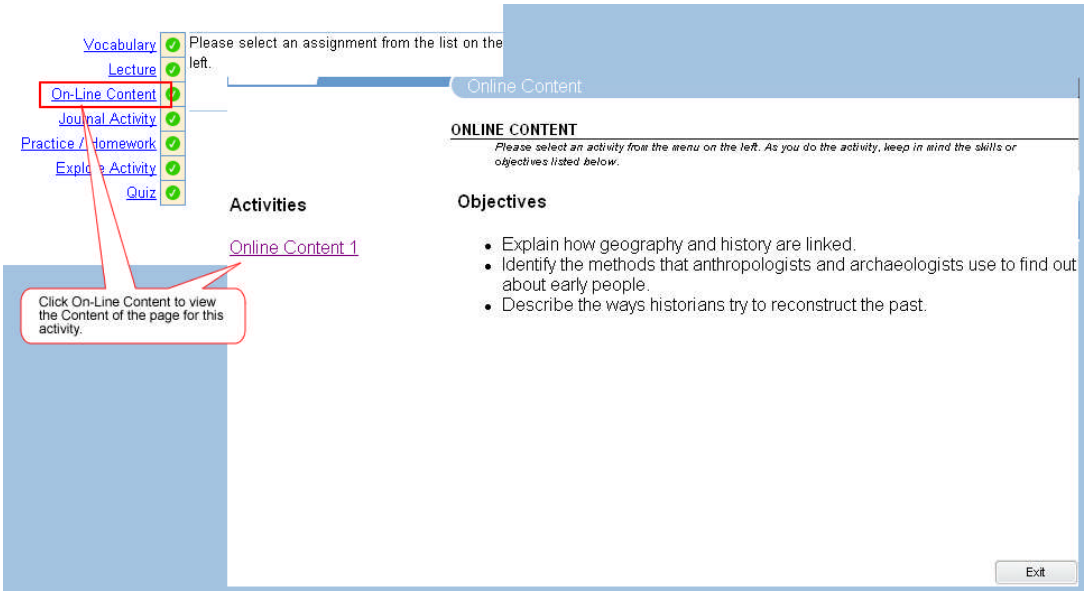
3. **Rewind** – Click **Rewind** at any time to rewind the lecture.

4. **Stop** – stops the lecture and returns the video to the beginning.

5. **Exit** - located on the far right – exits the lecture when it has been viewed in its entirety.

Web Activity

1. There are multiple Web Activities in each class. Click on the link On-Line Activity and the Online Content page will load. Click Online Content 1 to view the online content or activity.


Vocabulary
Lecture
On-Line Content
Journal Activity
Practice / Homework
Activity
Quiz
Please select an assignment from the list on the left.
Online Content
ONLINE CONTENT
Please select an activity from the menu on the left. As you do the activity, keep in mind the skills or objectives listed below.
Activities
Online Content 1
Objectives
Explain how geography and history are linked.
Identify the methods that anthropologists and archaeologists use to find out about early people.
Describe the ways historians try to reconstruct the past.
Click On-Line Content to view the Content of the page for this activity.
Exit

You can move around in the Web Activity. There is a time limit to complete the tasks. When finished, click **Exit Web Activity**.

Assessments

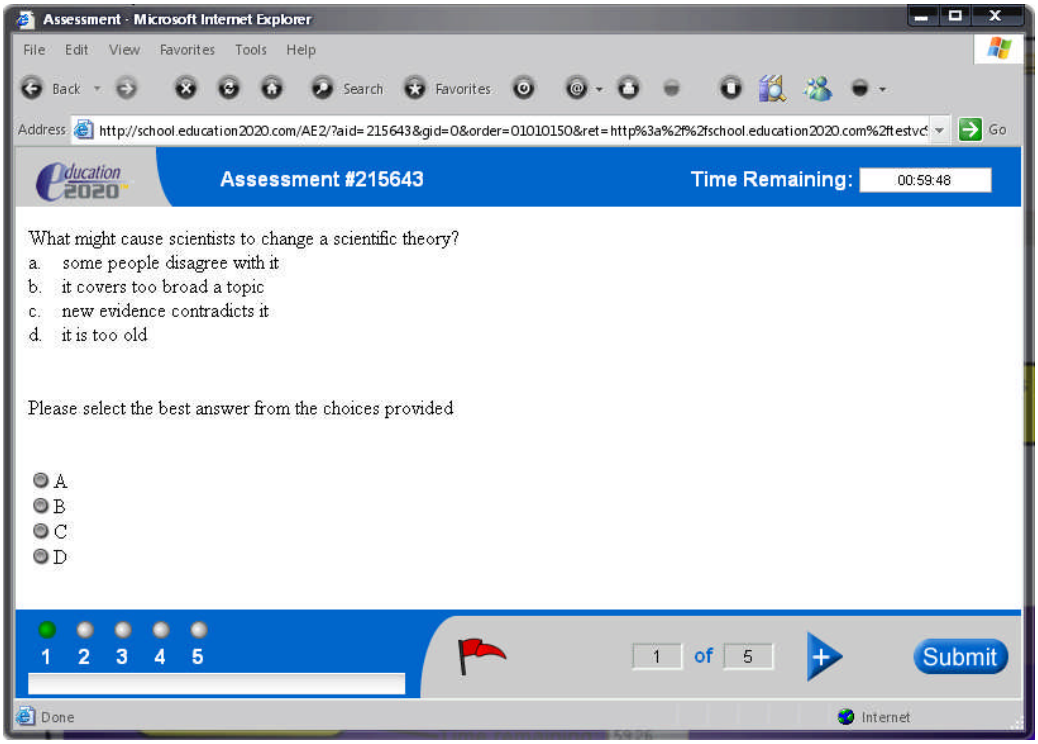
There are different types of assessments in the E2020 curriculum. There are quizzes, tests, essays, and cumulative exams. All assessments other than essays are dynamic assessments using test banks.

Quizzes/Tests/Exams

1. Quizzes occur in most classes after each lesson. They typically contain 5 questions.

2. There are Chapter Tests, Unit Tests, and Part Tests in the classes. Tests consist of 25 questions. The questions are pulled from the test banks from the Chapter's previous lessons.

3. Click on the Quiz or Test, then on the **Start** button. The Assessment will load. The questions are presented one at a time.



4. Click **Submit** when finished. The score will be displayed on the next screen.

5. Click **Quit** to return to the Course Map.

6. If the quiz/test was not passed in two attempts (most schools) a window will display on the third attempt stating that a retake needs to be assigned prior to re-taking the assessment.

Essay Exams

1. Essay exams are structured in the following manner. The student opens up the essay exam, does the essay in the program, and clicks **Submit** when finished.

2. The program gives the student a 100% and moves them forward.

3. In the Web Admin you can view the exam using the **Quiz/Test Results** link in the **Gradebook** for the particular class and student. Once it is open, you can right-click on the essay and print.

4. You can then grade the exam using your rubric.

5. You can assign your grade using the **Change Assignment Grade** option for that assessment.

Cumulative Exams

1. Cumulative exams occur in the middle of full-year courses and at the end of a course and consist of 50 questions. The questions are pulled from the Topics/Chapters and lessons listed above that particular exam. Bypassed items are not included.

2. The time limit for a cumulative exam is 2 hours. The student has to complete the exam in the time allotted. They cannot return to the exam to the place they left off. They will have to re-take the exam from the beginning. **It is best for students and teachers to plan accordingly for the cumulative exams.**

3. To view the Cumulative Exam once it has been completed, click on the **Quiz/Test Results** in the Web Admin.

4. Once the cumulative exam is complete, you can pull the Progress Report for the student's grade.